

PUTNAM COUNTY, FLORIDA

AUDIT REPORT

SEPTEMBER 30, 2013

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Karl Flagg
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Tim Parker

TAX COLLECTOR

Linda Myers

SUPERVISOR OF ELECTIONS

Charles L. Overturf III

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INDEPENDENT AUDITOR'S REPORT

The Honorable of County Commissioners
Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of Putnam County, Florida (the "County"), as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of the County as of September 30, 2013, and the respective changes in financial position and cash flows where applicable thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 19 to the financial statements, the County has restated the beginning net position of the discretely presented component unit for the donation of land that was previously not reported. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The information listed in the table of contents as "supplementary information", including the Schedule of Expenditures of Federal Awards and State Financial Assistance, which is required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and Chapter 10.550, Rules of the Auditor General, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 14, 2014 on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

Caru, Riggs & Ingram, L.L.C.

Palatka, Florida
March 14, 2014

PUTNAM COUNTY, FLORIDA
Management's Discussion and Analysis
September 30, 2013

The County's discussion and analysis is designed to provide an objective and easy to read analysis of the County's financial activities for the fiscal year ended September 30, 2013. It is intended to provide a broad overview using a short-term and long-term analysis of the County's activities based on information in the financial report and fiscal policies that have been adopted by the Board of County Commissioners. Please read it in conjunction with the Letter of Transmittal and the County's financial statements. *All amounts, unless otherwise indicated, are expressed in thousands of dollars.*

Financial Highlights

Government-wide Statements

- Putnam County's assets and deferred outflows of resources exceeded its liabilities at September 30, 2013 by \$159,116 (*net position*). Of this amount, \$7,679 may be used to meet the government's ongoing obligations to citizens and creditors.
- Total net position is comprised of the following:
 - 1) Net Investment in Capital Assets of \$128,643, include property, equipment, intangibles and infrastructure, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of those capital assets.
 - 2) Net position of \$22,794 is restricted by constraints imposed from outside of the County such as debt covenants, grantors, laws, or regulations.
 - 3) \$8,100 of governmental net position less a deficit of \$421 of business-type net position represents the portion available to maintain the County's continuing obligations to citizens and creditors.
- The County's total net position increased \$157 over the previous year with a decrease of \$640 resulting from governmental activities and an increase of \$797 resulting from business activities.

Fund Statements

- At September 30, 2013, the County's governmental funds reported combined ending fund balances of \$32,374, a decrease of \$2,853 in comparison with the prior fiscal year.
- At September 30, 2013, unassigned fund balance for the General Fund (a major fund) was \$6,168 or 14.8% of General Fund operating revenue. This is within the Government Finance Officers Association's Recommended Practices guidelines for fund balance levels. The General Fund Cash and Equivalent balance at year end was \$9,406.
- Governmental Fund revenues decreased \$3,791 or 5.7% from the prior year. All categories of revenue decreased from the previous year except for Licenses and Permits, Charges for Services and Miscellaneous revenue which increased by \$36, \$556 and \$292 respectively. Revenue decreases were as follows: Taxes, \$1,398; Intergovernmental Revenue, \$3,135; and Fines and Forfeitures, \$142.

- The County's outstanding governmental long-term obligations decreased by \$2,326. The change was due to the following: payment of outstanding principal in the amount of \$2,508; a decrease in Medicaid obligation of \$167; an increase in OPEB liability of \$370; and a decrease of accrued compensated absences in the amount of \$21.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Putnam County's Comprehensive Annual Financial Report (CAFR). The CAFR contains the Basic Financial Statements which include three components: Government-wide Financial Statements, Fund Financial Statements and Notes to the Financial Statements. The report also contains the Statistical Section, Compliance Section and Other Supplementary Information.

Government-wide Financial Statements

The *Government-wide Financial Statements* are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business. These statements include a ***Statement of Net Position*** and a ***Statement of Activities***.

- The *Statement of Net Position* presents information on all of the County's assets, deferred outflows of resources and liabilities, with the difference between sum of assets and deferred outflows of resources minus liabilities reported as net position. Changes in net position over time may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.
- The *Statement of Activities* presents information showing how the government's net position changed during the fiscal year. Changes in net position are reported as soon as the underlying economic transactions occur, regardless of when cash is received or paid. Therefore, some of the revenues or expenses reported in the Statement of Activities will have cash flows in future fiscal periods. For example, certain sales taxes are shown as revenues although cash receipts will occur early in the following fiscal year; an increase in unused vacation leave is recorded as an expense although related cash outflows will occur in the future. Furthermore, this statement demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Please refer to the Notes to the Financial Statements for further elaboration regarding direct expenses and program versus general revenues.

The *Government-wide Financial Statements* show a distinction between activities that are supported primarily by taxes and intergovernmental revenues (i.e., governmental activities) and activities that attempt to recover all or most of their costs through user fees and charges (i.e., business-type activities). The governmental activities of the County include general government, public safety, physical environment, transportation, economic environment, human services, court related activities, and culture and recreation. Business-type activities of the County are the Water and Wastewater Utility System, Port Authority and the Waste Management System.

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County uses fund accounting to ensure and demonstrate compliance with legal, legislative, contractual, and other finance-related provisions. The fund statements focus on the *major* funds of the County (i.e., the most significant funds, either quantitatively or qualitatively). All of the County's funds may be divided into three categories: ***governmental***, ***proprietary*** and ***fiduciary*** funds.

Governmental funds

Governmental funds are used to account for essentially the same functions that are reported as *governmental activities* in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, Governmental Fund Financial Statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. Reconciliations of the differences between the Government-wide and the Fund Financial Statements are provided immediately after the *Balance Sheet-Governmental Funds* and the *Statement of Revenues, Expenditures, and Changes in Fund Balances-Governmental Funds*, respectively, in the *Basic Financial Statements*.

Governmental funds presented individually in the County's statements include three major funds: the General Fund, the East Putnam Grant Fund, and the Better Place Plan Fund. Although there are numerous smaller governmental funds in the County, they have been presented in a total column labeled as *Other Governmental Funds*. Budget and actual comparison statements are also presented as *Required Supplementary Information* (RSI) for the General Fund and for each major special revenue fund with an annually adopted budget. Combining statements for the County's non-major funds and budget and actual comparison schedules for any non-major funds with annually appropriated budgets are presented in the *Supplemental Information* section of this report.

Proprietary funds

The *Proprietary Fund Financial Statements* may be found in the *Basic Financial Statements*. The County maintains two different types of proprietary funds. *Enterprise funds* are used to report in greater detail the same functions presented as business-type activities in the Government-wide Financial Statements. The County uses enterprise funds to account for its Water and Wastewater Utility System, Port Authority and its Waste Management System. *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the County's various functions. The County uses internal service funds to account for its Fleet Maintenance, Group Insurance Reserve and Risk Management Funds. These programs are included within governmental activities in the Government-wide Financial Statements because they predominantly benefit governmental rather than business-type functions. The internal service funds are combined into a single presentation in the Proprietary Fund Financial Statements. Individual fund data for the internal service funds are provided in the *Supplemental Information* section of the report.

Fiduciary funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. *Agency funds* are the only type of fiduciary fund used by the County. The amounts in these fiduciary funds are not included in the Government-wide Financial Statements because the resources of these funds are not available to support the County's own programs. However, the *Statement of Fiduciary Net Position-Fiduciary Funds* in the *Basic Financial Statements* is provided for information on the fiduciary funds. In addition, the individual agency funds are presented in the *Supplemental Information* section of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-wide and Fund Financial Statements.

Other Information

Combining and individual statements and schedules referred to earlier, which present more detailed views of nonmajor funds, as well as individual fund budget and actual comparison schedules for the nonmajor funds, are found in the *Supplemental Information* section of the Financial Statements.

Government-wide Financial Analysis

Net Position

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the County, assets exceeded liabilities by \$159,116 at the close of the fiscal year ended September 30, 2013. By far the largest portion of the County's net position, \$128,643 or 80.8%, reflects its investment in capital assets such as land, buildings, infrastructure, intangibles and equipment, less any related outstanding debt used to acquire those assets. The County uses these capital assets to provide services to its citizens. Consequently, these assets are *not available* for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The payment of maintenance and debt service costs on those capital assets will require future government resources.

Putnam County
Summary Statement of Net Position
(amounts expressed in thousands)

	Governmental Activities		Business-type Activities		Total		Percent Change
	2013	2012	2013	2012	2013	2012	
Cash and Investments	\$ 38,007	\$ 41,860	\$ 11,328	\$ 10,879	\$ 49,335	\$ 52,739	-6.5%
Other Current Assets	5,968	5,570	330	361	6,298	5,931	6.2%
Capital Assets, Net	111,997	110,827	43,143	43,699	155,140	154,526	0.4%
Total Assets	155,972	158,257	54,801	54,939	210,773	213,196	-1.1%
Deferred Outflows of Resources	587	808	-	-	587	808	-27.4%
Current Liabilities	8,726	7,553	810	806	9,536	8,359	14.1%
Interest Rate Swaps	587	808	-	-	587	808	
Long-Term Obligations	13,125	15,943	28,996	29,935	42,121	45,878	-8.2%
Total Liabilities	22,438	24,304	29,806	30,741	52,244	55,045	-5.1%
Net Position:							
Net Investment in							
Capital Assets	103,227	99,549	25,416	25,496	128,643	125,045	2.9%
Restricted	22,794	23,483	-	-	22,794	23,483	-2.9%
Unrestricted	8,100	11,729	(421)	(1,298)	7,679	10,431	-26.4%
TOTAL NET POSITION	\$ 134,121	\$ 134,761	\$ 24,995	\$ 24,198	\$ 159,116	\$ 158,959	0.1%

An additional portion of the County's net position, \$22,794, is restricted, meaning it is subject to constraints on how the funds may be used, such as by laws, grantors, debt covenants, regulations or capital projects. At the end of the current fiscal year, the County is able to report positive balances in all three categories of net position, for the government as a whole, as well as for its separate governmental and business-type activities. The County's business-type activities, however, reflect a deficit unrestricted net position balance. This deficit balance is a direct result of large changes during the 2005 through 2013 fiscal years in estimates for closure costs, long-term care costs and remaining capacity related to the County's Landfill operations.

Change in Net Position

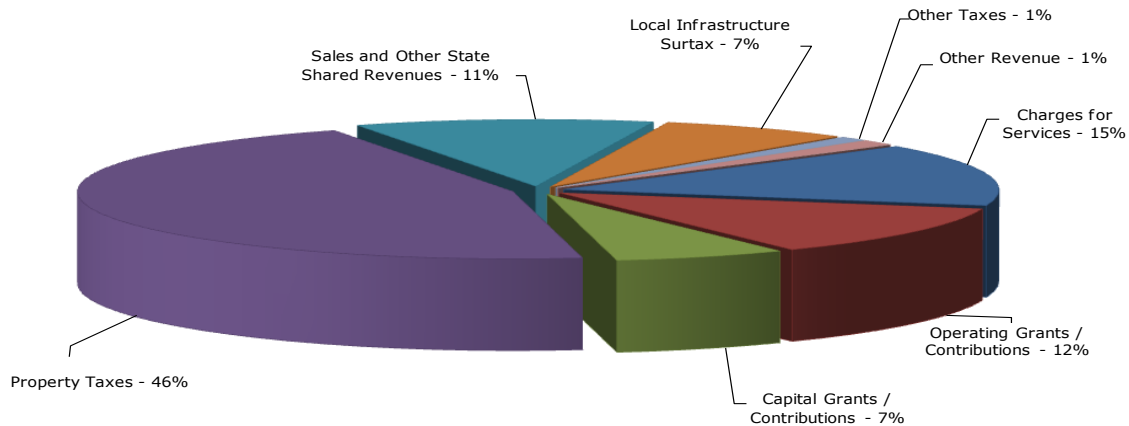
Governmental activities decreased the County's net position by (\$640). This decrease resulted from the following: capital asset acquisitions and disposals \$8,421; the recognition of (\$7,243) of depreciation expense; principal payments of \$2,508; the recognition of accrued interest expense of \$28; the recognition of deferred revenues of \$100; the recognition of \$21 expense for compensated absences; the recognition of (\$367) expense for Other Postemployment Benefit (OPEB) obligations; the recognition of \$167 expense for Medicaid obligation; the inclusion of Internal Service Funds in governmental activities in the amount of (\$1,422); and a (\$2,853) decrease in the fund balance total for the Governmental Funds.

Putnam County, Florida Changes in Net Position (amounts expressed in thousands)							
	Governmental Activities		Business-type Activities		Total		Percent Change
	2013	2012	2013	2012	2013	2012	
Revenues:							
Program revenues:							
Charges for services	\$ 9,637	\$ 8,972	\$ 8,934	\$ 8,701	\$ 18,571	\$ 17,673	5.1%
Operating grants and contributions	7,858	7,801	70	70	7,928	7,871	0.7%
Capital grants and contributions	4,120	7,374	-	-	4,120	7,374	-44.1%
General revenues:							
Property taxes	29,505	31,056	-	-	29,505	31,056	-5.0%
Sales and other state shared revenues	7,149	6,996	-	-	7,149	6,996	2.2%
Local Infrastructure Surtax	4,586	4,448	-	-	4,586	4,448	3.1%
Other taxes	694	715	-	-	694	715	-2.9%
Other revenue	860	633	35	163	895	796	12.4%
Total revenues	64,409	67,995	9,039	8,934	73,448	76,929	-4.5%
Expenses:							
General Government	15,273	14,610	-	-	15,273	14,610	4.5%
Public Safety	29,054	28,858	-	-	29,054	28,858	0.7%
Physical Environment	561	403	-	-	561	403	39.2%
Transportation	9,230	9,815	-	-	9,230	9,815	-6.0%
Economic Environment	1,711	2,416	-	-	1,711	2,416	-29.2%
Human Services	2,287	2,940	-	-	2,287	2,940	-22.2%
Culture/Recreation	2,010	2,029	-	-	2,010	2,029	-0.9%
Court Related	3,687	3,114	-	-	3,687	3,114	18.4%
Interest on L-T Obligations	399	514	-	-	399	514	-22.4%
Water and Wastewater	-	-	1,955	1,869	1,955	1,869	4.6%
Solid Waste	-	-	6,958	8,925	6,958	8,925	-22.0%
Port Authority	-	-	166	291	166	291	-43.0%
Total Expenses	64,212	64,699	9,079	11,085	73,291	75,784	-3.3%
Increase in Net Position Before Transfers	197	3,296	(40)	(2,151)	157	1,145	
Transfers	(837)	(673)	837	673	-	-	
Increase (Decrease) in net position	(640)	2,623	797	(1,478)	157	1,145	
Net Position - Beginning of Year	134,761	132,138	24,198	25,676	158,959	157,814	
Net Position - End of Year	\$ 134,121	\$ 134,761	\$ 24,995	\$ 24,198	\$ 159,116	\$ 158,959	0.1%

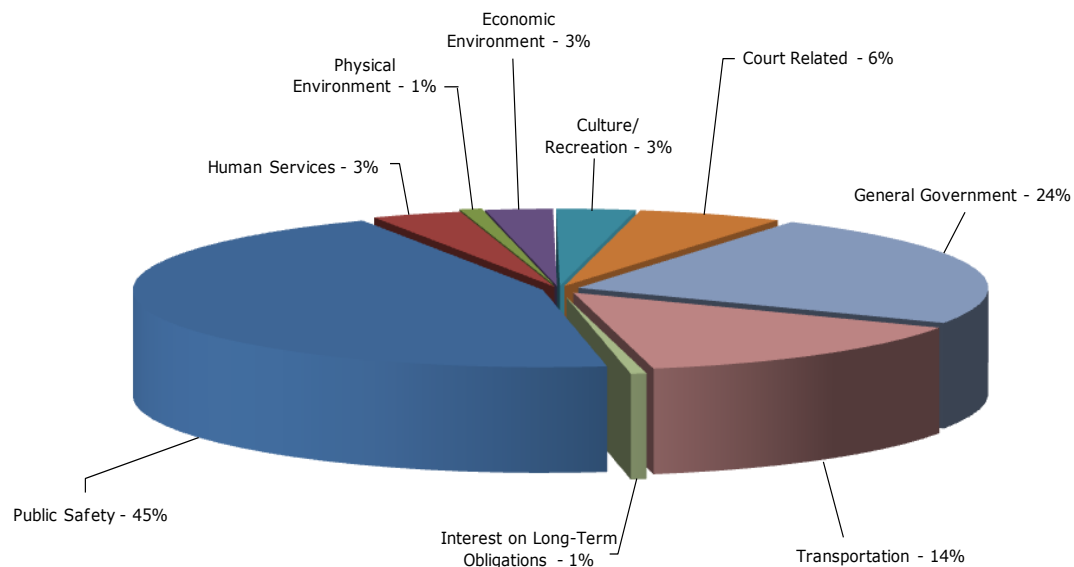
Governmental Activities

The County's overall financial position improved in comparison to the previous year. Total net position increased \$157 over the prior year with a decrease of \$640 resulting from governmental activities and an increase of \$797 resulting from business-type activities. The reasons for these changes are the same as enumerated above in the discussion of the statement of net position and on the following page under the caption of Business-Type Activities.

Revenues by Source - Governmental Activities



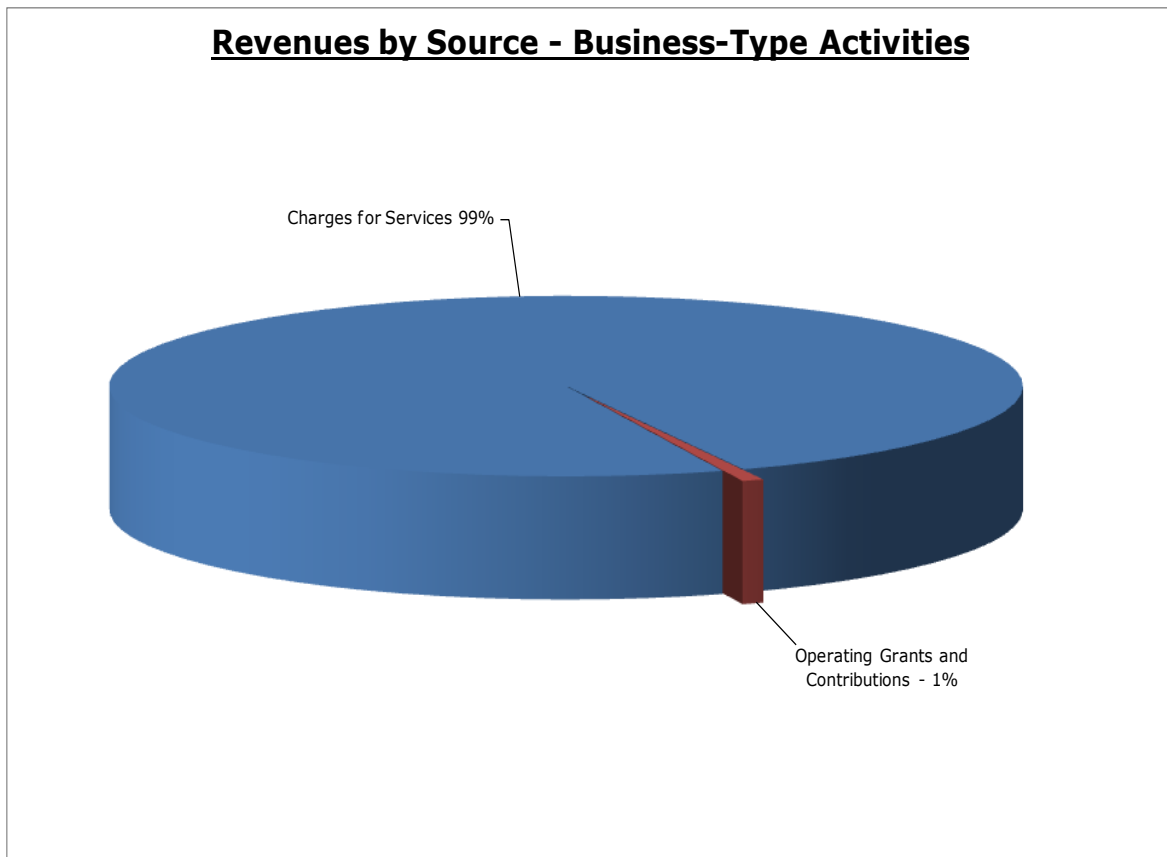
Expenses - Governmental Activities



Business-type Activities

Business-type activities increased the County's net position by \$797. Key element resulting in the decrease is as follows:

- Depreciation expense for the Waste Management Fund decreased \$1,239 from the previous year due to a lower capacity utilization percentage of the Landfill's active cells.



Financial Analysis of the County's Funds

As mentioned earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related requirements.

Governmental funds

The focus of the County's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. This difference in focus and purpose creates significant variances between the Governmental Fund Financial Statements and the Government-wide Financial Statements. For the year ended September 30, 2013, the net decrease in fund balances per the Governmental Funds Financial Statements totaled (\$2,853) while the governmental activities column of the Government-wide Financial Statements reported a decrease of (\$640) in net position. A detailed reconciliation between these two amounts is provided on page 6 of the accompanying Financial Statements.

Unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. At September 30, 2013, the County's governmental funds reported combined ending fund balances of \$32,374. Of the total governmental fund balance, \$5,621 constitutes unassigned fund balance, which is available for spending within each particular fund. The remainder of the fund balance is \$3,069 that is non-spendable (primarily \$2,252 for prepaying constitutional officers and \$760 for advances to other funds); \$18,078 is restricted (primarily \$6,229 for Better Place Plan – Capital, \$1,358 for Fire Protection, \$1,797 for Court Improvement, and \$1,885 for Road Projects); \$321 is committed for the Sheriff's commissary; and \$5,285 is assigned (primarily \$4,630 for subsequent year's expenditures and \$435 for Capital Projects).

The following funds experienced the most significant changes in fund balance for the year: the General Fund decreased \$1,920 primarily due to reduced ad valorem tax collections; the Better Place Plan Fund (a major fund) decreased \$874 as the result of greater capital outlay; the Transportation Fund decreased \$674 due to reduced intergovernmental revenue received; and the Road Projects Fund increased \$524 due to fiscal conservatism.

Proprietary Funds

The proprietary funds provide the same type of information found in the Government-wide Financial Statements, but in more detail. Two of the proprietary funds (Waste Management and East Putnam Water) are major funds. At September 30, 2013, total net position amounted to \$24,995, an increase of \$797 from the prior fiscal year. Unrestricted net position totaled (\$420). Other factors concerning the finances of the Proprietary Funds were previously addressed in the discussion of the County's business-type activities.

General Fund Budgetary Highlights

The General Fund budget to actual schedule is presented as *Required Supplementary Information* on page 47 of the accompanying Financial Statements. Primary variances between original and final budgeted amounts for the year are composed of the following:

- Charges for Services increased by \$181 to account for unanticipated excess revenue generated by the Clerk of Courts and Tax Collector sub-funds. Intergovernmental revenues were increased by \$438 to account for unanticipated grant revenues received. The majority of the grant revenues received were used by the Sheriff for various law enforcement activities.

A comparison of actual revenues versus the final budget reflects that Intergovernmental revenues, Charges for Services, and Fines and Forfeitures revenue were \$931, \$273, and \$24 less than the budgeted projections, respectively. These decreases were largely due to the current economic environment. Intergovernmental revenue did not reach projections due to fewer grant funds received. Tax revenue exceeded budget estimates by a total of \$362 which was attributable to higher than anticipated tax collections.

A review of actual expenditure results versus the final budget reveals that the actual expenditures for the General Fund were \$1,998 under budget. General Government, Public Safety, Transportation, and Culture and Recreation expenditures were respectively \$798, \$405, \$350, and \$192 under budget projections because of sound/conservative fiscal management. Additionally, Reserves for Contingencies of \$188 were not needed during the year.

