Matt Reynolds
Clerk of the Circuit Court and Comptroller
Putnam County, Florida

Citation No. _____ Case No. _____
Name _____ Date _____

Pursuant to Florida Statute 318.14(9), if you have received a traffic citation for an infraction that does not require a mandatory hearing and you **do not** currently hold a CDL, you may elect to complete a defensive driving school. Upon completion of the school, the Clerk of Court will withhold adjudication of guilt and no points will be assessed against your driving record. School must be completed and completion certificate filed with the Clerk.

TO BE ELIGIBLE FOR THE SCHOOL OPTION:

1. **365 days** must have passes since you last signed an affidavit to attend the Defensive Driving School.
2. Attend an approved school within the State of Florida.
3. You have not taken this option **eight (8) times** in the past.
4. You **do not** currently hold a CDL.
5. Pay court costs, affidavit fee and a fine or reduced fine (if applicable) in the amount of $_____.
6. Attend the Defensive Driving School **and** provide proof of completion to the Clerk's Office in the county you received the citation **within 60 days**.

FAILURE TO COMPLETE THE SCHOOL IN TIME WILL RESULT IN:

1. Driver's license will be suspended by the State of Florida.
2. Fine reduction (if applicable) will be added back to the case, a late fee of $23.00, a service charge of $18.00, and possibly a $60.00 driver's license reinstatement fee.
3. Forfeit one of your elections.
4. Adjudication of guilt and points **will be** assessed on your driving record.
5. Unpaid fines or costs may be referred to a collection agency without further notice.

ELECTING THE SCHOOL OPTION WHEN NOT ELIGIBLE:
(Notification by Dept. Highway Safety & Motor Vehicles)

1. Driver's license will be suspended by the State of Florida.
2. Fine reduction (if applicable), will be added back to the case, a late fee of $23.00, a service charge of $18.00, and possibly a $60.00 driver's license reinstatement fee.
3. Adjudication of guilt and points **will be** assessed on your driving record.
4. Unpaid fines or costs may be referred to a collection agency without further notice.

AFFIDAVIT

I, hereby swear or affirm that I am eligible for the option of attending defensive driving school, that I understand the requirements stated above, and that this option is final.

_____ _____
Defendant's Signature Date

Sworn to and subscribed before me this _____day of _____, 20_____.

By: _____
Deputy Clerk

Return the school completion certificate by mail to Putnam County Clerk's Office, PO Box 758, Palatka, FL 32178 or deliver it to our Customer Service Department at 107 Sixth St, Palatka, FL 32177.