Capital Asset and Debt Administration

(amounts expressed in thousands)

	Governmental Activities		Business-type Activities		Total		Percent Change
	2013	2012	2013	2012	2013	2012	
Land	\$ 21,091	\$ 21,091	\$ 6,176	\$ 6,176	\$ 27,267	\$ 27,267	0.0%
Intangible Assets	771	914	-	-	771	914	-15.6%
Buildings and Improvements	20,811	20,939	2,017	2,132	22,828	23,071	-1.1%
Equipment	7,355	8,061	1,395	1,012	8,750	9,073	-3.6%
Infrastructure	61,458	58,760	-	-	61,458	58,760	4.6%
Water and Sewer Distribution System			28,375	29,180	28,375	29,180	-2.8%
Landfill			2,422	2,678	2,422	2,678	-9.6%
Construction in Progress	511	1,062	2,758	2,521	3,269	3,583	-8.8%
Total Capital Assets, Net	\$ 111,997	\$ 110,827	\$ 43,143	\$ 43,699	\$ 155,140	\$ 154,526	0.4%

Capital Assets

The County's financial statements present capital assets in two groups: those assets subject to depreciation or amortization such as infrastructure, equipment, operational facilities, intangible assets, and those assets not subject to depreciation such as land and construction in progress. The County's investment in capital assets for its governmental and business-type activities as of September 30, 2013, amounts to \$155,140 (net of accumulated depreciation). This investment in capital assets includes land, buildings and building improvements, equipment, computer software, infrastructure (including roads and bridges), construction in progress, the Landfill, and the Water and Sewer Distribution System. Currently, infrastructure, land, and buildings and improvements represent the largest components of governmental capital assets.

Major capital asset events completed during the current fiscal year include the following:

- Two small wastewater systems were improved totaling \$861.
- Sanitation acquired a compactor and wheel loader totaling \$832.
- The County continued its program to resurface, widen and add paved roads and sidewalks during the year at a capitalized cost of \$5,916.
- The Sheriff purchased new vehicles totaling \$1,235.

Additional information on the County's Capital Assets may be found in Note 8 beginning on page 29 of the accompanying Financial Statements.

Long-term Obligations

County-wide, total long-term debt obligations owed to outside institutions decreased by \$3,150 from the prior year, the total long-term liability for Other Postemployment Benefits increased by \$381, and the total long-term obligation for compensated absences decreased by approximately \$17. Accrued landfill closure and long-term care costs decreased by a net of \$479.

Throughout fiscal year 2013, the County's governmental activities did not enter into any capital lease agreements, while the business-type activities entered into two capital leases agreements totaling \$747.

Governmental Activities:

- The County made the following principal payments during the year: special assessment debt - \$308, notes payable - \$1,374, and capital leases - \$826.
- Governmental obligations for compensated absences decreased 0.9% or (\$21) to \$2,257.

Putnam County, FL
Long-Term Debt Obligations
(amounts expressed in thousands)

	Governmental Activities		Business-type Activities		Total		Percent Change
	2013	2012	2013	2012	2013	2012	
Revenue Bonds	\$ -	\$ -	\$ 6,110	\$ 6,184	6,110	6,184	-
Special Assessment Debt	969	1,277	-	-	969	1,277	-24.1%
Notes Payable	7,371	8,745	10,693	11,591	18,064	20,336	-11.2%
Capital Lease Obligations	430	1,256	924	427	1,354	1,683	-19.5%
Medicaid Obligation	333	500	-	-	333	500	N/A
Total	<u>\$ 9,103</u>	<u>\$ 11,778</u>	<u>\$ 17,727</u>	<u>\$ 18,202</u>	<u>\$ 26,830</u>	<u>\$ 29,980</u>	-10.5%

Business-type Activities:

- The Waste Management Fund issued debt of \$747 for two capital leases (\$515 compactor and \$232 wheel loader). The fund also retired \$249 of its capital lease obligations.
- Accrued landfill closure and post-closure costs were decreased by \$70 due to a change in accounting estimate that resulted when an engineering study revealed more than expected remaining capacity within the active cells. That decrease was in addition to a reduction of \$409 due to reduced long-term care cost estimates.
- Obligations for compensated absences increased by \$4, or 7.1%, to \$62.

Additional information on the County's long-term obligations can be found in Note 9 beginning on page 30 of the accompanying Financial Statements.

Economic Factors and Next Year's Budgets and Rates

- The unemployment rate for the County for September 2013 was 9.9%. This represents a decrease over the previous year's 11.1%.
- The taxable value of real property decreased 6.8%, while the taxable value of personal property decreased 2.3% in the 2013 fiscal year.
- Building permit activity revenues increased approximately 5.2% from the prior year.
- The population decreased slightly from the prior year to an estimated 72,763 from 73,158.

During the current fiscal year, the unassigned fund balance in the General Fund decreased to \$6,168, a decrease of 50.2%. The overall fund balance in the General Fund decreased to \$13,912, a decrease of 12.1% from the previous year. The decrease was primarily the result of allowing increased budgetary expenditures. The ad valorem tax rate remained unchanged at 8.5765 mils for fiscal year 2013.

Requests for Information

This financial report is designed to present users with a general overview of the County's finances and to demonstrate the County's accountability. If you have questions concerning any of the information provided in this report or need additional information, contact the Putnam County Clerk of Courts, Finance and Accounting, P.O. Box 758, Palatka, Florida 32178-0758. Additional financial information can be found on our website at <http://www.putnam-fl.com/coc/> and click on *Clerks in the Sunshine*.

Putnam County, Florida
Statement of Net Position
September 30, 2013

	Primary Government			Component Unit
	Governmental	Business-type		Putnam County Development Authority
	Activities	Activities	Total	
ASSETS				
Cash and Equivalents	\$ 37,083,792	\$ 5,095,914	\$ 42,179,706	\$ 257,657
Investments	923,283	-	923,283	-
Receivables	1,064,034	291,618	1,355,652	856
Due From Other Governments	2,417,724	38,495	2,456,219	-
Inventory	223,110	-	223,110	-
Prepays	2,251,636	-	2,251,636	-
Other Assets	11,109	-	11,109	-
Restricted Cash and Equivalents	-	2,442,290	2,442,290	-
Restricted Investments	-	3,789,543	3,789,543	-
Capital Assets:				
Non-Depreciable	21,602,651	8,934,702	30,537,353	473,854
Depreciable, Net	90,394,420	34,208,564	124,602,984	97,251
TOTAL ASSETS	155,971,759	54,801,126	210,772,885	829,618
DEFERRED OUTFLOWS OF RESOURCES				
Derivative Instruments-Interest Rate Swaps	586,649	-	586,649	-
LIABILITIES				
Accounts Payable and Accrued Liabilities	3,271,527	742,725	4,014,252	56
Other Liabilities	929,507	66,680	996,187	-
Unearned Revenue	4,524,806	-	4,524,806	-
Derivative Instruments-Interest Rate Swaps	586,649	-	586,649	-
Noncurrent Liabilities:				
Due Within One Year	3,542,737	1,783,535	5,326,272	-
Due in More Than One Year	9,582,318	27,212,725	36,795,043	-
TOTAL LIABILITIES	22,437,544	29,805,665	52,243,209	56
NET POSITION				
Net Investment In Capital Assets	103,227,300	25,415,922	128,643,222	571,105
Restricted For:				
Affordable Housing Assistance	1,128,651	-	1,128,651	-
Court Functions and Courthouse Improvements	2,401,176	-	2,401,176	-
Debt Service	4,412,984	-	4,412,984	-
Fire Protection	1,342,454	-	1,342,454	-
Law Enforcement and Other Public Safety	1,308,868	-	1,308,868	-
Road and Bridge Maintenance	1,189,598	-	1,189,598	-
Capital Projects	8,482,809	-	8,482,809	-
Public Records Modernization	1,306,111	-	1,306,111	-
Fishing Improvement	450,843	-	450,843	-
Tourist Development	429,564	-	429,564	-
Water and Sewer Utilities	201,739	-	201,739	-
Other Purposes	139,173	-	139,173	-
Unrestricted	8,099,594	(420,461)	7,679,133	258,457
TOTAL NET POSITION	\$ 134,120,864	\$ 24,995,461	\$ 159,116,325	\$ 829,562

See accompanying notes.

Putnam County, Florida
Statement of Activities
For the Year Ended September 30, 2013

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Assets			Component Unit Putnam County Development Authority
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total	
PRIMARY GOVERNMENT:								
GOVERNMENTAL ACTIVITIES:								
General Government	\$ 15,273,429	\$ 3,449,887	\$ 45,766	\$ -	\$ (11,777,776)	\$ -	\$ (11,777,776)	\$ -
Public Safety	29,053,530	4,407,224	1,213,002	76,249	(23,357,055)	-	(23,357,055)	-
Physical Environment	561,174	187,881	18,500	-	(354,793)	-	(354,793)	-
Transportation	9,230,447	612,125	3,894,109	3,298,938	(1,425,275)	-	(1,425,275)	-
Economic Environment	1,710,560	15,049	491,280	744,327	(459,904)	-	(459,904)	-
Human Services	2,287,476	165,637	20,011	-	(2,101,828)	-	(2,101,828)	-
Culture and Recreation	2,010,082	68,809	201,467	-	(1,739,806)	-	(1,739,806)	-
Court Related	3,686,521	730,182	1,974,208	-	(982,131)	-	(982,131)	-
Interest on Long-Term Debt	399,406	-	-	-	(399,406)	-	(399,406)	-
TOTAL GOVERNMENTAL ACTIVITIES	64,212,625	9,636,794	7,858,343	4,119,514	(42,597,974)	-	(42,597,974)	-
BUSINESS-TYPE ACTIVITIES:								
Water and Wastewater System	1,955,597	968,530	-	-	-	(987,067)	(987,067)	-
Solid Waste	6,958,185	7,804,385	70,588	-	-	916,788	916,788	-
Port Authority	165,732	161,132	-	-	-	(4,600)	(4,600)	-
TOTAL BUSINESS-TYPE ACTIVITIES	9,079,514	8,934,047	70,588	-	-	(74,879)	(74,879)	-
TOTAL PRIMARY GOVERNMENT	\$ 73,292,139	\$ 18,570,841	\$ 7,928,931	\$ 4,119,514	(42,597,974)	(74,879)	(42,672,853)	-
COMPONENT UNIT:								
Putnam County Development Authority	\$ 19,549	\$ 9,600	\$ -	\$ -	-	-	-	(9,949)
GENERAL REVENUES:								
Property Taxes					29,504,837	-	29,504,837	-
Sales Taxes					2,445,255	-	2,445,255	-
Unrestricted State Shared Revenues					4,704,218	-	4,704,218	-
Local Infrastructure Surtax					4,585,867	-	4,585,867	-
Tourist Development Tax					253,614	-	253,614	-
Communications Service Tax					440,372	-	440,372	-
Investment Earnings					53,626	28,875	82,501	273
Miscellaneous					806,504	6,506	813,010	-
Transfers					(836,572)	836,572	-	-
TOTAL GENERAL REVENUES AND TRANSFERS					41,957,721	871,953	42,829,674	273
CHANGE IN NET POSITION					(640,253)	797,074	156,821	(9,676)
NET POSITION - BEGINNING OF YEAR (As Restated)					134,761,117	24,198,387	158,959,504	839,238
NET POSITION - END OF YEAR					\$ 134,120,864	\$24,995,461	\$ 159,116,325	\$ 829,562

See accompanying notes.

Putnam County, Florida
Balance Sheet – Governmental Funds
September 30, 2013

	<u>General Fund</u>	<u>East Putnam Grant Fund</u>	<u>Better Place Plan Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<u>ASSETS</u>					
Cash and Equivalents	\$ 9,406,285	\$ 5,532,516	\$ 6,423,455	\$12,560,302	\$33,922,558
Investments	296,069	-	-	627,214	923,283
Receivables	971,571	-	-	65,618	1,037,189
Due From Other Funds	1,925,000	-	-	2,916	1,927,916
Due From Other Governments	729,780	-	319,360	1,349,835	2,398,975
Advances to Other Funds	760,208	-	-	-	760,208
Inventory	57,168	-	-	-	57,168
Prepays	2,251,636	-	-	-	2,251,636
Other Assets	10,102	-	-	-	10,102
TOTAL ASSETS	16,407,819	5,532,516	6,742,815	14,605,885	43,289,035
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued					
Liabilities	1,303,139	14,440	513,419	1,317,680	3,148,678
Due to Other Funds	2,916	330,000	-	905,000	1,237,916
Due to Other Governments	62,514	-	-	156,590	219,104
Advances from Other Funds		760,208	-	-	760,208
Unearned Revenue	1,127,470	4,412,984	-	9,128	5,549,582
TOTAL LIABILITIES	2,496,039	5,517,632	513,419	2,388,398	10,915,488
<u>FUND BALANCES</u>					
Nonspendable	3,069,012	-	-	-	3,069,012
Restricted	44,520	14,884	6,229,396	11,789,359	18,078,159
Committed	-	-	-	320,820	320,820
Assigned	4,629,810	-	-	654,721	5,284,531
Unassigned	6,168,438	-	-	(547,413)	5,621,025
TOTAL FUND BALANCES	13,911,780	14,884	6,229,396	12,217,487	32,373,547
TOTAL LIABILITIES AND FUND BALANCES	\$16,407,819	\$ 5,532,516	\$ 6,742,815	\$14,605,885	\$43,289,035

See accompanying notes.

Putnam County, Florida
Reconciliation of the Balance Sheet to the Statement of Net Position-
Governmental Funds
September 30, 2013

FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ 32,373,547

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.

Capital Assets - Net..... 111,966,204

Interest on long-term debt is not recognized under the modified accrual basis of accounting until due, rather than as it accrues.

Accrued Interest on Long-term Debt (76,150)

Long-term liabilities do not require the use of current financial resources and are not reported in the funds.

Long-Term Debt	(8,339,879)	
Capital Lease Obligations	(429,892)	
Compensated Absences	(2,226,000)	
Medicaid Obligation	(333,333)	
OPEB Obligations	(1,746,852)	
		(13,075,956)

Unearned revenues in the statement of net position assets differs from the unearned revenue amount reported in the governmental funds due to certain receivables. Governmental fund financial statements report revenues that have not been earned or revenues which are measurable but not available as unearned revenues. However, unearned revenues in the governmental funds are susceptible to full accrual on the government-wide financial statements.

Unearned Revenues Reduced 1,024,776

Internal service funds are used by management to charge the costs of fleet maintenance and insurance activities to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position because they primarily serve governmental activities of the county.

Internal Service Funds 1,908,443

Net Position of Governmental Activities \$ 134,120,864

See accompanying notes.

Putnam County, Florida
Statement of Revenues, Expenditures, and Changes in Fund Balances –
Governmental Funds
For the Year Ended September 30, 2013

	General	East	Better	Other	Total
	Fund	Putnam	Place	Governmental	Governmental
	Fund	Grant	Plan	Funds	Funds
REVENUES					
Taxes	\$27,847,475	\$ -	\$ 4,585,866	\$ 5,083,134	\$37,516,475
Licenses and Permits	362,206	-	-	47,346	409,552
Intergovernmental	7,767,764	-	-	8,694,350	16,462,114
Charges for Services	5,207,812	-	-	1,783,904	6,991,716
Fines and Forfeitures	31,096	-	-	304,880	335,976
Miscellaneous	462,599	-	9,799	537,653	1,010,051
TOTAL REVENUES	41,678,952	-	4,595,665	16,451,267	62,725,884
EXPENDITURES					
Current:					
General Government	12,561,844	-	-	15,343	12,577,187
Public Safety	24,559,549	-	-	3,056,061	27,615,610
Physical Environment	354,469	253,582	-	153,718	761,769
Transportation	30,000	-	-	5,644,924	5,674,924
Economic Environment	296,404	-	-	1,407,550	1,703,954
Human Services	2,451,774	-	-	-	2,451,774
Culture and Recreation	1,598,888	-	-	201,764	1,800,652
Court Related	992,437	-	-	2,558,943	3,551,380
Capital Outlay	-	-	2,977,917	2,988,629	5,966,546
Debt Service:					
Principal Retirement	474,678	-	1,275,000	758,765	2,508,443
Interest and Fiscal Charges	26,152	-	300,878	99,857	426,887
TOTAL EXPENDITURES	43,346,195	253,582	4,553,795	16,885,554	65,039,126
EXCESS (DEFICIENCY) OF REVENUES					
OVER EXPENDITURES	(1,667,243)	(253,582)	41,870	(434,287)	(2,313,242)
OTHER FINANCING SOURCES					
(USES)					
Transfers In	346,560	-	-	696,977	1,043,537
Transfers Out	(598,969)	-	(916,000)	(68,374)	(1,583,343)
TOTAL OTHER FINANCING					
SOURCES (USES)	(252,409)	-	(916,000)	628,603	(539,806)
NET CHANGE IN FUND BALANCES	(1,919,652)	(253,582)	(874,130)	194,316	(2,853,048)
FUND BALANCES -					
BEGINNING OF YEAR	15,831,432	268,466	7,103,526	12,023,171	35,226,595
FUND BALANCES -					
END OF YEAR	\$13,911,780	\$ 14,884	\$ 6,229,396	\$12,217,487	\$32,373,547

See accompanying notes.

Putnam County, Florida
Reconciliation of the Statement of Revenues, Expenditures and Changes in
Fund Balances to the Statement of Activities – Governmental Funds
For the Year Ended September 30, 2013

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ (2,853,048)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their useful lives and reported as depreciation expense.

Capital assets acquired by use of financial resources	8,509,792	
Current year depreciation and amortization	(7,243,113)	
Difference.....		1,266,679

Some unearned revenues related to receivables are not recognized in the current period because the resources are not available and therefore the revenues are not reported in the funds.

Change in Unearned Revenues		100,136
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In the statement of activities, only the gain or loss on the disposal of capital assets is reported. However, in the governmental funds, the change in net position differs from the change in fund balance by the net book value of the assets disposed.

Loss on disposal of capital assets		(88,388)
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Repayment of debt principal is an expenditure in governmental funds, but the repayment results in a reduction of long-term liabilities in the statement of net position.

Debt Principal Payments		2,508,443
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Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Compensated Absences	21,000	
OPEB Obligations	(367,089)	
Accrued Interest Payable	27,480	
Medicaid Obligation	166,667	
Total		(151,942)

Internal service funds are used to charge the cost of certain activities to individual funds. The net revenue (expense) is reported with governmental activities.

(1,422,133)

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES

\$ (640,253)

See accompanying notes.

Putnam County, Florida
Statement of Net Position – Proprietary Funds
September 30, 2013

	Business-type Activities - Enterprise Funds				Governmental Activities
	Waste Management Fund	East Putnam Water Fund	Non-Major Proprietary Fund	Total Enterprise Funds	Internal Service Funds
ASSETS					
CURRENT ASSETS:					
Cash and Equivalents	\$ 3,117,033	\$ 1,060,695	\$ 918,186	\$ 5,095,914	\$ 3,161,234
Receivables	149,269	114,489	27,860	291,618	26,845
Due From Other Governments	38,495	-	-	38,495	18,749
Inventory	-	-	-	-	165,942
Other Assets	-	-	-	-	1,007
TOTAL CURRENT ASSETS	3,304,797	1,175,184	946,046	5,426,027	3,373,777
NONCURRENT ASSETS:					
Restricted Cash and Equivalents	1,917,305	524,985	-	2,442,290	-
Restricted Investments	3,789,543	-	-	3,789,543	-
Capital Assets, Net	7,571,975	31,212,182	4,359,109	43,143,266	30,867
TOTAL NONCURRENT ASSETS	13,278,823	31,737,167	4,359,109	49,375,099	30,867
TOTAL ASSETS	16,583,620	32,912,351	5,305,155	54,801,126	3,404,644
LIABILITIES					
CURRENT LIABILITIES:					
Accounts Payable and Accrued Liabilities	592,570	149,682	473	742,725	46,699
Due to Other Funds	-	-	-	-	690,000
Estimated Liability for Self- Insured Losses	-	-	-	-	210,403
Customer Deposits	9,405	55,200	2,075	66,680	-
Current Portion of Long-Term Liabilities	1,277,010	506,525	-	1,783,535	16,800
TOTAL CURRENT LIABILITIES	1,878,985	711,407	2,548	2,592,940	963,902
NONCURRENT LIABILITIES	13,170,564	14,042,161	-	27,212,725	532,299
TOTAL LIABILITIES	15,049,549	14,753,568	2,548	29,805,665	1,496,201
NET POSITION					
Net Investment in Capital Assets	4,371,998	16,684,815	4,359,109	25,415,922	30,867
Unrestricted	(2,837,927)	1,473,968	943,498	(420,461)	1,877,576
TOTAL NET POSITION	\$ 1,534,071	\$ 18,158,783	\$ 5,302,607	\$ 24,995,461	\$ 1,908,443

See accompanying notes.

Putnam County, Florida
Statement of Revenues, Expenses and Changes in Fund Net Position – Proprietary Funds
For the Year Ended September 30, 2013

	Business-type Activities - Enterprise Funds				Governmental Activities
	Waste Management Fund	East Putnam Water Fund	Non-Major Proprietary Fund	Total Enterprise Funds	Internal Service Funds
<u>OPERATING REVENUES</u>					
User Fees and Assessments	\$ 7,804,385	\$ 968,530	\$ 161,132	\$ 8,934,047	\$ 7,534,596
Miscellaneous	6,506	-	-	6,506	301,328
TOTAL OPERATING REVENUES	7,810,891	968,530	161,132	8,940,553	7,835,924
<u>OPERATING EXPENSES</u>					
Personal Services	713,032	170,753	-	883,785	395,873
Insurance	-	-	-	-	6,841,290
Claims Expense	-	-	-	-	1,260,672
Contractual Services	5,329,043	8,551	3,528	5,341,122	216,290
Repairs and Maintenance	168,063	95,640	22,666	286,369	18,960
Other Operating Expenses	559,215	344,097	41,654	944,966	454,112
Depreciation and Amortization	517,289	833,797	97,884	1,448,970	10,836
Closure and Long-Term Care Costs	(479,186)	-	-	(479,186)	-
TOTAL OPERATING EXPENSES	6,807,456	1,452,838	165,732	8,426,026	9,198,033
OPERATING INCOME (LOSS)	1,003,435	(484,308)	(4,600)	514,527	(1,362,109)
<u>NON OPERATING REVENUES</u>					
<u>(EXPENSES)</u>					
Interest Revenue	25,059	2,199	1,617	28,875	-
Grants	70,588	-	-	70,588	-
Interest Expense	(118,432)	(502,759)	-	(621,191)	-
Loss on Sale of Surplus Property	(32,297)	-	-	(32,297)	-
TOTAL NONOPERATING REVENUES	(55,082)	(500,560)	1,617	(554,025)	-
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	948,353	(984,868)	(2,983)	(39,498)	(1,362,109)
Capital Contributions - Capital Assets	-	236,742	-	236,742	-
Transfers In	-	652,952	-	652,952	243,338
Transfers Out	(51,742)	-	(1,380)	(53,122)	(303,362)
CHANGE IN NET POSITION	896,611	(95,174)	(4,363)	797,074	(1,422,133)
NET POSITION - BEGINNING OF YEAR	637,460	18,253,957	5,306,970	24,198,387	3,330,576
NET POSITION - END OF YEAR	\$ 1,534,071	\$18,158,783	\$ 5,302,607	\$24,995,461	\$ 1,908,443

See accompanying notes.

Putnam County, Florida
Statement of Cash Flows – Proprietary Funds
For the Year Ended September 30, 2013

	Business-type Activities - Enterprise Funds				Governmental Activities
	Waste Management Fund	East Putnam Water Fund	Non-Major Proprietary Fund	Total Enterprise Funds	Internal Service Funds
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>					
Receipts From Customers	\$7,826,787	\$ 960,255	\$ 167,108	\$8,954,150	\$7,790,522
Payments to Suppliers	(6,042,401)	(449,895)	(67,820)	(6,560,116)	(8,343,901)
Payments to Employees	(701,566)	(162,940)	-	(864,506)	(392,474)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	1,082,820	347,420	99,288	1,529,528	(945,853)
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</u>					
Transfers In	-	652,952	-	652,952	243,338
Transfers Out	(51,742)	-	(1,380)	(53,122)	(303,362)
Grants	70,588	-	-	70,588	-
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	18,846	652,952	(1,380)	670,418	(60,024)
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u>					
Payments Received on Mortgage Receivable	-	-	10,902	10,902	-
Principal Paid on Debt	(733,366)	(487,655)	-	(1,221,021)	-
Interest Paid on Debt	(119,719)	(508,246)	-	(627,965)	-
Proceeds From Sale of Surplus Property	179,676	-	-	179,676	-
Debt Issued	746,630	-	-	746,630	-
Acquisitions of Capital Assets	(868,853)	-	-	(868,853)	(3,000)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(795,632)	(995,901)	10,902	(1,780,631)	(3,000)
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>					
Purchase of Investments	(13,532)	-	-	(13,532)	-
Interest on Investments	25,059	2,199	1,617	28,875	-
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	11,527	2,199	1,617	15,343	-
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	317,561	6,670	110,427	434,658	(1,008,877)
CASH AND EQUIVALENTS - BEGINNING OF YEAR	4,716,777	1,579,010	807,759	7,103,546	4,170,111
CASH AND EQUIVALENTS - END OF YEAR	\$5,034,338	\$1,585,680	\$ 918,186	\$7,538,204	\$3,161,234

(continued)

Putnam County, Florida
Statement of Cash Flows – Proprietary Funds
For the Year Ended September 30, 2013

(concluded)

	<u>Business-type Activities - Enterprise Funds</u>				<u>Governmental Activities Internal Service Funds</u>
	<u>Waste Management Fund</u>	<u>East Putnam Water Fund</u>	<u>Non-Major Proprietary Fund</u>	<u>Total Enterprise Funds</u>	
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES					
OPERATING INCOME (LOSS)	\$ 1,003,435	\$ (484,308)	\$ (4,600)	\$ 514,527	\$(1,362,109)
Adjustments to reconcile operating loss to net cash provided (used) by operating activities:					
Depreciation and Amortization	517,289	833,797	97,884	1,448,970	10,836
Change In:					
Receivables	14,184	(3,400)	5,901	16,685	(26,845)
Due From Other Governments	3,520	-	-	3,520	(18,565)
Inventory	-	-	-	-	(38,306)
Other Assets	-	-	-	-	8
Accounts Payable and Accrued Liabilities	17,128	(513)	28	16,643	17,478
Due to Other Funds	-	-	-	-	250,000
Customer Deposits	(1,808)	(4,875)	75	(6,608)	-
Estimated Liability for Self Insured Losses	-	-	-	-	218,251
Compensated Absences	100	4,000	-	4,100	-
Accrued Landfill and Post-Closure Costs	(479,186)	-	-	(479,186)	-
Other Noncurrent Liabilities	8,158	2,719	-	10,877	3,399
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>\$ 1,082,820</u>	<u>\$ 347,420</u>	<u>\$ 99,288</u>	<u>\$ 1,529,528</u>	<u>\$ (945,853)</u>
<u>NONCASH INVESTING, CAPITAL, AND FINANCING ACTIVITIES</u>					
Contribution of Capital Assets	\$ -	\$ 236,742	\$ -	\$ 236,742	\$ -

See accompanying notes.

Putnam County, Florida
Statement of Fiduciary Net Position
September 30, 2013

	<u>Agency Funds</u>
<u>ASSETS</u>	
Cash and Equivalents	\$ 3,279,135
Receivables	<u>23,542</u>
TOTAL ASSETS	<u>\$ 3,302,677</u>
<u>LIABILITIES</u>	
Assets Held for Others	<u>\$ 3,302,677</u>

See accompanying notes.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

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Putnam County, Florida
Notes to Financial Statements
September 30, 2013

The financial statements of Putnam County, Florida have been prepared in conformity with accounting principles generally accepted in the United States (GAAP) as applied to government units in accordance with the Governmental Accounting Standards Board (GASB). The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following notes to the financial statements are an integral part of the County's Basic Financial Statements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Putnam County, Florida (the County), conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

A. Reporting Entity

The County is a non-charter, general purpose local government established under the legal authority of the Constitution of the State of Florida. It is composed of an elected Board of County Commissioners and elected Constitutional Officers, who are governed by State statutes and regulations. The Commissioners appoint a county administrator whose duties include the administration of directives and policies of the Commissioners and who has responsibility for the operation of all business centers and the provision of services under the purview of the Commissioners.

The Board of County Commissioners and the offices of the Clerk of the Circuit Court, Sheriff, Tax Collector, Property Appraiser, and Supervisor of Elections are operated as separate County agencies in accordance with applicable provisions of Florida Statutes. The office of the Tax Collector operates on a fee system, whereby the officer retains fees, commissions, and other revenues to pay all operating expenditures, including statutory compensation. Any excess income is remitted to the Board of County Commissioners and other County taxing authorities at the end of the fiscal year. The offices of the Sheriff, Property Appraiser, and Supervisor of Elections operate on a budget system, whereby County-appropriated funds are received from the Board of County Commissioners, and any unexpended appropriations are required to be returned to the Board of County Commissioners at the end of the fiscal year. The Clerk's duties as Clerk to the Board and Chief Financial Officer for the County are budgeted functions, funded by the Board. The Clerk's duties as Clerk of the Circuit and County Courts are funded by appropriations from the Florida Justice Administrative Commission.

The accompanying financial statements present the County as a primary government, and its component units, entities for which the County is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the County's operations and, accordingly, data from these units are combined with data of the County. The discretely presented component unit, on the other hand, is reported in a separate column in the government-wide financial statements to emphasize it is legally separate from the County. Each blended and discretely presented component unit has a September 30 year end.

Blended Component Units – The Putnam County Port Authority, a dependent special district created by Chapter 67-1961, Laws of Florida, to carry out the operations of the County's barge port, is a blended component unit of the primary government. The Putnam County Solid Waste District, a dependent special district, is also a blended component unit of the primary government and was created by Ordinance 87-9 of the County to provide waste disposal services. The

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Putnam County Board of County Commissioners serves as the governing board of the Port Authority and makes up the majority of the Board of the Solid Waste District. Additionally, the County is legally obligated to provide resources in case the component units experience deficiencies in debt service payments and resources are not available from any other remedies. These component units are presented as Enterprise Funds. Separate financial statements are not prepared.

Discretely Presented Component Unit – The Putnam County Development Authority is an independent special district created by Chapter 61-2727 as amended by Chapter 69-1523, Laws of Florida, for the purpose of promoting economic growth and development in all areas of the County. The governing Board of the Authority has nine members, of which three are appointed by the County's Board of County Commissioners. The Authority cannot issue bonded debt without the substantive approval of the Board of County Commissioners and, accordingly, the Authority is considered to be fiscally dependent on the Board of County Commissioners. The Authority is presented as an Enterprise Fund. The Authority does not issue separate financial statements.

Related Organization – The Putnam County Fair Association is a not-for-profit organization created under Chapter 616, Florida Statutes. The Association is considered a related organization because a majority of its Board of Directors is appointed by the Putnam County Board of County Commissioners. The County is not financially accountable for the Association and, accordingly, the Association is not included in the accompanying financial statements.

Joint Ventures – The County did not participate in any joint ventures during fiscal year 2012-2013.

B. Future Accounting Changes

The Governmental Accounting Standards Board has issued statements that will become effective in subsequent fiscal years. The statements address:

- Items previously reported as assets and liabilities;
- Accounting and financial reporting for pensions;
- Mergers, acquisitions and transfers of operations; and
- Financial guarantees.

The County is currently evaluating the effects that these statements will have on its financial statements for the years ended September 30, 2014 and 2015.

C. Government-wide and Fund Financial Statements

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) concentrate on the County as a whole, except for its fiduciary activities, and do not emphasize fund types but rather a governmental or a business-type classification, which are presented in separate columns. The governmental activities and business-type activities comprise the primary government and are reported separately from the component unit for which the County is accountable. General governmental and intergovernmental revenues support the governmental activities, whereas the business-type activities are primarily supported by user fees and charges for services.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The statement of activities reflects the direct expenses of a given function or segment, which are offset by program revenues. Program revenues are defined as charges for services, operating grants and contributions, and capital grants and contributions directly associated with a given function. Taxes and other items not properly included among program revenues are reported as general revenues.

The County's major funds are presented in separate columns on the governmental fund financial statements and the proprietary fund financial statements. The definition of a major fund is one that meets certain criteria set forth in GASB 34. The funds that do not meet the criteria of a major fund are considered non-major funds and are combined into a single column on the fund financial statements. Non-major governmental funds are comprised of special revenue, debt service and capital projects funds.

The effect of interfund activity has been removed from the government-wide financial statements. However, the interfund services between functions are not eliminated. The internal service activity has been eliminated except for the outside activity and is combined with the governmental activity on the government-wide financial statements. Internal service activity is reported in full on the proprietary fund financial statements. The internal service funds are combined and thus reported in a single summary column on the proprietary fund financial statements.

D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The accounts of the County are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance or net position, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The accounting and financial reporting treatment is determined by the applicable measurement focus and the basis of accounting. The *basis of accounting* refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. The basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied. *Measurement focus* indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities).

The government-wide financial statements, the proprietary fund financial statements and the fiduciary fund financial statements are prepared on a full accrual basis using the economic resources measurement focus. Revenues are recorded in the period in which they are earned and measurable and expenses are recorded in the period in which the related liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all of the eligibility requirements imposed by the provider have been met.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Proprietary funds record both operating and non-operating revenues and expenses. The principal operating revenues are those that are obtained from the operations of the proprietary fund and include user fees, special assessments, and rental fees. Non-operating revenues are not related to the operations of the proprietary fund and include taxes, interest earnings and grants. Operating expenses represent the cost of operations, which includes depreciation. Non-operating expenses are not related to operations, such as interest expense.

Governmental fund financial statements are prepared on the modified accrual basis using the current financial resources measurement focus. Under the modified accrual basis, revenues are recognized when they become measurable and available as net current assets. For this purpose, the County considers all revenues available if they are collected within sixty days after year-end. Primary revenues, such as property taxes, special assessments, intergovernmental revenues, charges for services, sales and franchise taxes, rents and interest are treated as susceptible to accrual under the modified accrual basis and have been recognized as revenues. Expenditures reported in governmental fund financial statements are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule includes principal and interest on general long-term debt, which is recognized when due.

The County reports the following major funds in the governmental fund financial statements:

General Fund – The General Fund is the general operating fund of the County. It is used to account for and report all financial resources not accounted for and reported in another fund. The General Fund is subdivided into the following categories: Board of County Commissioners (BOCC), Sheriff, Tax Collector, Property Appraiser, Supervisor of Elections, and Clerk of the Circuit Court.

East Putnam Grant Fund – The East Putnam Grant Fund is used to account for the collection and use of the proceeds of grants and loans to benefit primarily the economic environment of East Putnam.

Better Place Plan Fund – The Better Place Fund is used to account for revenues received from a one-cent discretionary surtax imposed to finance certain capital projects.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The County reports the following major funds in the proprietary fund financial statements:

Waste Management Fund – The County's Waste Management Fund is used to account for the fees charged for providing solid waste collection and disposal services to the general public on a user fee basis, and to account for special assessments levied to County residents for mandatory solid waste collection.

East Putnam Water Fund – The East Putnam Water Fund is used to account for the collection and use of fees established to provide a water and wastewater system to residents in that region of the County.

The County reports the following other fund types:

Internal Service Funds – The Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis (i.e., risk management, liability insurance, and fleet maintenance).

Agency Funds – The Agency Funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, or other governments. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Clerk of the Circuit Court maintains agency funds to account for assets held for others under court order; the Sheriff's agency fund accounts for assets held for use by inmates while incarcerated, and on behalf of other agencies and individuals; the Tax Collector maintains agency funds to account for taxes received but not distributed and for funds not yet distributed to the state from the sale of vehicle and other licenses and permits.

E. Assets, Liabilities and Net Position or Equity

Cash and Investments

For accounting and investment purposes, the County maintains a cash and investment pool that is available for use by all funds except those whose cash and investments must be segregated due to legal or other restrictions. Investments within this pool are treated as a demand deposit account by the various funds of the County that participate. Interest earned on investments in the pool is allocated to the various funds based upon each fund's equity balance in the pool during the allocation period.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

All funds that are not invested are deposited in institutions that are certified as “Qualified Public Depositories,” as required under the Florida Security for Public Deposits Act. This law requires every qualified public depository to deposit, with the State Treasurer, eligible collateral equal to or in excess of an amount to be determined by the State Treasurer. The law requires the State Treasurer to ensure that funds are entirely collateralized throughout the fiscal year. Therefore, the County’s total deposits and the deposits of the Putnam County Development Authority, a component unit, are insured or collateralized by the Federal Depository Insurance Corporation and the Bureau of Collateral Securities, Division of Treasury, State Department of Insurance.

Investments are stated at fair value, except for some investments in the State Board of Administration Local Government Surplus Trust Fund Investment Pool. The State Investment Pool is administered by the Florida State Board of Administration (SBA), who provides regulatory oversight. The SBA is not a registrant with the Securities and Exchange Commission (SEC). Investments in the SBA are classified as Cash and Equivalents in the accompanying financial statements.

Statement of Cash Flows

For purposes of the statement of cash flows, the County considers cash and cash equivalents to be cash on hand, demand deposits, and highly liquid investments with original maturities of three months or less when purchased.

Accounts Receivable

The accounts receivable of the County are recorded in the government-wide, governmental, and proprietary fund financial statements and are net of an allowance for doubtful accounts, which is generally equivalent to the receivables that are over 90 days.

Due To/From Other Funds

Activity between funds during the year is recorded by moving cash, however after September 30 cash can no longer move between funds; therefore a “due from” and “due to” are used to record any activity representing current interfund loans. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide statement of net position as “internal balances”.

Restricted Assets

Certain resources of the County are classified as restricted assets on the statement of net position because the restriction is either imposed by law through constitutional provisions or enabling legislation or imposed externally by creditors, grantors, contributors, or laws or regulations of other governments. When both restricted and unrestricted resources are available for use, it is the County’s policy to use restricted resources first, then unrestricted resources as they are needed.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Inventories

Inventories, consisting primarily of materials and supplies, are stated at cost, which approximates fair market value. The “first-in/first-out” (FIFO) method is used to determine cost.

All inventories are recorded as expenditures, or expense, as they are used (consumption method). An offsetting non-spendable fund balance is reported in the governmental fund financial statements to indicate that the asset is not available for appropriation or expenditure.

Prepays

Certain payments to vendors for goods and services applicable to future accounting periods are recorded as prepaids in the accompanying financial statements. An offsetting non-spendable fund balance is reported in the fund financial statements to indicate that prepaids do not represent available spendable resources.

Long-Term Receivables

Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets, in spite of their spending measurement focus. However, special reporting treatments are used to indicate that they are not considered “available spendable resources,” since they do not represent net current position. Recognition of governmental fund type revenues represented by noncurrent receivables is not made until they become current receivables.

Advances between funds, as reported in the fund financial statements, are offset by a non-spendable fund balance account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

Capital Assets

Capital assets include property, plant, equipment, infrastructure, and intangible assets such as computer software. Infrastructure assets are defined as public domain assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the governmental unit. Capital assets are reported in the government-wide financial statements in the applicable governmental or business-type activities column, as well as the proprietary fund financial statements. The established threshold for capitalizing property, plant and equipment is generally \$3,000. The threshold for capitalizing infrastructure ranges from \$5,000 to \$25,000. The Office of the Sheriff, however, has established a capitalization threshold of \$5,000 for all classes of capital assets. The threshold for the capitalization of all intangible assets is \$50,000.

The reported values of general infrastructure exclude normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or extend its useful life beyond the original estimate.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The County holds legal title to the capital assets of the Board of County Commissioners, Property Appraiser, Tax Collector, Clerk of the Circuit Court, and Supervisor of Elections and is accountable for them under Florida Law. The Sheriff, under Florida Law, is accountable for maintaining capital asset records for equipment used in the operations of the Office.

Capital assets are recorded at cost, or estimated historical cost. Contributed assets are recorded at estimated fair market value at the time received.

Amortization of intangible assets and assets recorded under capital leases is included with depreciation expense.

Depreciation or amortization, as appropriate, is calculated using the straight-line method over the following estimated useful lives:

Intangible Assets	7 – 40 Years
Buildings	30 – 50 Years
Improvements	10 – 50 Years
Equipment	5 – 15 Years
Water Distribution System	40 Years

Infrastructure assets are depreciated using a group depreciation method over a period of 10-100 years.

The landfill is depreciated proportionately based on capacity used.

Capitalization of Interest

Interest costs related to construction are capitalized for proprietary activities. For assets constructed with governmental fund resources, interest is not capitalized. During the current year the County had no capitalized interest.

Unearned Revenues

Unearned revenue represents revenues collected in advance of services performed. This revenue will be recognized when the services are rendered. In governmental funds, earned amounts also are reported as unearned revenue until they are available to liquidate liabilities of the current period.

Compensated Absences

The various County agencies maintain policies that permit employees to accumulate earned but unused vacation and sick pay benefits that will be paid to employees upon separation of service if certain criteria are met. These benefits, plus their related tax and retirement costs, are classified as compensated absences. The policies of the various County agencies vary as to the amount and the vesting of employee vacation and sick time. Generally, the policies allow limited vesting

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

of unused employee vacation leave time and in some instances sick time. The amount of vacation time is determined by the period of employment. In prior years, the following governmental funds have typically been used to eliminate the liability for compensated absences: the General Fund, the County Transportation Trust Fund, the Fire Tax Unit Fund, the E911 System Fund and the Court Fund.

Compensated absences liabilities are accrued when incurred in the government-wide and proprietary fund financial statements. No expenditure is reported in the governmental fund statements for these amounts until payment is due. The compensated absences liability is based on current rates of pay.

F. Management Estimates and Assumptions

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could vary from estimates used.

G. Fund Balance

The County follows the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions to classify fund balances for its governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the County is bound to honor constraints on the specific purposes for which the amounts in the fund can be spent.

Fund balance classifications are described below:

Nonspendable Fund Balance – Non-spendable fund balances are amounts that cannot be spent because they are either: (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the County's highest level of decision-making authority, which is by Ordinance approved by the County Commission. Committed amounts cannot be used for any other purpose unless the Commission removes those constraints by taking the same type of action.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) formal action of the County Commission, other than by Ordinance, or (b) an official to which the Commission has delegated the authority, by formal action, to assign amounts used for specific purposes. The Commission has delegated this authority to the County Administrator.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The County's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

NOTE 2 – DEFINED BENEFIT PENSION PLAN

Plan Description

Putnam County contributes to the Florida Retirement System (the "System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida, 32315-9000, or by calling (850) 488-6491.

Funding Policy

The employee contribution rate at September 30, 2013, was 3.00%. The County is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2013 were as follows: Regular Employees 6.95%; Special Risk Employees 19.06%; Senior Management 18.31%; Elected Officials 33.03%; DROP Participants 12.84%. The contribution requirements of plan members and the County are established and may be amended by the Florida Legislature. Putnam County's contributions to the System for the years ending September 30, 2013, 2012 and 2011 were \$2,642,000, \$2,176,000, and \$3,378,000 respectively, equal to the required contributions for each year.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 3 – DEFERRED COMPENSATION PLAN

The County offers its employees a deferred compensation plan (the "Plan") created in accordance with Section 457 of the Internal Revenue Code. This Plan (refer to Section 112.215, Florida Statutes), is available to all regular payroll County employees, permits them to defer a portion of their salaries until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are (notwithstanding the mandates of 26 U.S.C. s. 457 (b) (6), all of the assets specified in subparagraph 1) held in trust for the exclusive benefit of participants and their beneficiaries as mandated by 26 U.S.C. s. 457 (g) (1).

NOTE 4 – PROPERTY TAXES

Property taxes become due and payable on November 1st of each year and are delinquent on April 1 of the following year. Discounts on property taxes are allowed for payments made prior to the April 1 delinquent date. Tax certificates for the full amount of any unpaid taxes must be sold no later than June 1st of each year.

Procedures for collecting delinquent taxes, including applicable tax certificate sales and tax deed sales, are provided by Florida Statutes. The enforceable lien date is approximately two years after taxes become delinquent and occurs only upon request of a holder of a delinquent tax certificate. There were no significant delinquent property taxes receivable at September 30, 2013.

Tax revenues are recognized when levied, to the extent that they result in current receivables in governmental funds. By year-end, substantially all property taxes have been collected. Accordingly, there is no ad-valorem property taxes receivable reported in the accompanying financial statements.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 4 – PROPERTY TAXES

Details of the County's tax calendar are presented below:

Lien Date	January 1
Levy Date	October 1
Installment Payments:	
1st Installment	No later than June 30
2nd Installment	No later than September 30
3rd Installment	No later than December 31
4th Installment	No later than March 31
Regular Payments:	
Discount Periods	November - February
No Discount Period	March
Delinquent Date	April 1

NOTE 5 – DEPOSITS AND INVESTMENTS

As of September 30, 2013, the County had the following investments and maturities:

<u>Investment</u>	<u>Fair Value</u>	<u>Less Than 1</u>	<u>Investment Maturities (in years)</u>			<u>S & P Rating</u>
			<u>1 - 2</u>	<u>2 - 3</u>	<u>3 - 8</u>	
State Investment Pool - Florida Prime, amortized cost	\$ 7,760,991	\$ 7,760,991	\$ -	\$ -	\$ -	AAAm
State Investment Pool - Fund B	3,167	-	-	-	3,167	Not Rated
Florida Local Government Investment Trust	4,712,826	1,841,301	579,678	1,537,324	754,523	AAAf
Money Market Funds	10,018,408	10,018,408	-	-	-	NA
TOTAL INVESTMENTS	\$ 22,495,392	\$ 19,620,700	\$ 579,678	\$ 1,537,324	\$ 757,690	

Total Investments include \$17,782,566 classified as Cash and Equivalents in the accompanying financial statements. Investments exclude \$112,352 in non negotiable certificates of deposit of the Putnam County Development Authority, a component unit.

Interest Rate Risk

Investment interest rate risk is the risk that changes in interest rates of debt investments will adversely affect the fair value of an investment. In accordance with its investment policy, the County manages its exposure to declines in fair values by limiting the maturity of investments to less than five years. Additionally, the investment policy requires the portfolio to be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. For the Local Government Surplus Trust Funds Investment Pool (State Investment Pool), the weighted average life (WAL) of Fund B at September 30, 2013 was 4.04 years; a portfolio's WAL is the dollar weighted average length of time until securities held reach maturity. However, because Fund B consists of restructured or defaulted securities there is considerable uncertainty regarding the weighted average life. The weighted average days to maturity (WAM) of the Florida PRIME fund were 44 days. The WAM for the Florida Local Government Investment Trust was 2.03 years.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 5 – DEPOSITS AND INVESTMENTS

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The various agencies of the County and its component unit invest excess public funds pursuant to the guidelines established in Section 218.415, Florida Statutes, and County Investment Resolution 2003-112 (investment policy), which authorizes investments of excess public funds in the following instruments: The Local Government Surplus Trust Funds Investment Pool (State Investment Pool); Securities and Exchange Commission registered money market funds with the highest credit quality rating; savings accounts; interest bearing time deposits in qualified public depositories; direct obligations of the U.S. Treasury; Federal agencies and instrumentalities; certain securities (limited to obligations of the U.S. Government or any agency or instrumentalities thereof); certificates of deposit and other evidence of deposit at financial institutions, bankers' acceptances, and commercial paper rated in the highest tier by a nationally recognized rating agency; and other investments authorized by law or by ordinance for the County.

State Investment Pool: The State Investment Pool is administered by the Florida State Board of Administration (SBA), which provides regulatory oversight. Several years ago, the SBA reported that the State Investment Pool was exposed to potential risks due to indirect exposure in the sub-prime mortgage financial market. Consequently, the SBA placed some restrictions on how participants could access portions of their surplus funds and ultimately restructured the State Investment Pool into two separate pools, the Florida PRIME and Fund B. The Florida PRIME has adopted operating procedures consistent with the requirements for a 2a7-like fund and the fair value of the position in the pool is equal to the value of the pool shares. The Florida PRIME is rated by Standard and Poor's and has a rating at September 30, 2013 of AAAM. The Fund B is not rated by a nationally recognized statistical rating agency.

Florida Local Government Investment Trust: The County participates in the Florida Local Government Investment Trust (FLGIT), an external investment pool. Regulatory oversight for the pool consists of the Board of Trustees comprised of County Clerks and County Commissioners; an Investment Board comprised of finance officers throughout the State; an Independent Investment Advisor; a Custodian Bank; and an Administrator (Florida Association of Court Clerks). Additionally, the pool's investments are periodically rated by Standard & Poor's. At September 30, 2013, the Credit Quality and Bond Fund Volatility Ratings were AA+ and S1, respectively.

The County may have indirect exposure to derivatives through its participation in the FLGIT. Information about the nature and extent of the County's indirect exposure to risks from derivatives and similar debt and investment items is not available. Management is aware of this aspect of the investments held in the FLGIT and has adhered to the County's investment policy requirements to monitor such investment activity on a consistent periodic basis.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 5 – DEPOSITS AND INVESTMENTS

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the County will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. All County deposits are in qualified public depositories pursuant to Chapter 280, Florida Statutes. All deposits made in qualified public depositories are fully collateralized and backed by the Public Deposit Security Trust Fund.

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the County will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The County's investment policy and Florida Statutes require that securities purchased by and all collateral obtained by the County be properly designated as an asset of the County and held in safekeeping by a third party.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss attributed to the magnitude of an investment in a single issuer. Unless market conditions otherwise require, the investment policy requires that no more than fifteen (15%) of the County's investment portfolio may be in any one class of security other than those issued or guaranteed by the U.S. Government or its agencies.

NOTE 6 – ACCOUNTS RECEIVABLE

Accounts receivable of the General Fund consist primarily of ambulance service accounts and are reported net of an allowance for doubtful accounts of \$2,743,431 at September 30, 2013. The allowance represents approximately 76% of the gross ambulance service accounts receivable at September 30, 2013. The balance of the receivable consists of miscellaneous service fees.

Accounts receivable of the non-major Governmental Funds consist primarily of \$8,638 in utility customer receivables, court related receivables of \$66,251 and other miscellaneous receivables. Allowances for doubtful accounts are not considered necessary, except for an allowance of \$57,122 for Court Receivables. All net receivables are expected to be collected within the next year.

Accounts receivable of the Enterprise Funds consist of: Landfill and Water Utility customer and rent receivables of \$613,632 and \$9,911 of mortgages receivable by the Port Authority; and other miscellaneous receivables resulting from normal business activities. An allowance for doubtful accounts in the amount of \$332,000 has been established. All net receivables, with the exception of the mortgages receivable are expected to be collected within the next year.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 7 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The following is a schedule of interfund receivables and payables as of September 30, 2013:

Due To / Due From Other Funds:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	East Putnam Grant Fund	\$ 330,000
General Fund	Nonmajor Governmental Funds	905,000
General Fund	Internal Service Funds	690,000
Non-Major Governmental Fund	General Fund	2,916
TOTAL PRIMARY GOVERNMENT		<u><u>\$ 1,927,916</u></u>

Advances From / To Other Funds:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	East Putnam Grant Fund	<u><u>\$ 760,208</u></u>

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 7 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund transfers for the year ended September 30, 2013, consisted of the following:

	Transfer In:				
	General <u>Fund</u>	Nonmajor Govern- <u>mental</u>	East Putnam <u>Water</u>	Internal <u>Service</u>	Total Transfers <u>In</u>
<u>Transfer Out:</u>					
General Fund	\$ -	\$ 280,977	\$ 152,952	\$ 165,040	\$ 598,969
Better Place Plan Fund	-	416,000	500,000	-	916,000
Nonmajor Governmental	5,000	-	-	63,374	68,374
Waste Management	41,560	-	-	10,182	51,742
Nonmajor Proprietary	-	-	-	1,380	1,380
Internal Service	300,000	-	-	3,362	303,362
Total Transfers Out	<u>\$ 346,560</u>	<u>\$ 696,977</u>	<u>\$ 652,952</u>	<u>\$ 243,338</u>	<u>\$ 1,939,827</u>

Transfer of capital assets from governmental activities to business-type activities:	236,742
	<u>\$ 2,176,569</u>

Some balances resulted from the time lag between the dates that (a) interfund goods and services are provided or reimbursable expenditures occur, (b) transactions are recorded in the accounting system, and (c) payments are made between funds.

Other balances are transfers that include transfers to provide match for grant requirements; transfer moneys to other funds based on budgetary requirements; and to move moneys from a fund that by statute or budgetary authority must collect revenues to funds that are required by statute or budgetary authority to expend them.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 8 – CAPITAL ASSET ACTIVITY

Capital asset activity for the year was as follows:

	Beginning Balance October 1, 2012	Increases	Decreases	Ending Balance September 30, 2013
<u>Primary Government</u>				
<u>Governmental Activities</u>				
Capital Assets Not Being Depreciated:				
Land	\$ 21,091,327	\$ -	\$ -	\$ 21,091,327
Construction in Progress	1,062,247	226,925	(777,848)	511,324
Total Capital Assets Not Being Depreciated	<u>22,153,574</u>	<u>226,925</u>	<u>(777,848)</u>	<u>21,602,651</u>
Capital Assets Being Depreciated:				
Intangible Assets	1,333,010	-	(59,534)	1,273,476
Buildings	26,008,966	77,660	-	26,086,626
Improvements	8,926,329	861,427	-	9,787,756
Equipment	34,164,773	2,220,475	(805,731)	35,579,517
Infrastructure	78,221,364	5,916,858	(95,926)	84,042,296
Total Capital Assets Being Depreciated	<u>148,654,442</u>	<u>9,076,420</u>	<u>(961,191)</u>	<u>156,769,671</u>
Less Accumulated Depreciation For:				
Intangible Assets	(419,743)	(142,244)	59,534	(502,453)
Buildings	(11,009,992)	(697,724)	-	(11,707,716)
Improvements	(2,986,447)	(369,247)	-	(3,355,694)
Equipment	(26,103,856)	(2,838,960)	717,343	(28,225,473)
Infrastructure	(19,461,362)	(3,218,479)	95,926	(22,583,915)
Total Accumulated Depreciation	<u>(59,981,400)</u>	<u>(7,266,654)</u>	<u>872,803</u>	<u>(66,375,251)</u>
Total Capital Assets Being Depreciated, Net	<u>88,673,042</u>	<u>1,809,766</u>	<u>(88,388)</u>	<u>90,394,420</u>
Governmental Activities Capital Assets, Net	<u>110,826,616</u>	<u>2,036,691</u>	<u>(866,236)</u>	<u>111,997,071</u>
<u>Business-type Activities</u>				
Capital Assets Not Being Depreciated:				
Land	\$ 6,176,495	\$ -	\$ -	\$ 6,176,495
Construction in Progress	2,521,465	236,742	-	2,758,207
Total Capital Assets Not Being Depreciated	<u>8,697,960</u>	<u>236,742</u>	<u>-</u>	<u>8,934,702</u>
Capital Assets Being Depreciated:				
Buildings	3,177,325	-	-	3,177,325
Improvements	967,510	-	-	967,510
Landfill	9,367,739	-	-	9,367,739
Water and Sewer Distribution System	32,220,082	-	-	32,220,082
Equipment	2,639,073	868,853	(813,984)	2,693,942
Total Capital Assets Being Depreciated	<u>48,371,729</u>	<u>868,853</u>	<u>(813,984)</u>	<u>48,426,598</u>
Less Accumulated Depreciation For:				
Buildings	(1,215,133)	(95,428)	-	(1,310,561)
Improvements	(797,917)	(19,403)	-	(817,320)
Landfill	(6,690,439)	(255,739)	-	(6,946,178)
Water and Sewer Distribution System	(3,040,395)	(804,637)	-	(3,845,032)
Equipment	(1,627,191)	(273,763)	602,011	(1,298,943)
Total Accumulated Depreciation	<u>(13,371,075)</u>	<u>(1,448,970)</u>	<u>602,011</u>	<u>(14,218,034)</u>
Total Capital Assets Being Depreciated, Net	<u>35,000,654</u>	<u>(580,117)</u>	<u>(211,973)</u>	<u>34,208,564</u>
Business-type Activities Capital Assets, Net	<u>\$ 43,698,614</u>	<u>\$ (343,375)</u>	<u>\$ (211,973)</u>	<u>\$ 43,143,266</u>

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 8 – CAPITAL ASSET ACTIVITY

Depreciation was charged to the functions of the primary government as follows:

Governmental Activities:

General Government	\$ 831,643
Public Safety	2,637,287
Physical Environment	34,322
Transportation	3,364,782
Human Services	10,503
Culture and Recreation	236,917
Court Related	127,659
Capital assets held by the government's internal service funds are charged to the various functions based on their usage of the assets	<u>10,836</u>
Total Depreciation Expense - Governmental Activities	<u><u>\$ 7,253,949</u></u>

Business-type Activities:

Waste Management	\$ 517,289
Water and Sewer System	833,797
Port Authority	<u>97,884</u>
Total Depreciation Expense - Business-type Activities	<u><u>\$ 1,448,970</u></u>

NOTE 9 – LONG-TERM OBLIGATIONS

Governmental Activities

Special Assessment Debt with Governmental Commitment \$1,381,795, 3.58%, 10-year note issued during fiscal year 2003-2004, to fund specific road improvements within several Municipal Service Benefit Units. The note is payable from and secured by a pledge of special assessments levied pursuant to County ordinance. The County is obligated to provide other non-ad valorem revenue sources for repayment to cover deficiencies. Principal and interest totaling \$13,748 is due monthly until maturity on August 1, 2014. The note is payable from the MSBU Loan Fund (a Debt Service Fund).

\$ 158,988

\$1,900,000, variable rate, 13-year note to fund specific road improvements within several Municipal Service Benefit Units. The County entered into an interest rate swap agreement to fix the interest rate at 3.90%. The note is payable from and secured by a pledge of special assessments levied pursuant to County ordinance. The County is obligated to provide other non-ad valorem revenue sources for repayment to cover deficiencies. Principal and interest totaling approximately \$46,900 is due quarterly until maturity on June 1, 2018. The note is payable from the MSBU Loan Fund (a Debt Service Fund).

810,252

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 9 – LONG-TERM OBLIGATIONS

<u>Notes Payable</u> - \$10,000,000, variable rate, 11-year note from a financial institution to finance certain road projects within the County. The County entered into an interest rate swap agreement to fix the interest rate at 4.11%. The note is payable from and secured by a pledge of proceeds from the one cent local infrastructure surtax. Principal and interest payments of approximately \$290,000 are due quarterly until maturity on January 1, 2018. The note is payable from the Better Place Fund (a Capital Project Fund).	4,735,000
\$3,500,000 variable rate, 10-year note from a financial institution to finance certain road projects within the County. The County entered into an interest rate swap agreement to fix the interest rate at 3.75%. The note is payable from and secured by a pledge of proceeds of the one cent local infrastructure surtax. Principal payments are made annually; interest is paid semi-annually; total annual payments approximate \$420,000; note matures on January 1, 2018. The note is payable from the Better Place Fund (a Capital Project Fund).	1,925,000
\$1,356,000, variable rate, 15-year note from a financial institution to construct and equip several communications towers within the County. The County entered into an interest rate swap agreement to fix the interest rate at 3.89%. The note is payable and secured by a pledge of a specific traffic ticket surcharge designated for communications improvements. The County is obligated to provide other non-ad valorem revenue sources for repayment to cover deficiencies. Principal and interest payments of approximately \$30,000 are due quarterly until maturity on May 1, 2020. The note is payable from the Communications Improvement Fund (a Special Revenue Fund).	710,639
Obligations Under Capital Leases	429,892
Medicaid Obligation in the amount of \$610,961. Pursuant to Florida House Bill 5301, the County incurred a liability during fiscal year 2012 for previously unpaid and disputed Medicaid billings from the State. An initial payment of \$110,961 was made in 2012. \$166,667 was paid from the County's Revenue Sharing proceeds in fiscal year 2013. Payments of \$83,333 will be made in each of the next three years and a final payment of \$83,334 in the fourth year from the same revenue source.	333,333
Other Post Employment Benefits	1,764,951
Accrued Compensated Absences	2,257,000
Total Long-Term Obligations, Governmental Activities	<u><u>\$ 13,125,055</u></u>

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 9 – LONG-TERM OBLIGATIONS

Business-Type Activities

Notes Payable - \$4,000,000, 3.76% interest rate, 8-year note from a financial institution to finance construction of a new cell at the County Landfill. The note is payable from and secured by special assessments for waste disposal. Principal and interest payments of approximately \$145,449 are due quarterly until maturity on October 1, 2017. The note is payable from the Waste Management Fund (an Enterprise Fund).

\$ 2,275,294

\$9,783,912 from the State of Florida in three series of State Revolving Fund loans to provide financing for the East Putnam Water System. The interest rates range from 2.64% to 2.82%. The loan will be repaid in 40 semiannual loan payments of \$329,149. The note is secured by operating proceeds of the Water System and matures in the 2030 fiscal year.

8,417,367

Revenue Bonds - \$4,268,000 from the United States Department of Agriculture is Water Revenue Bonds, Series 2008B to provide financing for the East Putnam Water System. The interest rate is 4.25%. The loan will be repaid in 38 annual loan payments of \$228,300 beginning September 1, 2011. The bond is secured by operating proceeds from the East Putnam Water System. The Better Place Plan Fund is obligated to cover deficiencies up to \$275,000 per year.

4,121,000

\$2,054,900 from the United States Department of Agriculture is Water Revenue Bonds, Series 2008A to provide financing for the East Putnam Water System. The interest rate is 4.50%. The loan will be repaid in 38 annual loan payments of \$113,600 beginning September 1, 2011. The bond is secured by operating proceeds from the East Putnam Water System. The Better Place Plan Fund is obligated to cover deficiencies up to \$275,000 per year.

1,989,000

Capital Leases consist of agreements with financial institutions for the following equipment at the landfill: compactor with \$514,753 aggregate historical cost and 2.74% interest rate; wheel loader with \$174,406 aggregate historical cost and 3.5% interest rate; wheel loader with \$231,877 aggregate historical cost and 2.24% interest rate; bulldozer with \$185,875 aggregate historical cost and 3.2% interest rate; water truck with \$90,385 aggregate historical cost and 5.0% interest rate; wheel tractor with \$125,385 aggregate historical cost and 5.0% interest rate.

924,683

Accrued Landfill Closure and Long-Term Care Costs

11,146,439

Other Post Employment Benefits

60,477

Accrued Compensated Absences

62,000

Total Long-Term Obligations, Business-Type Activities

\$ 28,996,260

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 9 – LONG-TERM OBLIGATIONS

Interest Rate Swaps

Swap Objectives

The County has entered into four floating-to-fixed interest rate swap agreements in connection with issuing variable rate notes. The intention of the swaps was to protect against the potential of rising interest rates by creating synthetic fixed rate debt at a cost anticipated to be less than the County would have paid to issue fixed rate debt.

Terms, Fair Values and Credit Risk

The terms, fair values and credit ratings of the outstanding swaps as of September 30, 2013 were as follows. The notional amounts of the swaps match the principal amounts of the outstanding debt.

Interest Rate Swaps

Notional Amounts	\$710,639	\$810,252	\$4,735,000	\$1,925,000
Effective Date	5/31/2005	6/28/2005	11/28/2006	12/13/2007
Fixed Payer Rate	3.89%	3.90%	4.11%	3.75%
Variable Receiver Rate	63.7% of LIBOR plus 0.90%	63.7% of LIBOR plus 0.90%	63.7% of LIBOR plus 0.70%	63.7% of LIBOR plus 0.70%
Fair Value End of Year	(\$64,074)	(\$53,369)	(\$340,085)	(\$129,121)
Termination Date	5/1/2020	6/1/2018	1/1/2018	1/1/2018
Counterparty Credit Rating	A/A-2	A/A-2	A/A-2	A/A-2

Swap Fair Values

The fair values of the swaps are calculated based upon the net present value of the difference in future cash flows between the pay fixed and receive variable rates using a 5% discount rate. The fixed payer rate for all four swaps exceeded the variable receiver rate at September 30, 2013, and consequently all had a negative fair value at that date.

The aggregate fair values and changes in fair values of the swaps are as follows:

	As of and for the Fiscal Year Ended September 30								
	2005	2006	2007	2008	2009	2010	2011	2012	2013
Fair Value	\$(82,125)	\$ 71,025	\$12,096	\$(449,829)	\$(1,714,302)	\$(1,388,448)	\$(1,070,382)	\$ (807,776)	\$ (586,649)
Change in Fair Value	(82,125)	153,150	(58,929)	(461,925)	(1,264,473)	325,854	318,066	262,606	221,127

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 9 – LONG-TERM OBLIGATIONS

The following elements of the government-wide financial statements recognize only the events related to the swap and the hedged bonds for the fiscal years ended September 30, 2005 through September 30, 2013. Amounts are presented based on their natural classification:

	As of and for the Fiscal Year Ended September 30								
	2005	2006	2007	2008	2009	2010	2011	2012	2013
Statement of Net Position:									
Cash	\$3,189,044	\$2,881,822	\$12,285,026	\$14,244,725	\$12,359,436	\$10,473,915	\$ 8,589,989	\$ 6,698,539	\$ 4,813,939
Deferred Outflow Resources	82,125	(71,025)	(12,096)	449,829	1,714,302	1,388,448	1,070,382	807,776	586,649
Derivative Instrument Liability	82,125	(71,025)	(12,096)	449,829	1,714,302	1,388,448	1,070,382	807,776	586,649
Notes Payable	3,211,361	3,028,291	12,652,790	15,194,553	13,903,268	12,558,605	11,160,227	9,697,778	8,180,891
Statement of Activities:									
Interest Expense	22,317	124,152	221,295	582,064	594,004	540,858	485,548	429,001	367,713

Swap Payments and Associated Debt

Assuming that interest rates remain the same, at September 30, 2013, debt service requirements on the variable rate notes and interest rate swaps would be as follows:

Year Ending Sept 30	Variable Rate Notes		Interest Rate Swaps	Total
	Principal	Interest		
2014	1,586,710	67,639	233,217	1,887,566
2015	1,646,928	53,290	183,159	1,883,377
2016	1,722,563	38,360	131,071	1,891,994
2017	1,788,632	22,801	76,779	1,888,212
2018	1,233,114	7,229	22,629	1,262,972
2019-2020	202,944	2,170	5,803	210,917
Total	<u>\$ 8,180,891</u>	<u>\$ 191,489</u>	<u>\$ 652,658</u>	<u>\$ 9,025,038</u>

Credit Risk

As of September 30, 2013 the County is not subject to credit risk from the swap agreements since the fair value of each swap was negative. However, should interest rates change and the fair value of the swap become positive, the County would be exposed to credit risk.

Termination Risk

The County or the counterparty may terminate any of the swaps if the other party fails to perform under the terms of the contract. The swaps can be terminated due to illegality, a credit event upon merger or an event of default.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 9 – LONG-TERM OBLIGATIONS

Annual debt service requirements to maturity for long-term obligations at September 30, 2013, excluding obligations under capital leases of the Governmental Activities, are as follows:

Year Ending September 30	Governmental Activities		Business-Type Activities	
	Principal	Interest	Principal	Interest
2014	1,745,698	307,894	\$ 1,298,727	\$ 599,629
2015	1,646,928	239,888	1,300,572	555,603
2016	1,722,563	172,271	1,245,752	512,145
2017	1,788,632	101,099	1,266,853	470,481
2018	1,233,114	30,407	758,907	432,145
2019-2023	202,944	8,080	3,098,147	1,882,242
2024-2028	-	-	3,514,040	1,389,128
2029-2033	-	-	1,525,345	929,193
2034-2038	-	-	987,000	723,678
2039-2043	-	-	1,223,000	490,415
2044-2048	-	-	1,509,001	201,740
	<u>\$ 8,339,879</u>	<u>\$ 859,639</u>	<u>\$ 17,727,344</u>	<u>\$ 8,186,399</u>

Governmental Capital Lease Obligations at September 30, 2013 are comprised of the following:

Agreement with financial institution for vehicles: Interest Rate 2.8%; aggregate historical cost \$615,374.	\$ 182,340
Agreement with financial institution for software: Interest Rate 4.5%; aggregate historical cost \$562,430.	106,496
Agreement with financial institution for phone systems: Interest Rate 6.53%; aggregate historical cost \$684,492.	52,888
Agreement with heavy equipment company for a road grader: Interest Rate 4.15%; aggregate historical cost \$173,873.	36,159
Agreement with heavy equipment company for an excavator: Interest Rate 5.75%; aggregate historical cost \$165,836.	52,009
	<u>\$ 429,892</u>

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 9 – LONG-TERM OBLIGATIONS

Amortization expense of leased equipment is included in depreciation expense. The annual requirements under capital lease obligations are as follows:

Year Ending September 30,	Governmental Activities
2014	\$ 379,652
2015	63,099
Total Minimum Lease Payments	442,751
Less: Amount Representing Interest	(12,859)
Present Value of Minimum Lease Payments	<u>\$ 429,892</u>

Changes in long-term debt transactions of the County for the year ended September 30, 2013 are summarized below:

Governmental Activities					
	Balance October 1, 2012	Increases	Decreases	Balance September 30, 2013	Due Within One Year
Special Assessment Debt with					
Governmental Commitment	\$ 1,277,289	\$ -	\$ (308,049)	\$ 969,240	\$ 317,076
Notes Payable	8,735,607	-	(1,364,968)	7,370,639	1,428,622
\$260,527 Economic Development					
Loan (OTTED)	9,305	-	(9,305)	-	-
Obligations under Capital					
Leases	1,256,013	-	(826,121)	429,892	367,706
Medicaid Obligation	500,000	-	(166,667)	333,333	83,333
Other Post Employment Benefits	1,394,463	370,488	-	1,764,951	-
Accrued Compensated					
Absences	<u>2,278,000</u>	<u>2,224,000</u>	<u>(2,245,000)</u>	<u>2,257,000</u>	<u>1,346,000</u>
Total Long-Term Obligations, Governmental Activities	<u>\$15,450,677</u>	<u>\$2,594,488</u>	<u>\$ (4,920,110)</u>	<u>\$ 13,125,055</u>	<u>\$3,542,737</u>

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 9 – LONG-TERM OBLIGATIONS

Business-Type Activities					
	Balance October 1, <u>2012</u>	<u>Increases</u>	<u>Decreases</u>	Balance September 30, <u>2013</u>	Due Within <u>One Year</u>
Notes Payable	\$11,591,090	\$ -	\$ (898,429)	\$10,692,661	\$ 928,377
Revenue Bonds	6,184,000	-	(74,000)	6,110,000	77,000
Capital Lease	426,644	746,630	(248,591)	924,683	293,350
Accrued Landfill Closure and Post-Closure Care Costs	11,625,625	-	(479,186)	11,146,439	451,208
Other Post Employment Benefits	49,600	10,877	-	60,477	-
Accrued Compensated Absences	57,900	70,100	(66,000)	62,000	33,600
Total Long-Term Obligations, Business-Type Activities	<u>\$29,934,859</u>	<u>\$ 827,607</u>	<u>\$ (1,766,206)</u>	<u>\$28,996,260</u>	<u>\$ 1,783,535</u>

Pledged Revenues

The County has pledged future water customer revenues to repay \$6.323 million in water system revenue bonds issued in fiscal year 2009 and State Revolving Fund notes totaling \$9.784 million issued during fiscal years 2008 through 2011. Additionally, the County has pledged up to \$275,000 per annum of discretionary infrastructure surtax revenue through January 1, 2018 to supplement water customer revenues if necessary. Proceeds from the bonds and notes provided financing for the East Putnam Regional Water System. The notes will mature in 2029 and the bonds will mature in 2048. Annual principal and interest payments are expected to exceed 100% of future revenues. Any shortfalls will be made up from the discretionary surtax and other non-ad valorem revenue sources. The total of principal and interest payments remaining to be made is \$22.455 million. Principal payments of \$487,655 were made in the current year, while interest payments totaling \$480,705 were made.

The County has pledged a portion of future discretionary infrastructure surtax revenue to repay notes of \$10 million and \$3.5 million issued in 2007 and 2008, respectively. Proceeds from the notes financed various road improvement projects throughout the County. The notes are payable solely from the one cent local infrastructure surtax and mature January 1, 2018. Annual principal and interest payments on the notes are expected to require less than 38 percent of estimated annual net revenues. The total principal and interest remaining to be paid on the notes is \$7.332 million. For the current year, principal and interest paid and surtax revenue were \$1.576 million and \$4.586 million, respectively.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 9 – LONG-TERM OBLIGATIONS

The County has pledged future special assessment revenues to repay \$1.382 million and 1.9 million in notes issued in 2004 and 2005, respectively. Proceeds from the notes provided financing for road improvement projects within certain Municipal Service Benefit Units. The 2004 note will mature in 2014, while the 2005 note will mature in 2018. Annual principal and interest payments on the notes are expected to exceed 100% of future revenues as some special assessments were prepaid and set aside for future debt service. Any potential future shortfalls will be made up from other non-ad valorem revenue sources. The total principal and interest remaining to be paid on the notes is \$1.054 million. For the current year, principal and interest paid and special assessment revenue were \$0.353 million and \$0.279 million, respectively.

The County has pledged specific traffic ticket surcharge revenues designated for communications improvements to repay a \$1.356 million note issued in 2005. The proceeds from the note were used to construct and equip several communications towers within the County. The note will mature in 2020. Annual principal and interest payments on the notes are expected to exceed 100% of future revenues. Any potential future shortfalls will be made up from other non-ad valorem revenue sources. The total principal and interest remaining to be paid on the note is \$0.813 million. For the current year, principal and interest paid was \$0.120 million, while revenue was \$0.051 million.

The County has pledged specific landfill collection special assessments to repay a \$4 million note issued in fiscal year 2009. The proceeds from the note were designated to construct a new cell at the central landfill. The note will mature in 2018. Annual principal and interest payments are expected to require less than 35% of revenues. The total principal and interest remaining to be paid on the note is \$2.472 million. For the current year, principal and interest paid was \$0.577 million, while revenue was \$1.765 million.

NOTE 10 – CONDUIT DEBT

The Putnam County Development Authority, a discretely presented component unit of Putnam County, has issued Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Neither the Authority, the County, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements.

In a previous year, the Putnam County Development Authority issued two Pollution Control Revenue Refunding Bonds in an aggregate principal amount of \$125,250,000 to refund several series issued prior to July 1, 1995. At September 30, 2013, the aggregate bonds outstanding were \$125,250,000.

NOTE 11 – FUND BALANCE CLASSIFICATIONS

A schedule of County fund balances is provided on the following page.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 11 – FUND BALANCE CLASSIFICATIONS

	Major Governmental Funds				
	General Fund	East Putnam Grant Fund	Better Place Plan	Total Non-Major Governmental Funds	Total Governmental Funds
FUND BALANCES:					
Nonspendable:					
Advances	\$ 760,208	\$ -	\$ -	\$ -	\$ 760,208
Inventory	57,168	-	-	-	57,168
Prepays	2,251,636	-	-	-	2,251,636
Restricted for:					
Debt Service	-	-	-	147,080	147,080
Better Place Plan - Capital Projects	-	-	6,229,396	-	6,229,396
Fishing Improvement	-	-	-	450,843	450,843
Fire Protection	-	-	-	1,371,454	1,371,454
Law Enforcement	5,039	-	-	245,457	250,496
Court Improvements	-	-	-	1,796,530	1,796,530
Drivers Education	-	-	-	252,541	252,541
Court Article V Support	-	-	-	146,215	146,215
Court Technology	-	-	-	458,431	458,431
Crime Prevention	-	-	-	59,619	59,619
E911 System	-	-	-	255,630	255,630
Tourist Development	-	-	-	429,564	429,564
Recreation & Libraries	-	-	-	51,676	51,676
MSBU Road Maintenance	-	-	-	805,546	805,546
Local Housing Assistance	-	-	-	1,128,651	1,128,651
Sewage Utilities	-	14,884	-	-	14,884
Water Utilities	-	-	-	201,739	201,739
Interlachen Lakes Estates Lake Access	39,481	-	-	-	39,481
Commissary - Inmate Benefits	-	-	-	34,095	34,095
Federal Forfeiture - Law Enforcement	-	-	-	142,706	142,706
Public Records Modernization	-	-	-	1,306,111	1,306,111
Court Operations	-	-	-	14,001	14,001
Voter Equipment and Education	-	-	-	87,496	87,496
Road Projects	-	-	-	2,403,974	2,403,974
Committed to:					
Commissary - Inmate Benefits	-	-	-	320,820	320,820
Assigned to:					
Subsequent Year's Expenditures	4,629,810	-	-	-	4,629,810
Road and Bridge Maintenance	-	-	-	219,710	219,710
Capital Projects	-	-	-	435,011	435,011
Unassigned:	6,168,438	-	-	(547,413)	5,621,025
Total Fund Balances	<u>\$13,911,780</u>	<u>\$ 14,884</u>	<u>\$6,229,396</u>	<u>\$12,217,487</u>	<u>\$32,373,547</u>

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 12 – DEFICIT BALANCES/BUDGET OVEREXPENDITURES – INDIVIDUAL FUNDS

At September 30, 2013, the Communication Improvement Fund, the Economic Development Fund, Community Development Block Grant, and the Sewage Utilities Fund had deficit fund balances of \$379,775, \$139,808, \$3,546, and \$24,284, respectively.

The deficits in the funds will be eliminated by transfers from the General Fund and by future revenues generated by the funds.

Additionally, the Fleet Maintenance Fund, an Internal Service Fund, had a deficit net position of \$514,858. County Management anticipates that future rate increases for services rendered will eliminate this deficit in the near future.

For the year ended September 30, 2013, expenditures of the Communication Improvement Fund, the Miscellaneous Grants Fund, the Interlachen Lakes Estates Fund, the West Putnam MSBU Fund, and the MSBU Loan Fund were in excess of their approved annual budgets.

In future years, the County will endeavor to more closely monitor expenditures in its funds.

NOTE 13 – RISK MANAGEMENT

Public Entity Risk Pool

The County is exposed to various risks of loss related to general liability, personal injury, and errors and omissions. The County joined the Florida Association of Counties Trust (the "Trust"), a public entity risk pool currently operating as a common risk management and insurance program for several member counties. The County pays an annual premium to the Trust for its coverage. The premiums are designed to fund the liability risks assumed by the Trust and are based on certain actual exposures of each member. The premiums are paid from the Risk Management Fund, an Internal Service Fund.

Self Insurance Program – Worker's Compensation

As described below, the County administers a self insurance program for worker's compensation coverage. Liabilities are reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated, including an estimate for those incurred but not reported. This estimate is determined based on historical experience and current trends. The claims liabilities are shown at current dollar value.

The County provides worker's compensation insurance for its employees via the Risk Management Fund to account for and finance its self-insured risks of loss. The Risk Management Fund provides coverage up to a maximum of \$500,000 for each occurrence. The County purchases commercial insurance for claims in excess of coverage provided by the fund. Settlements have not exceeded insurance coverage for the last three years.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 13 – RISK MANAGEMENT

All appropriate funds of the County participate in the program and make payments to the Risk Management Fund to pay prior and current year claims and to establish a reserve for losses.

Changes in the fund's claims liability were:

	Beginning of Fiscal	Claims Incurred		End of Fiscal	Due Within
	<u>Year Liability</u>	<u>and Changes in</u>	<u>Claims</u>	<u>Year Liability</u>	<u>One Year</u>
		<u>Estimates</u>	<u>Payments</u>		
2011-2012	\$492,152	\$664,041	\$664,041	\$492,152	\$192,152
2012-2013	\$492,152	\$1,260,672	\$1,042,421	\$710,403	\$210,403

Group Insurance

The County purchases health, life and accidental death and dismemberment insurance for its employees via the Group Insurance Reserve Fund (an Internal Service Fund). The County is "fully insured" and has no liability for claims above the monthly premiums charged by the commercial insurer. Settled claims have not exceeded commercial coverage in any of the past three fiscal years. All funds of the County participate in the program and make payments to the Group Insurance Reserve Fund to pay the premiums.

NOTE 14 – ACCRUED LANDFILL CLOSURE AND LONG-TERM CARE COSTS

State and federal laws and regulations require the County to place a final cover on its landfill sites when it stops accepting waste and to perform certain maintenance and monitoring functions at the sites for twenty or thirty years after closure. Although closure and long-term care costs will be paid only near or after the date the landfills stop accepting waste, the County reports a portion of these closure and long-term care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date. The \$11,146,439 reported as landfill closure and long-term care liability at September 30, 2013, represents the cumulative amounts reported to date based on the use of the following estimated capacity of the landfills:

Central Landfill Phase II, Cells 1, 2, & 3	74.15%
Class III Landfill	100%
Huntington Landfill	100%
Interlachen Landfill	100%
Central Landfill Phase I	100%

The County will recognize the remaining estimated cost of closure and long-term care of \$2,896,687 as the remaining estimated capacity is used (estimated to be 3.2 years for Central Landfill Phase II, Cells 1, 2, & 3). These amounts are based on what it would cost to perform all closure and long-term care in 2013. Actual costs may be higher or lower due to inflation, deflation, changes in technology, or changes in regulations.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 14 – ACCRUED LANDFILL CLOSURE AND LONG-TERM CARE COSTS

Additionally, the Florida Department of Environmental Protection (D.E.P.) requires that landfill operators escrow landfill long-term maintenance costs in addition to closure costs, in an amount sufficient to cover the following year's long-term care costs. The County has escrowed \$5,706,848 to cover D.E.P.'s landfill post-closure maintenance cost requirements and closure costs of current operating landfills, as of September 30, 2013. This is shown as restricted cash and equivalents and restricted investments of the business-type activities in the accompanying financial statements.

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS

Pursuant to a resolution of the Board of County Commissioners, the County provides certain health care benefits for retired employees. Substantially all of the County's employees may become eligible for those benefits if they reach normal retirement age while working for the County.

Plan Description

The County administers a single-employer defined benefit plan for post-employment benefits other than pension benefits (OPEB Plan). The OPEB Plan provides a health insurance subsidy for retirees and eligible dependents of the Clerk of Court, Supervisor of Elections, Property Appraiser, Sheriff, Tax Collector and County. Additionally, life insurance up to \$20,000 is available to retirees at the cost paid by the County for active employees. The Putnam County Board of County Commissioners can amend the benefit provisions.

The health insurance subsidy is provided to retirees with at least six years of service who retire and begin receiving benefits from the Florida Retirement System (FRS). Retirees must maintain health care coverage after employment to be eligible for the subsidy. The amount of monthly subsidy is based on the number of years of total service with the County or Constitutional Officer and is equal to four dollars a month for each year of service. The minimum monthly subsidy is \$24 and the maximum monthly subsidy is \$120 for employees that retire with 30 or more years of service.

Pursuant to the provisions of Section 112.0801 Florida Statutes any employee who retires and immediately begins receiving FRS benefits has the option of paying premiums to continue in the County's healthcare plan at the same group rate that is applicable to active employees. The retiree pays 100% of the blended group rate premium less the subsidy mentioned above, therefore receiving an implicit subsidy.

The plan does not issue a stand-alone financial report.

At September 30, 2013, participants consisted of:

Active Employees	509
Retirees Participants	52

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS

Annual OPEB Cost and Net OPEB Obligation

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligations were as follows:

Fiscal Year Ended	Annual OPEB Cost	Employer Contributions	Percentage of OPEB Cost Contributed	Net OPEB Obligation
September 30, 2011	\$ 611,583	\$ 279,000	45.62%	\$ 1,041,434
September 30, 2012	\$ 649,975	\$ 247,346	38.06%	\$ 1,444,063
September 30, 2013	\$ 644,365	\$ 263,000	40.82%	\$ 1,825,428

Determination of Change of Net OPEB Obligation at September 30, 2013

Annual Required Contribution	\$ 673,478
Interest on prior year Net OPEB Obligation	57,763
Adjustment to ARC	<u>(86,876)</u>
Annual OPEB Cost	644,365
Assumed Contributions Made	<u>(263,000)</u>
Estimated Increase in Net OPEB Obligations	<u><u>\$ 381,365</u></u>

The funded status of the OPEB Plan as of September 30, 2013 was as follows:

Actuarial Accrued Liability (AAL)	\$ 4,932,691
Actuarial Value of Plan Assets	<u>-</u>
Unfunded Actuarial Accrued Liability (UAAL)	<u><u>\$ 4,932,691</u></u>
Funded Ratio	0.00%
Covered Payroll	\$24,745,000
Ratio of UAAL to Covered Payroll	19.94%

Funding Policy

Funding for the OPEB Plan is on a pay-as-you-go basis from the County's general assets when due. There is no separate trust through which benefits for retirees are funded. No assets are currently accumulated or earmarked for this purpose.

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 15 – OTHER POST-EMPLOYMENT BENEFITS

Actuarial Methods and Assumptions

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer (ARC) are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of the plan is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The following actuarial methods and assumptions were used:

Actuarial Cost Method	Projected Unit Credit Method
Amortization Method	Level Annual Payments
Amortization Period	30 Years, Closed
Remaining Amortization Period	28 Years
Asset Valuation Method	Unfunded
Actuarial Assumptions:	
Discount Rate	4%
Healthcare Cost Trend Rate	11% Initial; 5% ultimate
Inflation Rate	4%

NOTE 16 – OPERATING LEASES

The Transportation Fund (a Special Revenue Fund) leases seven road graders and two mowing tractors used to maintain roads within the County. These leases have five-year terms. Operating lease expenditures for the year ended September 30, 2013, totaled \$227,521. Future minimum lease payments under these leases are as follows:

<u>Year Ending</u> <u>September 30,</u>	<u>Amount</u>
2014	\$ 227,520
2015	227,520
2016	175,182
Total future minimum lease payments	<u>\$ 630,222</u>

Putnam County, Florida
Notes to Financial Statements
September 30, 2013

NOTE 17 – COMMITMENTS AND CONTINGENCIES

At September 30, 2013, the County was committed under signed contracts for approximately \$258,505 of road construction, resurfacing and engineering work and \$2,618,146 for building and other construction projects.

The County is party to lawsuits and claims arising out of the normal conduct of its activities. While the results of the lawsuits and claims against the County cannot be predicted with certainty, management does not expect that these matters will have a material adverse effect on the financial position of the County.

NOTE 18 – NET POSITION RESTRICTED BY ENABLING LEGISLATION

The government-wide statement of net position reports \$22,793,970 of restricted net position, of which \$6.2 million is restricted by enabling legislation.

NOTE 19 – RESTATEMENT

The beginning net position of Putnam County Development Authority, a discretely presented component unit, is restated to account for the donation of a tract of land in the prior year that was not properly recorded.

Beginning Net Position as Previously Reported	\$ 519,238
Fair Value of Land at Time of Donation	320,000
Beginning Net Position as Restated	<u>\$ 839,238</u>

NOTE 20 – SUBSEQUENT EVENTS

Subsequent to year end, the County issued a \$3,333,000 bond anticipation note at 1.57% interest to provide short-term six month construction financing for the East Putnam Wastewater Project. The note was secured by the sale of bonds to be issued to the United States Department of Agriculture.

REQUIRED SUPPLEMENTARY INFORMATION

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – General Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
				<u>Budget</u>
<u>REVENUES</u>				
Taxes	\$ 27,485,382	\$ 27,485,382	\$ 27,847,475	\$ 362,093
Licenses and Permits	357,500	357,500	362,206	4,706
Intergovernmental	8,261,374	8,699,042	7,767,764	(931,278)
Charges for Services	5,300,389	5,481,112	5,207,812	(273,300)
Fines and Forfeitures	61,150	55,150	31,096	(24,054)
Miscellaneous	440,700	452,175	462,599	10,424
TOTAL REVENUES	41,906,495	42,530,361	41,678,952	(851,409)
<u>EXPENDITURES</u>				
Current:				
General Government	13,166,040	13,359,833	12,561,844	797,989
Public Safety	24,589,565	24,964,923	24,559,549	405,374
Physical Environment	357,001	357,001	354,469	2,532
Transportation	380,000	380,000	30,000	350,000
Economic Environment	367,688	372,538	296,404	76,134
Human Services	2,407,127	2,407,127	2,451,774	(44,647)
Culture and Recreation	1,791,075	1,791,075	1,598,888	192,187
Court Related	1,004,641	1,023,307	992,437	30,870
Reserve for Contingencies	225,000	187,646	-	187,646
Debt Service:				
Principal Retirement	474,678	474,678	474,678	-
Interest and Fiscal Charges	26,152	26,152	26,152	-
TOTAL EXPENDITURES	44,788,967	45,344,280	43,346,195	1,998,085
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(2,882,472)	(2,813,919)	(1,667,243)	1,146,676
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers In	341,560	346,560	346,560	-
Transfers Out	(106,787)	(180,340)	(598,969)	(418,629)
TOTAL OTHER FINANCING SOURCES (USES)	234,773	166,220	(252,409)	(418,629)
NET CHANGE IN FUND BALANCES	(2,647,699)	(2,647,699)	(1,919,652)	728,047
FUND BALANCES - BEGINNING OF YEAR	2,647,699	2,647,699	15,831,432	13,183,733
FUND BALANCES - END OF YEAR	\$ -	\$ -	\$ 13,911,780	\$ 13,911,780

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – East Putnam Grant Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>			<u>Variance With</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>
<u>REVENUES</u>				
Intergovernmental Revenue	\$ 2,623,800	\$ 2,623,800	\$ -	\$ (2,623,800)
Miscellaneous Revenue	20,000	20,000	-	(20,000)
TOTAL REVENUES	2,643,800	2,643,800	-	(2,643,800)
<u>EXPENDITURES</u>				
Current:				
Physical Environment	11,224,820	11,224,820	253,582	10,971,238
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(8,581,020)	(8,581,020)	(253,582)	8,327,438
<u>OTHER FINANCING SOURCES</u>				
Debt Issued	3,057,000	3,057,000	-	(3,057,000)
NET CHANGE IN FUND BALANCES	(5,524,020)	(5,524,020)	(253,582)	5,270,438
FUND BALANCES, Beginning of year	5,524,020	5,524,020	268,466	(5,255,554)
FUND BALANCES, End of year	\$ -	\$ -	\$ 14,884	\$ 14,884

Putnam County, Florida
Notes to Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual
For the Year Ended September 30, 2013

Basis of Budgetary Accounting

Annual budgets are legally adopted for governmental funds, hereafter described, on a basis consistent with generally accepted accounting principles.

The following procedures are used in establishing the budgetary data reflected in the financial statements:

Prior to June 1, constitutional officers, with the exception of the office of the Tax Collector, submit tentative budgets for the operations of their offices to the Board. Budgets for the operations of the office of the Tax Collector are submitted to the Department of Revenue for approval. Additionally, the Property Appraiser submits his budget to the Department of Revenue for approval prior to the submission to the Board.

Prior to July 15, the County Administrator/Budget Officer submits to the Board a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted by the Board to obtain taxpayer comments. Prior to October 1, the budget is legally enacted through passage of a resolution. All budget appropriations lapse at year-end.

As required by Florida Statutes, Sections 218.35 and 28.36, the Clerk of Circuit Court prepares his annual budget in two parts:

The budget relating to the state court system, which is filed with the Clerks of Court Operations Corporation and the budget relating to the requirements of the Clerk as Clerk of the Board of County Commissioners, County Auditor, County Recorder and Custodian or Treasurer of all County funds and other county-related duties.

County Departments of the Clerk's Office are budgeted with appropriations from the Board of County commissioners. All excess fees (unspent revenues) along with Clerk investment earnings on Board funds are remitted to the Board of County Commissioners on or before October 31st of each year.

Florida Statutes provide that it is unlawful to make expenditures that exceed the total amount budgeted for each fund. Therefore, the fund level is the legal level of control for budget considerations. Chapter 129, Florida Statutes, governs the manner in which the budget may be legally amended once it has been approved. Pursuant to Chapter 129, only the Board of County Commissioners can approve budget amendments that change the total approved budget appropriation of an individual fund. The County Administrator/Budget Officer and Department managers can transfer appropriations within the budget, but cannot change the total appropriation of an individual fund without the approval of the Board of County Commissioners.

Pursuant to the provisions of Chapter 129, Florida Statutes, the amount that the County may appropriate is limited to ninety-five (95%) percent of estimated revenues. In order to present a conservative as well as balanced budget, the County presents only ninety-five (95%) percent of estimated revenues.

continued

Putnam County, Florida
Notes to Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual
For the Year Ended September 30, 2013

Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expenditure in the same fund, or to create an appropriation in the fund for any lawful purpose, but no expenditures shall be charged directly to the reserve for contingencies.

A receipt of a nature or from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursements for damages, may, by resolution of the Board be recorded in its minutes, be appropriated and expended for that purpose, in addition to the appropriations and expenditures provided for in the budget. Such receipts and appropriations shall be added to the budget of the proper fund.

Supplemental appropriations funded from sources not described above, require public hearings and action by the Board in the same manner as adopting the original budget.

concluded

Putnam County, Florida
Other Post-Employment Benefits
For the Year Ended September 30, 2013

SCHEDULE OF FUNDING PROGRESS

Fiscal Year	Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	Covered Payroll	UAAL as & of Covered Payroll
2011	10/1/2009	-	4,731,694	4,731,694	0.0%	23,775,000	19.91%
2012	10/1/2011	-	4,932,691	4,932,691	0.0%	24,725,000	19.95%
2013	10/1/2011	-	4,932,691	4,932,691	0.0%	24,745,000	19.94%

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year Ended September 30,	Annual Required Contribution	% Contributed
2011	\$ 665,037	41.95%
2012	\$ 673,478	36.73%
2013	\$ 673,478	39.05%

NOTES

1. See Note 15 to the financial statements for further information regarding the County's OPEB plan.

SUPPLEMENTARY INFORMATION

GENERAL FUND BY CATEGORY

The six categories shown below together represent the General Fund, the primary operating fund of the County.

General Fund—Board of County Commissioners – To account for the revenues and expenditures of the Board of County Commissioners (BOCC) portion of the General Fund—which are activities that benefit all County residents. Countywide activities include Administration, County Attorney, Human Resources, Information Technology, Emergency Management and Emergency Medical Services, Parks and Recreation, and certain payments to Constitutional Officers and nonprofit agencies.

General Fund—Sheriff – To account for the revenues and expenditures necessary to carry out the duties and obligations of the Sheriff as specified in Section 30.15, Florida Statutes. The funds for the Sheriff's operation are received from the BOCC pursuant to Section 30.49, Florida Statutes.

General Fund—Clerk of Circuit Court – To account for revenues and expenditures of the Clerk of Circuit Court whose responsibilities include: County recorder for official records of Putnam County; accountant for the BOCC, custodian of all County funds, County auditor, and keeping BOCC records and meeting minutes as ex-officio Clerk to the Board of County Commissioners; as well as court-related activities that are not accounted for in the "Clerk of Circuit Court – Court Fund and Public Records Modernization Funds."

General Fund—Tax Collector – To account for revenues and expenditures of the Tax Collector pursuant to Section 197, Florida Statutes.

General Fund—Property Appraiser – To account for revenues and expenditures of the Property Appraiser in the performance of Constitutional responsibilities. These responsibilities include determining the assessed value of all real and tangible property within the County, maintaining associated financial and property records, and providing the Tax Collector with the certified value of real and tangible property and tax millage levied by the respective taxing authorities.

General Fund—Supervisor of Elections – To account for revenues and expenditures of the Supervisor of Elections in the performance of Constitutional responsibilities pursuant to Chapters 97 through 102, Florida Statutes. The funds for the Supervisor of Elections' operation are received from the BOCC pursuant to Section 129.202, Florida Statutes.

Putnam County, Florida
Combining Balance Sheet
Board and Officer General Funds
September 30, 2013

	Board of County Commissioners <u>Sub-fund</u>	Sheriff <u>Sub-fund</u>	Clerk of Circuit Court <u>Sub-fund</u>	Tax Collector <u>Sub-fund</u>
<u>ASSETS</u>				
Cash and Equivalents	\$ 7,719,660	\$ 832,066	\$ 345,259	\$ 232,074
Investments	296,069	-	-	-
Receivables	963,713	2,017	5,841	-
Due From Other Funds	2,971,040	-	-	-
Due From Other Governments	678,316	-	51,464	-
Advances to Other Funds	760,208	-	-	-
Inventory	57,168	-	-	-
Prepays	2,251,636	-	-	-
Other Assets	-	3,330	6,772	-
TOTAL ASSETS	<u>15,697,810</u>	<u>837,413</u>	<u>409,336</u>	<u>232,074</u>
<u>LIABILITIES AND FUND BALANCES</u>				
<u>LIABILITIES</u>				
Accounts Payable and Accrued Liabilities	676,012	372,316	132,863	64,641
Due to Other Funds	-	457,356	217,571	154,110
Due to Other Governments	910	2,702	58,902	-
Unearned Revenue	1,114,147	-	-	13,323
TOTAL LIABILITIES	<u>1,791,069</u>	<u>832,374</u>	<u>409,336</u>	<u>232,074</u>
<u>FUND BALANCES</u>				
Nonspendable	3,069,012	-	-	-
Restricted	39,481	5,039	-	-
Committed	-	-	-	-
Assigned	4,629,810	-	-	-
Unassigned	6,168,438	-	-	-
TOTAL FUND BALANCES	<u>13,906,741</u>	<u>5,039</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 15,697,810</u>	<u>\$ 837,413</u>	<u>\$ 409,336</u>	<u>\$ 232,074</u>

(continued)

Putnam County, Florida
Combining Balance Sheet
Board and Officer General Funds
For the Year Ended September 30, 2013

(concluded)

	Property Appraiser General <u>Sub-Fund</u>	Supervisor of Elections General <u>Sub-Fund</u>	Interfund Eliminations & <u>Consolidations</u>	Total General <u>Fund</u>
<u>ASSETS</u>				
Cash and Equivalents	\$ 175,516	\$ 101,710	\$ -	\$ 9,406,285
Investments	-	-	-	296,069
Receivables	-	-	-	971,571
Due From Other Funds	-	-	(1,046,040)	1,925,000
Due From Other Governments	-	-	-	729,780
Advances to Other Funds	-	-	-	760,208
Inventory	-	-	-	57,168
Prepays	-	-	-	2,251,636
Other Assets	-	-	-	10,102
TOTAL ASSETS	175,516	101,710	(1,046,040)	16,407,819
<u>LIABILITIES AND FUND BALANCES</u>				
<u>LIABILITIES</u>				
Accounts Payable and Accrued Liabilities	34,993	22,314	-	1,303,139
Due to Other Funds	140,523	79,396	(1,046,040)	2,916
Due to Other Governments	-	-	-	62,514
Unearned Revenue	-	-	-	1,127,470
TOTAL LIABILITIES	175,516	101,710	(1,046,040)	2,496,039
<u>FUND BALANCES</u>				
Nonspendable	-	-	-	3,069,012
Restricted	-	-	-	44,520
Committed	-	-	-	-
Assigned	-	-	-	4,629,810
Unassigned	-	-	-	6,168,438
TOTAL FUND BALANCES	-	-	-	13,911,780
TOTAL LIABILITIES AND FUND BALANCES	\$ 175,516	\$ 101,710	\$ (1,046,040)	\$ 16,407,819

Putnam County, Florida
Combining Schedule of Revenues, Expenditures
and Changes in Fund Balances – Budget and Actual
Board and Officer General Funds
For the Year Ended September 30, 2013

	Board of County Commissioners Sub-fund			Sheriff Sub-fund		
	Budgeted Amounts		Actual Amounts	Budgeted Amounts		Actual Amounts
	Original	Final		Original	Final	
REVENUES						
Taxes	\$ 27,485,382	\$ 27,485,382	\$ 27,847,475	\$ -	\$ -	\$ -
Licenses and Permits	357,500	357,500	362,206	-	-	-
Intergovernmental	8,126,374	8,509,042	7,578,902	-	-	-
Charges for Services	3,940,980	3,940,980	3,752,874	-	-	-
Fines and Forfeitures	47,150	47,150	25,930	14,000	8,000	5,166
Miscellaneous	403,175	403,175	326,468	-	-	23,389
TOTAL REVENUES	40,360,561	40,743,229	39,893,855	14,000	8,000	28,555
EXPENDITURES						
Current:						
General Government	8,043,117	8,043,117	7,600,531	-	-	-
Public Safety	7,031,185	7,063,689	7,063,151	17,558,380	17,901,234	17,496,398
Physical Environment	357,001	357,001	354,469	-	-	-
Transportation	380,000	380,000	30,000	-	-	-
Economic Environment	367,688	372,538	296,404	-	-	-
Human Services	2,407,127	2,407,127	2,451,774	-	-	-
Culture and Recreation	1,791,075	1,791,075	1,598,888	-	-	-
Court Related	268,883	268,883	273,336	513,924	513,924	476,920
Reserve for Contingencies	225,000	187,646	-	-	-	-
Debt Service:						
Principal Retirement	151,948	151,948	151,948	322,730	322,730	322,730
Interest and Fiscal Charges	8,881	8,881	8,881	17,271	17,271	17,271
TOTAL EXPENDITURES	21,031,905	21,031,905	19,829,382	18,412,305	18,755,159	18,313,319
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	19,328,656	19,711,324	20,064,473	(18,398,305)	(18,747,159)	(18,284,764)
OTHER FINANCING SOURCES (USES)						
Transfers In	765,000	765,000	1,356,907	18,398,305	18,747,159	18,747,159
Transfers Out	(22,741,355)	(23,124,023)	(23,332,549)	-	-	(457,356)
TOTAL OTHER FINANCING SOURCES (USES)	(21,976,355)	(22,359,023)	(21,975,642)	18,398,305	18,747,159	18,289,803
NET CHANGE IN FUND BALANCES	(2,647,699)	(2,647,699)	(1,911,169)	-	-	5,039
FUND BALANCES - BEGINNING OF YEAR	2,647,699	2,647,699	15,817,910	-	-	-
FUND BALANCES - END OF YEAR	\$ -	\$ -	\$ 13,906,741	\$ -	\$ -	\$ 5,039

(continued)

Putnam County, Florida
Combining Schedule of Revenues, Expenditures
and Changes in Fund Balances – Budget and Actual
Board and Officer General Funds
For the Year Ended September 30, 2013

	Clerk of the Circuit Court Sub-fund			Tax Collector Sub-fund		
	Budgeted Amounts		Actual Amounts	Budgeted Amounts		Actual Amounts
	Original	Final		Original	Final	
REVENUES						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-	-
Intergovernmental	135,000	190,000	188,862	-	-	-
Charges for Services	226,975	307,700	302,779	2,144,210	2,244,210	2,196,621
Fines and Forfeitures	-	-	-	-	-	-
Miscellaneous	13,525	25,000	19,674	24,000	24,000	72,239
TOTAL REVENUES	375,500	522,700	511,315	2,168,210	2,268,210	2,268,860
EXPENDITURES						
Current:						
General Government	1,587,536	1,707,428	1,656,791	2,108,405	2,182,405	2,114,750
Public Safety	-	-	-	-	-	-
Physical Environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-
Human Services	-	-	-	-	-	-
Culture and Recreation	-	-	-	-	-	-
Court Related	221,834	240,500	242,181	-	-	-
Reserve for Contingencies	-	-	-	-	-	-
Debt Service:						
Principal Retirement	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-
TOTAL EXPENDITURES	1,809,370	1,947,928	1,898,972	2,108,405	2,182,405	2,114,750
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,433,870)	(1,425,228)	(1,387,657)	59,805	85,805	154,110
OTHER FINANCING SOURCES (USES)						
Transfers In	1,600,228	1,605,228	1,605,228	-	-	-
Transfers Out	(166,358)	(180,000)	(217,571)	(59,805)	(85,805)	(154,110)
TOTAL OTHER FINANCING SOURCES (USES)	1,433,870	1,425,228	1,387,657	(59,805)	(85,805)	(154,110)
NET CHANGE IN FUND BALANCES	-	-	-	-	-	-
FUND BALANCES - BEGINNING OF YEAR	-	-	-	-	-	-
FUND BALANCES - END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

(continued)

Putnam County, Florida
Combining Schedule of Revenues, Expenditures
and Changes in Fund Balances – Budget and Actual
Board and Officer General Funds
For the Year Ended September 30, 2013

	Property Appraiser Sub-fund			Supervisor of Elections Sub-fund		
	Budgeted Amounts		Actual Amounts	Budgeted Amounts		Actual Amounts
	Original	Final		Original	Final	
REVENUES						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	28,224	28,222	28,946	-	-	-
Fines and Forfeitures	-	-	-	-	-	-
Miscellaneous	-	-	8,693	-	-	12,136
TOTAL REVENUES	28,224	28,222	37,639	-	-	12,136
EXPENDITURES						
Current:						
General Government	1,601,982	1,601,883	1,464,524	865,000	865,000	798,656
Public Safety	-	-	-	-	-	-
Physical Environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-
Human Services	-	-	-	-	-	-
Culture and Recreation	-	-	-	-	-	-
Court Related	-	-	-	-	-	-
Reserve for Contingencies	-	-	-	-	-	-
Debt Service:						
Principal Retirement	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-
TOTAL EXPENDITURES	1,601,982	1,601,883	1,464,524	865,000	865,000	798,656
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,573,758)	(1,573,661)	(1,426,885)	(865,000)	(865,000)	(786,520)
OTHER FINANCING SOURCES (USES)						
Transfers In	1,573,758	1,573,661	1,567,408	865,000	865,000	865,000
Transfers Out	-	-	(140,523)	-	-	(92,002)
TOTAL OTHER FINANCING SOURCES (USES)	1,573,758	1,573,661	1,426,885	865,000	865,000	772,998
NET CHANGE IN FUND BALANCES	-	-	-	-	-	(13,522)
FUND BALANCES - BEGINNING OF YEAR	-	-	-	-	-	13,522
FUND BALANCES - END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

(continued)

Putnam County, Florida
Combining Schedule of Revenues, Expenditures
and Changes in Fund Balances – Budget and Actual
Board and Officer General Funds
For the Year Ended September 30, 2013

	Subtotals			Interfund Eliminations and consolidations		
	Budgeted Amounts		Actual	Budgeted Amounts		Actual
	Original	Final	Amounts	Original	Final	Amounts
REVENUES						
Taxes	\$ 27,485,382	\$ 27,485,382	\$ 27,847,475	\$ -	\$ -	\$ -
Licenses and Permits	357,500	357,500	362,206	-	-	-
Intergovernmental	8,261,374	8,699,042	7,767,764	-	-	-
Charges for Services	6,340,389	6,521,112	6,281,220	(1,040,000)	(1,040,000)	(1,073,408)
Fines and Forfeitures	61,150	55,150	31,096	-	-	-
Miscellaneous	440,700	452,175	462,599	-	-	-
TOTAL REVENUES	42,946,495	43,570,361	42,752,360	(1,040,000)	(1,040,000)	(1,073,408)
EXPENDITURES						
Current:						
General Government	14,206,040	14,399,833	13,635,252	(1,040,000)	(1,040,000)	(1,073,408)
Public Safety	24,589,565	24,964,923	24,559,549	-	-	-
Physical Environment	357,001	357,001	354,469	-	-	-
Transportation	380,000	380,000	30,000	-	-	-
Economic Environment	367,688	372,538	296,404	-	-	-
Human Services	2,407,127	2,407,127	2,451,774	-	-	-
Culture and Recreation	1,791,075	1,791,075	1,598,888	-	-	-
Court Related	1,004,641	1,023,307	992,437	-	-	-
Reserve for Contingencies	225,000	187,646	-	-	-	-
Debt Service:						
Principal Retirement	474,678	474,678	474,678	-	-	-
Interest and Fiscal Charges	26,152	26,152	26,152	-	-	-
TOTAL EXPENDITURES	45,828,967	46,384,280	44,419,603	(1,040,000)	(1,040,000)	(1,073,408)
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,882,472)	(2,813,919)	(1,667,243)	-	-	-
OTHER FINANCING SOURCES (USES)						
Transfers In	23,202,291	23,556,048	24,141,702	(22,860,731)	(23,209,488)	(23,795,142)
Transfers Out	(22,967,518)	(23,389,828)	(24,394,111)	22,860,731	23,209,488	23,795,142
TOTAL OTHER FINANCING SOURCES (USES)	234,773	166,220	(252,409)	-	-	-
NET CHANGE IN FUND BALANCES	(2,647,699)	(2,647,699)	(1,919,652)	-	-	-
FUND BALANCES - BEGINNING OF YEAR	2,647,699	2,647,699	15,831,432	-	-	-
FUND BALANCES - END OF YEAR	\$ -	\$ -	\$ 13,911,780	\$ -	\$ -	\$ -

(continued)

Putnam County, Florida
Combining Schedule of Revenues, Expenditures
and Changes in Fund Balances – Budget and Actual
Board and Officer General Funds
For the Year Ended September 30, 2013

(concluded)

	Totals		
	Budgeted Amounts		Actual
	Original	Final	Amounts
<u>REVENUES</u>			
Taxes	\$ 27,485,382	\$ 27,485,382	\$ 27,847,475
Licenses and Permits	357,500	357,500	362,206
Intergovernmental	8,261,374	8,699,042	7,767,764
Charges for Services	5,300,389	5,481,112	5,207,812
Fines and Forfeitures	61,150	55,150	31,096
Miscellaneous	440,700	452,175	462,599
TOTAL REVENUES	41,906,495	42,530,361	41,678,952
<u>EXPENDITURES</u>			
Current:			
General Government	13,166,040	13,359,833	12,561,844
Public Safety	24,589,565	24,964,923	24,559,549
Physical Environment	357,001	357,001	354,469
Transportation	380,000	380,000	30,000
Economic Environment	367,688	372,538	296,404
Human Services	2,407,127	2,407,127	2,451,774
Culture and Recreation	1,791,075	1,791,075	1,598,888
Court Related	1,004,641	1,023,307	992,437
Reserve for Contingencies	225,000	187,646	-
Debt Service:			
Principal Retirement	474,678	474,678	474,678
Interest and Fiscal Charges	26,152	26,152	26,152
TOTAL EXPENDITURES	44,788,967	45,344,280	43,346,195
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(2,882,472)	(2,813,919)	(1,667,243)
<u>OTHER FINANCING SOURCES (USES)</u>			
Transfers In	341,560	346,560	346,560
Transfers Out	(106,787)	(180,340)	(598,969)
TOTAL OTHER FINANCING SOURCES (USES)	234,773	166,220	(252,409)
NET CHANGE IN FUND BALANCES	(2,647,699)	(2,647,699)	(1,919,652)
FUND BALANCES - BEGINNING OF YEAR	2,647,699	2,647,699	15,831,432
FUND BALANCES - END OF YEAR	\$ -	\$ -	\$ 13,911,780

Non-major Governmental Funds

Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

The County maintains the following Special Revenue Funds:

County Transportation Trust Fund – to account for the operations of the road and bridge department. Financing is provided principally by the County's share of state gasoline taxes.

Fishing Improvement Fund – to account for maintenance of the County's lakes and rivers with financing provided by recreational vessels' license fees and state grants.

Fire Taxing Unit Fund – to account for interlocal agreements with municipal fire departments within the County. Financing is provided from ad valorem taxes.

Law Enforcement Trust Fund – to account for law enforcement related projects funded by the proceeds from confiscated property forfeitures.

Law Enforcement Education Fund – to account for law enforcement training funded with proceeds from fines.

Court Improvement Fund – to account for physical improvements and security for the courthouse. Funding is provided by State of Florida grants and court related revenues.

Drivers Education Fund – to account for receipts and disbursements of designated traffic fines imposed by ordinance in accordance with Section 318.1215, Florida Statutes.

Article V Fund – to account for certain revenues generated pursuant to Article V of the Constitution of the State of Florida.

Court Technology Fund – to account for certain revenues generated pursuant to Article V of the Constitution of the State of Florida that must be expended to enhance court technology.

Crime Prevention Fund – to account for neighborhood crime prevention projects funded by the collection of fines pursuant to Section 775.083, Florida Statutes.

E911 System Fund – to account for the improvements and operations of the 911 emergency telephone system in the County. Financing is provided from telephone user charges.

Tourist Development Fund – to account for revenues and expenditures relating to tourist development in the County through the assessment of a tourist tax.

Communication Improvement Fund – to account for the collection of traffic infractions surcharge to be used to develop and improve a county wide public safety communications system.

Economic Development Fund – to account for revenues and expenditures made to promote economic development.

Impact Fee Fund – to account for fees collected related to new development. Funds are used for capital improvement projects.

Miscellaneous Grants Fund – to account for projects financed with federal and state funds that are nonrecurring and of short-term duration.

Community Development Block Grant Fund – to account for grant revenues received and expended to assist low to moderate income individuals with housing rehabilitation.

Non-major Governmental Funds

Interlachen Lakes Estates Fund – to account for the collection and use of special assessments paid by the residents of Interlachen Lakes Estates Municipal Services Benefit Unit.

West Putnam Municipal Services Benefit Unit Fund – to account for the collection and use of special assessments paid by the residents of unincorporated West Putnam for road improvements.

Local Housing Assistance (SHIP) Fund – to account for funds received from the State to be used to assist eligible low income individuals to buy or construct new housing or rehabilitate older homes.

MSBU Fund – to account for the collection and use of special assessments levied to provide specific road improvements and maintenance within several Municipal Service Benefit Units.

Sewage Utilities Fund – to account for the collection and use of fees established to provide one or more small sewage systems.

Water Utilities Fund – to account for the collection and use of fees established to provide one or more small water systems.

Commissary Fund – to account for the commissary operations of the County's Detention Facility. Revenues are provided by sales of products to inmates. The profits can only be spent for the benefit of inmates.

Federal Forfeiture Fund – to account for monies received from federal forfeitures. Expenditures can only be made in accordance with the Federal Equitable Sharing Program.

Records Modernization Fund – to account for fees charged pursuant to Section 28.24, Florida Statutes, and related expenditures to modernize the public records storage and retrieval system of the County.

Article V Records Modernization Fund – to account for fees charged pursuant to Article V of the Constitution of the State of Florida, and related expenditures to fund court-related technology as defined in Section 29.008, Florida Statutes.

Court Fund – to account for certain revenues generated by and disbursements related to the Court System pursuant to Article V of the Constitution of the State of Florida.

Supervisor of Elections Grants Fund – to account for proceeds and expenditures related to state and federal grants designed to improve the elections process.

Non-major Governmental Funds

Debt Service Fund

A debt service fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

The County maintains the following Debt Service Fund:

MSBU Loan Fund – to account for special assessments collected to repay special assessment debt used to fund road paving projects within certain municipal service benefit units.

Capital Projects Funds

Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

The County maintains the following non-major Capital Projects Funds:

Capital Projects – to account for resources to be used to construct or renovate various County facilities.

Road Projects Fund – to account for resources to be used in developing and enhancing the County's Road System.

Major Governmental Capital Projects Fund

Better Place Plan Fund – The Better Place Fund is used to account for revenues received from a one-cent discretionary surtax imposed to finance certain capital projects.

Putnam County, Florida
Combining Balance Sheet – Non-major Governmental Funds
September 30, 2013

	<u>Special Revenue Funds</u>				
	<u>County Transportation Trust</u>	<u>Fishing Improvement</u>	<u>Fire Taxing Unit</u>	<u>Law Enforcement Trust</u>	<u>Law Enforcement Education</u>
<u>ASSETS</u>					
Cash and Equivalents	\$ 98,683	\$ 448,062	\$ 1,464,848	\$ 231,437	\$ 12,176
Investments	-	-	-	-	-
Receivables	-	-	-	-	-
Due From Other Funds	-	-	2,916	-	-
Due From Other Governments	292,712	2,826	6,358	-	1,844
TOTAL ASSETS	391,395	450,888	1,474,122	231,437	14,020
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued Liabilities	171,685	45	116,031	-	-
Due to Other Funds	-	-	-	-	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
TOTAL LIABILITIES	171,685	45	116,031	-	-
<u>FUND BALANCES</u>					
Restricted	-	450,843	1,358,091	231,437	14,020
Committed	-	-	-	-	-
Assigned	219,710	-	-	-	-
Unassigned	-	-	-	-	-
TOTAL FUND BALANCES	219,710	450,843	1,358,091	231,437	14,020
TOTAL LIABILITIES AND FUND BALANCES	\$ 391,395	\$ 450,888	\$ 1,474,122	\$ 231,437	\$ 14,020

continued

Putnam County, Florida
Combining Balance Sheet – Non-major Governmental Funds
September 30, 2013

	<u>Special Revenue Funds</u>				
	<u>Court Improvement</u>	<u>Drivers Education</u>	<u>Article V</u>	<u>Court Technology</u>	<u>Crime Prevention</u>
<u>ASSETS</u>					
Cash and Equivalents	\$ 1,881,983	\$ 250,521	\$ 148,701	\$ 461,906	\$ 57,073
Investments	-	-	-	-	-
Receivables	-	-	-	-	-
Due From Other Funds	-	-	-	-	-
Due From Other Governments	12,315	2,020	7,434	7,236	2,546
TOTAL ASSETS	<u>1,894,298</u>	<u>252,541</u>	<u>156,135</u>	<u>469,142</u>	<u>59,619</u>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued Liabilities	97,768	-	9,920	10,711	-
Due to Other Funds	-	-	-	-	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
TOTAL LIABILITIES	<u>97,768</u>	<u>-</u>	<u>9,920</u>	<u>10,711</u>	<u>-</u>
<u>FUND BALANCES</u>					
Restricted	1,796,530	252,541	146,215	458,431	59,619
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
TOTAL FUND BALANCES	<u>1,796,530</u>	<u>252,541</u>	<u>146,215</u>	<u>458,431</u>	<u>59,619</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 1,894,298</u>	<u>\$ 252,541</u>	<u>\$ 156,135</u>	<u>\$ 469,142</u>	<u>\$ 59,619</u>

continued

Putnam County, Florida
Combining Balance Sheet – Non-major Governmental Funds
September 30, 2013

	<u>Special Revenue Funds</u>				
	<u>E911 System</u>	<u>Tourist Development</u>	<u>Communication Improvement</u>	<u>Economic Development</u>	<u>Impact Fee</u>
<u>ASSETS</u>					
Cash and Equivalents	\$ 235,517	\$ 433,786	\$ 17,194	\$ 12,279	\$ 570,978
Investments	-	-	-	-	-
Receivables	-	-	-	-	-
Due From Other Funds	-	-	-	-	-
Due From Other Governments	23,933	20,475	3,113	-	-
TOTAL ASSETS	<u>259,450</u>	<u>454,261</u>	<u>20,307</u>	<u>12,279</u>	<u>570,978</u>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued Liabilities	3,820	24,697	82	12,087	448
Due to Other Funds	-	-	400,000	140,000	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
TOTAL LIABILITIES	<u>3,820</u>	<u>24,697</u>	<u>400,082</u>	<u>152,087</u>	<u>448</u>
<u>FUND BALANCES</u>					
Restricted	255,630	429,564	-	-	570,530
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	(379,775)	(139,808)	-
TOTAL FUND BALANCES	<u>255,630</u>	<u>429,564</u>	<u>(379,775)</u>	<u>(139,808)</u>	<u>570,530</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 259,450</u>	<u>\$ 454,261</u>	<u>\$ 20,307</u>	<u>\$ 12,279</u>	<u>\$ 570,978</u>

continued

Putnam County, Florida
Combining Balance Sheet – Non-major Governmental Funds
September 30, 2013

	<u>Special Revenue Funds</u>				
				West Putnam	
	Miscell- aneous Grants	Community Development Block Grant	Interlachen Lakes Estates	Municipal Services Benefit Unit	Local Housing Assistance
<u>ASSETS</u>					
Cash and Equivalents	\$ 22,274	\$ 10,217	\$ 195,071	\$ 211,259	\$ 508,517
Investments	-	-	-	-	627,214
Receivables	1,221	-	-	-	-
Due From Other Funds	-	-	-	-	-
Due From Other Governments	274,048	180,393	7,738	4,164	-
TOTAL ASSETS	297,543	190,610	202,809	215,423	1,135,731
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued Liabilities	4,180	144,156	5,103	28,003	7,080
Due to Other Funds	280,000	50,000	-	-	-
Due to Other Governments	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
TOTAL LIABILITIES	284,180	194,156	5,103	28,003	7,080
<u>FUND BALANCES</u>					
Restricted	13,363	-	197,706	187,420	1,128,651
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	(3,546)	-	-	-
TOTAL FUND BALANCES	13,363	(3,546)	197,706	187,420	1,128,651
TOTAL LIABILITIES AND FUND BALANCES	\$ 297,543	\$ 190,610	\$ 202,809	\$ 215,423	\$ 1,135,731

continued

Putnam County, Florida
Combining Balance Sheet – Non-major Governmental Funds
September 30, 2013

	<u>Special Revenue Funds</u>			
	<u>MSBU</u>	<u>Sewage Utilities</u>	<u>Water Utilities</u>	<u>Commissary</u>
<u>ASSETS</u>				
Cash and Equivalents	\$ 422,004	\$ 10,766	\$ 203,830	\$ 331,515
Investments	-	-	-	-
Receivables	-	4,369	4,269	42,500
Due From Other Funds	-	-	-	-
Due From Other Governments	2,768	-	-	-
TOTAL ASSETS	<u>424,772</u>	<u>15,135</u>	<u>208,099</u>	<u>374,015</u>
<u>LIABILITIES AND FUND BALANCES</u>				
<u>LIABILITIES</u>				
Accounts Payable and Accrued Liabilities	4,352	4,419	6,360	19,100
Due to Other Funds	-	35,000	-	-
Due to Other Governments	-	-	-	-
Unearned Revenue	-	-	-	-
TOTAL LIABILITIES	<u>4,352</u>	<u>39,419</u>	<u>6,360</u>	<u>19,100</u>
<u>FUND BALANCES</u>				
Restricted	420,420	-	201,739	34,095
Committed	-	-	-	320,820
Assigned	-	-	-	-
Unassigned	-	(24,284)	-	-
TOTAL FUND BALANCES	<u>420,420</u>	<u>(24,284)</u>	<u>201,739</u>	<u>354,915</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 424,772</u>	<u>\$ 15,135</u>	<u>\$ 208,099</u>	<u>\$ 374,015</u>

continued

Putnam County, Florida
Combining Balance Sheet – Non-major Governmental Funds
September 30, 2013

	<u>Special Revenue Funds</u>				
	<u>Federal Forfeiture</u>	<u>Records Moderni- zation</u>	<u>Article V Records Moderni- zation</u>	<u>Court Fund</u>	<u>Supervisor of Elections Grants</u>
<u>ASSETS</u>					
Cash and Equivalents	\$ 142,706	\$ 354,662	\$ 954,636	\$ 263,103	\$ 87,496
Investments	-	-	-	-	-
Receivables	-	-	-	13,259	-
Due From Other Funds	-	-	-	-	-
Due From Other Governments	-	-	-	843	-
TOTAL ASSETS	<u>142,706</u>	<u>354,662</u>	<u>954,636</u>	<u>277,205</u>	<u>87,496</u>
<u>LIABILITIES AND FUND BALANCES</u>					
<u>LIABILITIES</u>					
Accounts Payable and Accrued Liabilities	-	-	3,187	97,486	-
Due to Other Funds	-	-	-	-	-
Due to Other Governments	-	-	-	156,590	-
Unearned Revenue	-	-	-	9,128	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>3,187</u>	<u>263,204</u>	<u>-</u>
<u>FUND BALANCES</u>					
Restricted	142,706	354,662	951,449	14,001	87,496
Committed	-	-	-	-	-
Assigned	-	-	-	-	-
Unassigned	-	-	-	-	-
TOTAL FUND BALANCES	<u>142,706</u>	<u>354,662</u>	<u>951,449</u>	<u>14,001</u>	<u>87,496</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 142,706</u>	<u>\$ 354,662</u>	<u>\$ 954,636</u>	<u>\$ 277,205</u>	<u>\$ 87,496</u>

continued

Putnam County, Florida
Combining Balance Sheet – Non-major Governmental Funds
September 30, 2013

	Debt			
	<u>Service Fund</u>	<u>Capital Projects Funds</u>		Total
	<u>MSBU</u>	<u>Capital</u>	<u>Road</u>	Nonmajor
	<u>Loan</u>	<u>Projects</u>	<u>Projects</u>	<u>Governmental</u>
				<u>Funds</u>
<u>ASSETS</u>				
Cash and Equivalents	\$ 144,942	\$ 510,197	\$ 1,861,963	\$ 12,560,302
Investments	-	-	-	627,214
Receivables	-	-	-	65,618
Due From Other Funds	-	-	-	2,916
Due From Other Governments	2,138	-	494,931	1,349,835
TOTAL ASSETS	147,080	510,197	2,356,894	14,605,885
<u>LIABILITIES AND FUND</u>				
<u>BALANCES</u>				
<u>LIABILITIES</u>				
Accounts Payable and				
Accrued Liabilities	-	75,186	471,774	1,317,680
Due to Other Funds	-	-	-	905,000
Due to Other Governments	-	-	-	156,590
Unearned Revenue	-	-	-	9,128
TOTAL LIABILITIES	-	75,186	471,774	2,388,398
<u>FUND BALANCES</u>				
Restricted	147,080	-	1,885,120	11,789,359
Committed	-	-	-	320,820
Assigned	-	435,011	-	654,721
Unassigned	-	-	-	(547,413)
TOTAL FUND BALANCES	147,080	435,011	1,885,120	12,217,487
TOTAL LIABILITIES AND FUND				
BALANCES	\$ 147,080	\$ 510,197	\$ 2,356,894	\$ 14,605,885

concluded

Putnam County, Florida
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –
Non-major Governmental Funds
For the Year Ended September 30, 2013

	<u>Special Revenue Funds</u>				
	<u>County</u>	<u>Fishing</u>	<u>Fire Taxing</u>	<u>Law</u>	<u>Law</u>
	<u>Transportation</u>	<u>Improvement</u>	<u>Unit</u>	<u>Enforcement</u>	<u>Enforcement</u>
	<u>Trust</u>			<u>Trust</u>	<u>Education</u>
REVENUES					
Taxes	\$ 1,739,196	\$ -	\$ 2,134,854	\$ -	\$ -
Licenses and Permits	5,425	41,921	-	-	-
Intergovernmental Revenue	2,529,913	-	177,000	-	-
Charges For Services	133,777	-	-	-	-
Fines and Forfeitures	-	-	-	49,381	28,347
Miscellaneous Revenue	38,799	730	27,954	334	90
TOTAL REVENUES	4,447,110	42,651	2,339,808	49,715	28,437
EXPENDITURES					
Current:					
General Government Services	-	-	-	-	-
Public Safety	-	-	1,935,732	65,442	33,387
Physical Environment	-	2,378	-	-	-
Transportation	5,014,975	-	-	-	-
Economic Environment	-	-	-	-	-
Culture/Recreation	-	-	-	-	-
Court Related	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	67,950	-	283,493	-	-
Interest and Fiscal Charges	8,308	-	9,185	-	-
TOTAL EXPENDITURES	5,091,233	2,378	2,228,410	65,442	33,387
EXCESS (DEFICIENCY) OF					
REVENUES OVER EXPENDITURES	(644,123)	40,273	111,398	(15,727)	(4,950)
OTHER FINANCING SOURCES (USES)					
Transfers In	-	-	2,916	-	-
Transfers Out	(29,827)	-	(33,547)	-	-
TOTAL OTHER FINANCING					
SOURCES (USES)	(29,827)	-	(30,631)	-	-
NET CHANGE IN FUND BALANCES	(673,950)	40,273	80,767	(15,727)	(4,950)
FUND BALANCES, October 1, 2012	893,660	410,570	1,277,324	247,164	18,970
FUND BALANCES, September 30, 2013	\$ 219,710	\$ 450,843	\$ 1,358,091	\$ 231,437	\$ 14,020

continued

Putnam County, Florida
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –
Non-major Governmental Funds
For the Year Ended September 30, 2013

	<u>Special Revenue Funds</u>				
	<u>Court Improvement</u>	<u>Drivers Education</u>	<u>Article V</u>	<u>Court Technology</u>	<u>Crime Prevention</u>
<u>REVENUES</u>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	-	-	-	-	-
Charges For Services	197,113	-	91,794	88,926	-
Fines and Forfeitures	-	32,655	-	-	33,824
Miscellaneous Revenue	1,617	411	179	694	80
TOTAL REVENUES	198,730	33,066	91,973	89,620	33,904
<u>EXPENDITURES</u>					
Current:					
General Government Services	-	-	-	-	-
Public Safety	-	-	-	-	36,874
Physical Environment	-	-	-	-	-
Transportation	-	-	-	-	-
Economic Environment	-	-	-	-	-
Culture/Recreation	-	-	-	-	-
Court Related	137,903	-	52,395	136,620	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
TOTAL EXPENDITURES	137,903	-	52,395	136,620	36,874
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	60,827	33,066	39,578	(47,000)	(2,970)
<u>OTHER FINANCING SOURCES (USES)</u>					
Transfers In	-	-	-	-	-
Transfers Out	-	-	(5,000)	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	(5,000)	-	-
NET CHANGE IN FUND BALANCES	60,827	33,066	34,578	(47,000)	(2,970)
FUND BALANCES, October 1, 2012	1,735,703	219,475	111,637	505,431	62,589
FUND BALANCES, September 30, 2013	\$ 1,796,530	\$ 252,541	\$ 146,215	\$ 458,431	\$ 59,619

continued

Putnam County, Florida
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –
Non-major Governmental Funds
For the Year Ended September 30, 2013

	<u>Special Revenue Funds</u>				
	<u>E911 System</u>	<u>Tourist Development</u>	<u>Communication Improvement</u>	<u>Economic Development</u>	<u>Impact Fee</u>
<u>REVENUES</u>					
Taxes	\$ -	\$ 253,614	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	424,210	-	-	-	-
Charges For Services	-	-	24,603	-	-
Fines and Forfeitures	-	-	50,728	-	-
Miscellaneous Revenue	247	1,053	-	5,705	798
TOTAL REVENUES	<u>424,457</u>	<u>254,667</u>	<u>75,331</u>	<u>5,705</u>	<u>798</u>
<u>EXPENDITURES</u>					
Current:					
General Government Services	-	-	-	-	-
Public Safety	295,282	-	68,886	-	-
Physical Environment	-	-	-	-	-
Transportation	-	-	-	-	47,958
Economic Environment	-	152,865	-	157,852	-
Culture/Recreation	-	-	-	-	-
Court Related	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	89,968	9,305	-
Interest and Fiscal Charges	-	-	30,295	70	-
TOTAL EXPENDITURES	<u>295,282</u>	<u>152,865</u>	<u>189,149</u>	<u>167,227</u>	<u>47,958</u>
EXCESS (DEFICIENCY) OF					
REVENUES OVER EXPENDITURES	<u>129,175</u>	<u>101,802</u>	<u>(113,818)</u>	<u>(161,522)</u>	<u>(47,160)</u>
<u>OTHER FINANCING SOURCES (USES)</u>					
Transfers In	-	-	83,127	193,195	-
Transfers Out	-	-	-	-	-
TOTAL OTHER FINANCING					
SOURCES (USES)	<u>-</u>	<u>-</u>	<u>83,127</u>	<u>193,195</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	129,175	101,802	(30,691)	31,673	(47,160)
FUND BALANCES, October 1, 2012	<u>126,455</u>	<u>327,762</u>	<u>(349,084)</u>	<u>(171,481)</u>	<u>617,690</u>
FUND BALANCES, September 30, 2013	<u>\$ 255,630</u>	<u>\$ 429,564</u>	<u>\$ (379,775)</u>	<u>\$ (139,808)</u>	<u>\$ 570,530</u>

continued

Putnam County, Florida
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –
Non-major Governmental Funds
For the Year Ended September 30, 2013

	Special Revenue Funds				
	Miscellaneous Grants	Community Development Block Grant	Interlachen Lake Estates	West Putnam Municipal Services Benefit Unit	Local Housing Assistance
<u>REVENUES</u>					
Taxes	\$ -	\$ -	\$ -	\$ 5,401	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	556,836	852,942	-	-	380,425
Charges For Services	-	-	234,106	128,316	-
Fines and Forfeitures	-	-	-	-	-
Miscellaneous Revenue	114	-	671	861	17,861
TOTAL REVENUES	556,950	852,942	234,777	134,578	398,286
<u>EXPENDITURES</u>					
Current:					
General Government Services	-	-	-	-	-
Public Safety	341,823	-	-	-	-
Physical Environment	-	74,615	-	-	-
Transportation	-	-	296,153	180,864	-
Economic Environment	-	781,873	-	-	314,960
Culture/Recreation	201,764	-	-	-	-
Court Related	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
TOTAL EXPENDITURES	543,587	856,488	296,153	180,864	314,960
EXCESS (DEFICIENCY) OF					
REVENUES OVER EXPENDITURES	13,363	(3,546)	(61,376)	(46,286)	83,326
<u>OTHER FINANCING SOURCES (USES)</u>					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
TOTAL OTHER FINANCING					
SOURCES (USES)	-	-	-	-	-
NET CHANGE IN FUND BALANCES	13,363	(3,546)	(61,376)	(46,286)	83,326
FUND BALANCES, October 1, 2012	-	-	259,082	233,706	1,045,325
FUND BALANCES, September 30, 2013	\$ 13,363	\$ (3,546)	\$ 197,706	\$ 187,420	\$ 1,128,651

continued

Putnam County, Florida
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –
Non-major Governmental Funds
For the Year Ended September 30, 2013

	<u>Special Revenue Funds</u>			
	<u>MSBU</u>	<u>Sewage Utilities</u>	<u>Water Utilities</u>	<u>Commissary</u>
<u>REVENUES</u>				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental Revenue	-	-	-	-
Charges For Services	128,623	45,555	33,181	-
Fines and Forfeitures	-	-	-	-
Miscellaneous Revenue	912	-	274	357,645
TOTAL REVENUES	129,535	45,555	33,455	357,645
<u>EXPENDITURES</u>				
Current:				
General Government Services	-	-	-	-
Public Safety	-	-	-	259,306
Physical Environment	-	48,836	27,889	-
Transportation	104,974	-	-	-
Economic Environment	-	-	-	-
Culture/Recreation	-	-	-	-
Court Related	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service:				
Principal Retirement	-	-	-	-
Interest and Fiscal Charges	-	-	-	-
TOTAL EXPENDITURES	104,974	48,836	27,889	259,306
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	24,561	(3,281)	5,566	98,339
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers In	-	-	-	-
Transfers Out	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
NET CHANGE IN FUND BALANCES	24,561	(3,281)	5,566	98,339
FUND BALANCES, October 1, 2012	395,859	(21,003)	196,173	256,576
FUND BALANCES, September 30, 2013	\$ 420,420	\$ (24,284)	\$ 201,739	\$ 354,915

continued

Putnam County, Florida
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –
Non-major Governmental Funds
For the Year Ended September 30, 2013

	<u>Special Revenue Funds</u>				
	<u>Federal Forfeiture</u>	<u>Records Modernization</u>	<u>Article V Records Modernization</u>	<u>Court Fund</u>	<u>Supervisor of Elections Grants</u>
<u>REVENUES</u>					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-	-
Intergovernmental Revenue	-	-	-	1,785,346	15,727
Charges For Services	-	28,144	79,576	290,865	-
Fines and Forfeitures	16,663	-	43,707	49,575	-
Miscellaneous Revenue	-	534	1,412	2,090	25
TOTAL REVENUES	<u>16,663</u>	<u>28,678</u>	<u>124,695</u>	<u>2,127,876</u>	<u>15,752</u>
<u>EXPENDITURES</u>					
Current:					
General Government Services	-	2,181	-	-	13,162
Public Safety	19,329	-	-	-	-
Physical Environment	-	-	-	-	-
Transportation	-	-	-	-	-
Economic Environment	-	-	-	-	-
Culture/Recreation	-	-	-	-	-
Court Related	-	-	50,275	2,181,750	-
Capital Outlay	-	-	-	-	-
Debt Service:					
Principal Retirement	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-
TOTAL EXPENDITURES	<u>19,329</u>	<u>2,181</u>	<u>50,275</u>	<u>2,181,750</u>	<u>13,162</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(2,666)</u>	<u>26,497</u>	<u>74,420</u>	<u>(53,874)</u>	<u>2,590</u>
<u>OTHER FINANCING SOURCES (USES)</u>					
Transfers In	-	-	-	-	1,739
Transfers Out	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,739</u>
NET CHANGE IN FUND BALANCES	<u>(2,666)</u>	<u>26,497</u>	<u>74,420</u>	<u>(53,874)</u>	<u>4,329</u>
FUND BALANCES, October 1, 2012	<u>145,372</u>	<u>328,165</u>	<u>877,029</u>	<u>67,875</u>	<u>83,167</u>
FUND BALANCES, September 30, 2013	<u>\$ 142,706</u>	<u>\$ 354,662</u>	<u>\$ 951,449</u>	<u>\$ 14,001</u>	<u>\$ 87,496</u>

continued

Putnam County, Florida
Combining Statement of Revenues, Expenditures and Changes in Fund Balances –
Non-major Governmental Funds
For the Year Ended September 30, 2013

	<u>Debt</u> <u>Service Fund</u>	<u>Capital Projects Funds</u>		<u>Total</u> <u>Nonmajor</u> <u>Governmental</u> <u>Funds</u>
	<u>MSBU</u> <u>Loan</u>	<u>Capital</u> <u>Projects</u>	<u>Road</u> <u>Projects</u>	
<u>REVENUES</u>				
Taxes	\$ -	\$ -	\$ 950,069	\$ 5,083,134
Licenses and Permits	-	-	-	47,346
Intergovernmental Revenue	-	-	1,971,951	8,694,350
Charges For Services	279,325	-	-	1,783,904
Fines and Forfeitures	-	-	-	304,880
Miscellaneous Revenue	308	702	75,553	537,653
TOTAL REVENUES	<u>279,633</u>	<u>702</u>	<u>2,997,573</u>	<u>16,451,267</u>
<u>EXPENDITURES</u>				
Current:				
General Government Services	-	-	-	15,343
Public Safety	-	-	-	3,056,061
Physical Environment	-	-	-	153,718
Transportation	-	-	-	5,644,924
Economic Environment	-	-	-	1,407,550
Culture/Recreation	-	-	-	201,764
Court Related	-	-	-	2,558,943
Capital Outlay	-	98,704	2,889,925	2,988,629
Debt Service:				
Principal Retirement	308,049	-	-	758,765
Interest and Fiscal Charges	51,999	-	-	99,857
TOTAL EXPENDITURES	<u>360,048</u>	<u>98,704</u>	<u>2,889,925</u>	<u>16,885,554</u>
EXCESS (DEFICIENCY) OF				
REVENUES OVER EXPENDITURES	<u>(80,415)</u>	<u>(98,002)</u>	<u>107,648</u>	<u>(434,287)</u>
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers In	-	-	416,000	696,977
Transfers Out	-	-	-	(68,374)
TOTAL OTHER FINANCING				
SOURCES (USES)	<u>-</u>	<u>-</u>	<u>416,000</u>	<u>628,603</u>
NET CHANGE IN FUND BALANCES	<u>(80,415)</u>	<u>(98,002)</u>	<u>523,648</u>	<u>194,316</u>
FUND BALANCES, October 1, 2012	<u>227,495</u>	<u>533,013</u>	<u>1,361,472</u>	<u>12,023,171</u>
FUND BALANCES, September 30, 2013	<u>\$ 147,080</u>	<u>\$ 435,011</u>	<u>\$ 1,885,120</u>	<u>\$ 12,217,487</u>

concluded

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – County Transportation Trust Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>			<u>Variance With</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>
<u>REVENUES</u>				
Taxes	\$ 1,726,348	\$ 1,726,348	\$ 1,739,196	\$ 12,848
Licenses and Permits	2,700	2,700	5,425	2,725
Intergovernmental Revenue	2,215,691	2,215,691	2,529,913	314,222
Charges for Services	30,000	30,000	133,777	103,777
Miscellaneous Revenue	32,150	32,150	38,799	6,649
TOTAL REVENUES	4,006,889	4,006,889	4,447,110	440,221
<u>EXPENDITURES</u>				
Current:				
Transportation	5,222,707	5,222,707	5,014,975	207,732
Debt Service:				
Principal Retirement	67,838	67,838	67,950	(112)
Interest and Fiscal Charges	7,966	7,966	8,308	(342)
TOTAL EXPENDITURES	5,298,511	5,298,511	5,091,233	207,278
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(1,291,622)	(1,291,622)	(644,123)	647,499
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers Out	(29,827)	(29,827)	(29,827)	-
NET CHANGE IN FUND BALANCES	(1,321,449)	(1,321,449)	(673,950)	647,499
FUND BALANCES, October 1, 2012	1,321,449	1,321,449	893,660	(427,789)
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 219,710	\$ 219,710

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Fishing Improvement Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Licenses and Permits	\$ 39,000	\$ 39,000	\$ 41,921	\$ 2,921
Miscellaneous Revenue	600	600	730	130
TOTAL REVENUES	39,600	39,600	42,651	3,051
<u>EXPENDITURES</u>				
Current:				
Physical Environment	100,600	100,600	2,378	98,222
Reserve for Contingencies	10,000	10,000	-	10,000
TOTAL EXPENDITURES	110,600	110,600	2,378	108,222
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(71,000)	(71,000)	40,273	111,273
FUND BALANCES, October 1, 2012	71,000	71,000	410,570	339,570
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 450,843	\$ 450,843

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Fire Taxing Unit Fund
For the Year Ended September 30, 2013

	Budgeted Amounts		Actual	Variance
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final Budget</u>
<u>REVENUES</u>				
Taxes	\$ 2,098,325	\$ 2,098,325	\$ 2,134,854	\$ 36,529
Intergovernmental Revenue	182,087	182,087	177,000	(5,087)
Miscellaneous Revenues	12,300	12,300	27,954	15,654
TOTAL REVENUES	2,292,712	2,292,712	2,339,808	47,096
<u>EXPENDITURES</u>				
Current:				
Public Safety	2,991,316	2,991,316	1,935,732	1,055,584
Debt Service				
Principal Retirement	283,493	283,493	283,493	-
Interest and Fiscal Charges	9,186	9,186	9,185	1
TOTAL EXPENDITURES	3,283,995	3,283,995	2,228,410	1,055,585
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(991,283)	(991,283)	111,398	1,102,681
<u>OTHER FINANCING SOURCES (USES)</u>				
Transfers In	8,500	8,500	2,916	(5,584)
Transfers Out	(33,547)	(33,547)	(33,547)	-
TOTAL OTHER FINANCING SOURCES (USES)	(25,047)	(25,047)	(30,631)	(5,584)
NET CHANGE IN FUND BALANCES	(1,016,330)	(1,016,330)	80,767	1,097,097
FUND BALANCES, October 1, 2012	1,016,330	1,016,330	1,277,324	260,994
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 1,358,091	\$ 1,358,091

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Law Enforcement Trust Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
				<u>Budget</u>
<u>REVENUES</u>				
Fines and Forfeitures	\$ 20,000	\$ 20,000	\$ 49,381	\$ 29,381
Miscellaneous Revenue	350	350	334	(16)
TOTAL REVENUES	20,350	20,350	49,715	29,365
<u>EXPENDITURES</u>				
Current:				
Public Safety	90,000	90,000	65,442	24,558
EXCESS (DEFICIENCY) OF REVENUES				
OVER EXPENDITURES	(69,650)	(69,650)	(15,727)	53,923
FUND BALANCES, October 1, 2012	69,650	69,650	247,164	177,514
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 231,437	\$ 231,437

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Law Enforcement Education Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Fines and Forfeitures	\$ 20,000	\$ 20,000	\$ 28,347	\$ 8,347
Miscellaneous Revenue	50	50	90	40
TOTAL REVENUES	20,050	20,050	28,437	8,387
<u>EXPENDITURES</u>				
Current:				
Public Safety	40,000	40,000	33,387	6,613
Reserve for Contingencies	1,500	1,500	-	1,500
TOTAL EXPENDITURES	41,500	41,500	33,387	8,113
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(21,450)	(21,450)	(4,950)	16,500
FUND BALANCES, October 1, 2012	21,450	21,450	18,970	(2,480)
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 14,020	\$ 14,020

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Court Improvement Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Charges for Services	\$ 137,500	\$ 137,500	\$ 197,113	\$ 59,613
Miscellaneous Revenue	2,700	2,700	1,617	(1,083)
TOTAL REVENUES	140,200	140,200	198,730	58,530
<u>EXPENDITURES</u>				
Current:				
Court Related	862,500	862,500	137,903	724,597
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(722,300)	(722,300)	60,827	783,127
FUND BALANCES, October 1, 2012	722,300	722,300	1,735,703	1,013,403
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 1,796,530	\$ 1,796,530

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Drivers Education Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Fines and Forfeitures	\$ 24,000	\$ 24,000	\$ 32,655	\$ 8,655
Miscellaneous Revenue	450	450	411	(39)
TOTAL REVENUES	24,450	24,450	33,066	8,616
<u>EXPENDITURES</u>				
Current:				
Public Safety	75,000	75,000	-	75,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(50,550)	(50,550)	33,066	83,616
FUND BALANCES, October 1, 2012	50,550	50,550	219,475	168,925
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 252,541	\$ 252,541

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Article V Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Charges for Services	\$ 80,000	\$ 80,000	\$ 91,794	\$ 11,794
Miscellaneous Revenue	150	150	179	29
TOTAL REVENUES	80,150	80,150	91,973	11,823
<u>EXPENDITURES</u>				
Current:				
Court Related	126,838	126,838	52,395	74,443
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(46,688)	(46,688)	39,578	86,266
<u>OTHER FINANCING USES</u>				
Transfers Out	(5,000)	(5,000)	(5,000)	-
NET CHANGE IN FUND BALANCES	(51,688)	(51,688)	34,578	86,266
FUND BALANCES, October 1, 2012	51,688	51,688	111,637	59,949
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 146,215	\$ 146,215

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Court Technology Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Charges for Services	\$ 66,500	\$ 66,500	\$ 88,926	\$ 22,426
Miscellaneous Revenue	825	825	694	(131)
TOTAL REVENUES	67,325	67,325	89,620	22,295
<u>EXPENDITURES</u>				
Current:				
Court Related	206,160	206,160	136,620	69,540
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(138,835)	(138,835)	(47,000)	91,835
FUND BALANCES, October 1, 2012	138,835	138,835	505,431	366,596
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 458,431	\$ 458,431

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Crime Prevention Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Fines and Forfeitures	\$ 30,000	\$ 30,000	\$ 33,824	\$ 3,824
Miscellaneous Revenue	100	100	80	(20)
TOTAL REVENUES	30,100	30,100	33,904	3,804
<u>EXPENDITURES</u>				
Current:				
Public Safety	43,500	43,500	36,874	6,626
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(13,400)	(13,400)	(2,970)	10,430
FUND BALANCES, October 1, 2012	13,400	13,400	62,589	49,189
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 59,619	\$ 59,619

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – E911 System Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Intergovernmental Revenue	\$ 327,500	\$ 455,528	\$ 424,210	\$ (31,318)
Miscellaneous Revenue	500	500	247	(253)
TOTAL REVENUES	328,000	456,028	424,457	(31,571)
<u>EXPENDITURES</u>				
Current:				
Public Safety	328,000	456,028	295,282	160,746
EXCESS OF REVENUES OVER EXPENDITURES	-	-	129,175	129,175
FUND BALANCES, October 1, 2012	-	-	126,455	126,455
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 255,630</u>	<u>\$ 255,630</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Tourist Development Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Taxes	\$ 200,000	\$ 200,000	\$ 253,614	\$ 53,614
Miscellaneous Revenue	500	500	1,053	553
TOTAL REVENUES	200,500	200,500	254,667	54,167
<u>EXPENDITURES</u>				
Current:				
Economic Environment	250,500	250,500	152,865	97,635
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(50,000)	(50,000)	101,802	151,802
FUND BALANCES, October 1, 2012	50,000	50,000	327,762	277,762
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 429,564	\$ 429,564

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Communication Improvement Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With</u>
	<u>Original</u>	<u>Final</u>		<u>Final Budget</u>
<u>REVENUES</u>				
Charges for Services	\$ 34,500	\$ 34,500	\$ 24,603	\$ (9,897)
Fines and Forfeitures	40,000	40,000	50,728	10,728
TOTAL REVENUES	74,500	74,500	75,331	831
<u>EXPENDITURES</u>				
Current:				
Public Safety	37,393	37,393	68,886	(31,493)
Debt Service:				
Principal	89,968	89,968	89,968	-
Interest and Fiscal Charges	30,266	30,266	30,295	(29)
TOTAL EXPENDITURES	157,627	157,627	189,149	(31,522)
EXCESS OF REVENUES UNDER EXPENDITURES	(83,127)	(83,127)	(113,818)	(30,691)
<u>OTHER FINANCING SOURCES</u>				
Transfers In	83,127	83,127	83,127	-
NET CHANGE IN FUND BALANCES	-	-	(30,691)	(30,691)
FUND BALANCES, October 1, 2012	-	-	(349,084)	(349,084)
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ (379,775)	\$ (379,775)

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Economic Development Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>			<u>Variance With</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>
<u>REVENUES</u>				
Intergovernmental Revenue	\$ 50,000	\$ 50,000	\$ -	\$ (50,000)
Miscellaneous Revenue	-	-	5,705	5,705
TOTAL REVENUES	50,000	50,000	5,705	(44,295)
<u>EXPENDITURES</u>				
Current:				
Economic Environment	233,820	233,820	157,852	75,968
Debt Service:				
Principal Retirement	9,305	9,305	9,305	-
Interest and Fiscal Charges	70	70	70	-
TOTAL EXPENDITURES	243,195	243,195	167,227	75,968
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(193,195)	(193,195)	(161,522)	31,673
<u>OTHER FINANCING SOURCES</u>				
Transfers In	193,195	193,195	193,195	-
NET CHANGE IN FUND BALANCES	-	-	31,673	31,673
FUND BALANCES, October 1, 2012	-	-	(171,481)	(171,481)
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ (139,808)	\$ (139,808)

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Impact Fee Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Miscellaneous Revenue	\$ 550	\$ 550	\$ 798	\$ 248
<u>EXPENDITURES</u>				
Current:				
Transportation	570,210	570,210	47,958	522,252
Culture/Recreation	51,573	51,573	-	51,573
TOTAL EXPENDITURES	621,783	621,783	47,958	573,825
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(621,233)	(621,233)	(47,160)	574,073
FUND BALANCES, October 1, 2012	621,233	621,233	617,690	(3,543)
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 570,530	\$ 570,530

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Miscellaneous Grants Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
				<u>Budget</u>
<u>REVENUES</u>				
Intergovernmental Revenue	\$ 534,891	\$ 534,891	\$ 556,836	\$ 21,945
Miscellaneous Revenue	-	-	114	114
TOTAL REVENUES	534,891	534,891	556,950	22,059
<u>EXPENDITURES</u>				
Current:				
Public Safety	333,127	333,127	341,823	(8,696)
Culture/Recreation	201,764	201,764	201,764	-
TOTAL EXPENDITURES	534,891	534,891	543,587	(8,696)
EXCESS OF REVENUES OVER EXPENDITURES	-	-	13,363	13,363
FUND BALANCES, October 1, 2012	-	-	-	-
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 13,363	\$ 13,363

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Community Development Block Grant Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Intergovernmental Revenue	\$ 2,395,000	\$ 2,395,000	\$ 852,942	\$ (1,542,058)
Miscellaneous Revenue	-	-	-	
TOTAL REVENUES	2,395,000	2,395,000	852,942	(1,542,058)
<u>EXPENDITURES</u>				
Current:				
Physical Environment	-	-	74,615	(74,615)
Economic Environment	2,395,000	2,395,000	781,873	1,613,127
TOTAL EXPENDITURES	2,395,000	2,395,000	856,488	1,538,512
EXCESS OF REVENUES				
UNDER EXPENDITURES	-	-	(3,546)	(3,546)
FUND BALANCES, October 1, 2012	-	-	-	-
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ (3,546)	\$ (3,546)

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Interlachen Lakes Estates Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Charges for Services	\$ 230,000	\$ 230,000	\$ 234,106	\$ 4,106
Miscellaneous Revenue	500	500	671	171
TOTAL REVENUES	230,500	230,500	234,777	4,277
<u>EXPENDITURES</u>				
Current:				
Transportation	253,875	253,875	296,153	(42,278)
Reserve for Contingencies	5,000	5,000	-	5,000
TOTAL EXPENDITURES	258,875	258,875	296,153	(37,278)
EXCESS OF REVENUES UNDER EXPENDITURES	(28,375)	(28,375)	(61,376)	(33,001)
FUND BALANCES, October 1, 2012	28,375	28,375	259,082	230,707
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 197,706	\$ 197,706

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – West Putnam Municipal Services Benefit Unit Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Taxes	\$ -	\$ -	\$ 5,401	\$ 5,401
Charges for Services	135,000	135,000	128,316	(6,684)
Miscellaneous Revenue	500	500	861	361
	<u>135,500</u>	<u>135,500</u>	<u>134,578</u>	<u>(922)</u>
TOTAL REVENUES				
<u>EXPENDITURES</u>				
Current:				
Transportation	157,775	157,775	180,864	(23,089)
Reserve for Contingencies	5,000	5,000	-	5,000
	<u>162,775</u>	<u>162,775</u>	<u>180,864</u>	<u>(18,089)</u>
TOTAL EXPENDITURES				
EXCESS OF REVENUES				
UNDER EXPENDITURES	(27,275)	(27,275)	(46,286)	(19,011)
FUND BALANCES, October 1, 2012	<u>27,275</u>	<u>27,275</u>	<u>233,706</u>	<u>206,431</u>
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 187,420</u>	<u>\$ 187,420</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Local Housing Assistance Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Intergovernmental Revenue	\$ 325,000	\$ 325,000	\$ 380,425	\$ 55,425
Miscellaneous Revenue	7,000	7,000	17,861	10,861
TOTAL REVENUES	332,000	332,000	398,286	66,286
<u>EXPENDITURES</u>				
Current:				
Economic Environment	680,000	680,000	314,960	365,040
Reserve for Contingencies	20,000	20,000	-	20,000
TOTAL EXPENDITURES	700,000	700,000	314,960	385,040
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(368,000)	(368,000)	83,326	451,326
FUND BALANCES, October 1, 2012	368,000	368,000	1,045,325	677,325
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 1,128,651	\$ 1,128,651

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – MSBU Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Charges for Services	\$ 231,500	\$ 231,500	\$ 128,623	\$ (102,877)
Miscellaneous Revenue	750	750	912	162
TOTAL REVENUES	<u>232,250</u>	<u>232,250</u>	<u>129,535</u>	<u>(102,715)</u>
<u>EXPENDITURES</u>				
Current:				
Transportation	207,250	207,250	104,974	102,276
Reserve for Contingencies	25,000	25,000	-	25,000
TOTAL EXPENDITURES	<u>232,250</u>	<u>232,250</u>	<u>104,974</u>	<u>127,276</u>
EXCESS OF REVENUES OVER EXPENDITURES	-	-	24,561	24,561
FUND BALANCES, October 1, 2012	<u>-</u>	<u>-</u>	<u>395,859</u>	<u>395,859</u>
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 420,420</u>	<u>\$ 420,420</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Sewage Utilities Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
				<u>Budget</u>
<u>REVENUES</u>				
Charges for Services	\$ 45,650	\$ 45,650	\$ 45,555	\$ (95)
<u>EXPENDITURES</u>				
Current:				
Physical Environment	<u>48,940</u>	<u>48,940</u>	<u>48,836</u>	<u>104</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,290)	(3,290)	(3,281)	9
FUND BALANCES, October 1, 2012	<u>3,290</u>	<u>3,290</u>	<u>(21,003)</u>	<u>(24,293)</u>
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (24,284)</u>	<u>\$ (24,284)</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Water Utilities Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Charges for Services	\$ 33,250	\$ 33,250	\$ 33,181	\$ (69)
Miscellaneous Revenue	325	325	274	(51)
TOTAL REVENUES	33,575	33,575	33,455	(120)
<u>EXPENDITURES</u>				
Current:				
Physical Environment	33,575	33,575	27,889	5,686
EXCESS OF REVENUES OVER EXPENDITURES	-	-	5,566	5,566
FUND BALANCES, October 1, 2012	-	-	196,173	196,173
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 201,739</u>	<u>\$ 201,739</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Commissary Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Miscellaneous Revenue	\$ 175,000	\$ 357,700	\$ 357,645	\$ (55)
<u>EXPENDITURES</u>				
Current:				
Public Safety	<u>175,000</u>	<u>260,100</u>	<u>259,306</u>	<u>794</u>
EXCESS OF REVENUES OVER EXPENDITURES	-	97,600	98,339	739
FUND BALANCES, October 1, 2012	<u>-</u>	<u>-</u>	<u>256,576</u>	<u>256,576</u>
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ 97,600</u>	<u>\$ 354,915</u>	<u>\$ 257,315</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Federal Forfeiture Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
				<u>Budget</u>
<u>REVENUES</u>				
Fines and Forfeitures	\$ 15,000	\$ 16,663	\$ 16,663	\$ -
<u>EXPENDITURES</u>				
Current:				
Public Safety	<u>15,000</u>	<u>19,329</u>	<u>19,329</u>	<u>-</u>
EXCESS OF REVENUES				
UNDER EXPENDITURES	-	(2,666)	(2,666)	-
FUND BALANCES, October 1, 2012	<u>-</u>	<u>2,666</u>	<u>145,372</u>	<u>142,706</u>
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 142,706</u>	<u>\$ 142,706</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Records Modernization Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Charges for Services	\$ 24,000	\$ 24,000	\$ 28,144	\$ 4,144
Miscellaneous Revenue	500	500	534	34
TOTAL REVENUES	24,500	24,500	28,678	4,178
<u>EXPENDITURES</u>				
Current:				
General Government Services	24,500	24,500	2,181	22,319
EXCESS OF REVENUES OVER EXPENDITURES	-	-	26,497	26,497
FUND BALANCES, October 1, 2012	-	-	328,165	328,165
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 354,662</u>	<u>\$ 354,662</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Article V Records Modernization Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Charges for Services	\$ 65,000	\$ 65,000	\$ 79,576	\$ 14,576
Fines and Forfeitures	40,500	40,500	43,707	3,207
Miscellaneous Revenue	1,000	1,000	1,412	412
TOTAL REVENUES	106,500	106,500	124,695	18,195
<u>EXPENDITURES</u>				
Current:				
Court Related	106,500	106,500	50,275	56,225
EXCESS OF REVENUES OVER EXPENDITURES	-	-	74,420	74,420
FUND BALANCES, October 1, 2012	-	-	877,029	877,029
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 951,449</u>	<u>\$ 951,449</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Court Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
				<u>Budget</u>
<u>REVENUES</u>				
Intergovernmental Revenue	\$ 2,108,979	\$ 1,891,681	\$ 1,785,346	\$ (106,335)
Charges for Services	-	320,278	290,865	(29,413)
Fines and Forfeitures	-	-	49,575	49,575
Miscellaneous Revenue	-	-	2,090	2,090
TOTAL REVENUES	2,108,979	2,211,959	2,127,876	(84,083)
<u>EXPENDITURES</u>				
Current:				
Court Related	2,108,979	2,211,959	2,181,750	30,209
EXCESS OF REVENUES				
UNDER EXPENDITURES	-	-	(53,874)	(53,874)
FUND BALANCES, October 1, 2012	-	-	67,875	67,875
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 14,001	\$ 14,001

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Supervisor of Elections - Grant Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Intergovernmental Revenue	\$ 15,730	\$ 15,730	\$ 15,727	\$ (3)
Miscellaneous Revenues	-	-	25	25
TOTAL REVENUES	15,730	15,730	15,752	22
<u>EXPENDITURES</u>				
Current:				
General Government Services	13,162	13,162	13,162	-
EXCESS OF REVENUES OVER EXPENDITURES	2,568	2,568	2,590	22
<u>OTHER FINANCING SOURCES</u>				
Transfers In	1,739	1,739	1,739	-
NET CHANGE IN FUND BALANCES	4,307	4,307	4,329	22
FUND BALANCES, October 1, 2012	9,022	9,022	83,167	74,145
FUND BALANCES, September 30, 2013	\$ 13,329	\$ 13,329	\$ 87,496	\$ 74,167

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – MSBU Loan Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>			<u>Variance With</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>
<u>REVENUES</u>				
Charges for Services	\$ 187,000	\$ 187,000	\$ 279,325	\$ 92,325
Miscellaneous Revenue	400	400	308	(92)
TOTAL REVENUES	187,400	187,400	279,633	92,233
<u>EXPENDITURES</u>				
Debt Service:				
Principal Retirement	307,942	307,942	308,049	(107)
Interest and Fiscal Charges	51,786	51,786	51,999	(213)
TOTAL EXPENDITURES	359,728	359,728	360,048	(320)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(172,328)	(172,328)	(80,415)	91,913
FUND BALANCES, October 1, 2012	172,328	172,328	227,495	55,167
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 147,080	\$ 147,080

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Capital Projects Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
<u>REVENUES</u>				<u>Budget</u>
Miscellaneous Revenue	\$ -	\$ -	\$ 702	\$ 702
<u>EXPENDITURES</u>				
Current:				
Capital Outlay-Public Safety	<u>1,000,000</u>	<u>1,000,000</u>	<u>98,704</u>	<u>901,296</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(1,000,000)	(1,000,000)	(98,002)	901,998
<u>OTHER FINANCING SOURCES</u>				
Debt Issued	<u>1,000,000</u>	<u>1,000,000</u>	<u>-</u>	<u>(1,000,000)</u>
NET CHANGE IN FUND BALANCES	-	-	(98,002)	(98,002)
FUND BALANCES, October 1, 2012	<u>-</u>	<u>-</u>	<u>533,013</u>	<u>533,013</u>
FUND BALANCES, September 30, 2013	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 435,011</u>	<u>\$ 435,011</u>

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances –
Budget and Actual – Road Projects Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>With Final</u>
				<u>Budget</u>
<u>REVENUES</u>				
Taxes	\$ 938,169	\$ 938,169	\$ 950,069	\$ 11,900
Intergovernmental Revenue	5,048,000	6,712,000	1,971,951	(4,740,049)
Miscellaneous Revenue	500	500	75,553	75,053
TOTAL REVENUES	5,986,669	7,650,669	2,997,573	(4,653,096)
<u>EXPENDITURES</u>				
Capital Outlay-Transportation	5,986,669	8,066,669	2,889,925	5,176,744
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	(416,000)	107,648	523,648
<u>OTHER FINANCING SOURCES</u>				
Transfers In	-	416,000	416,000	-
NET CHANGE IN FUND BALANCES	-	-	523,648	523,648
FUND BALANCES, October 1, 2012	-	-	1,361,472	1,361,472
FUND BALANCES, September 30, 2013	\$ -	\$ -	\$ 1,885,120	\$ 1,885,120

Putnam County, Florida
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Better Place Plan Fund
For the Year Ended September 30, 2013

	<u>Budgeted Amounts</u>			<u>Variance With</u>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>
<u>REVENUES</u>				
Taxes	\$ 4,150,000	\$ 4,150,000	\$ 4,585,866	\$ 435,866
Miscellaneous Revenue	7,500	7,500	9,799	2,299
TOTAL REVENUES	<u>4,157,500</u>	<u>4,157,500</u>	<u>4,595,665</u>	<u>438,165</u>
<u>EXPENDITURES</u>				
Current:				
Capital Outlay-General Government	4,080,849	3,664,849	2,977,917	686,932
Debt Service:				
Principal Retirement	1,275,000	1,275,000	1,275,000	-
Interest and Fiscal Charges	301,651	301,651	300,878	773
TOTAL EXPENDITURES	<u>5,657,500</u>	<u>5,241,500</u>	<u>4,553,795</u>	<u>687,705</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(1,500,000)</u>	<u>(1,084,000)</u>	<u>41,870</u>	<u>1,125,870</u>
<u>OTHER FINANCING USES</u>				
Transfers Out	(500,000)	(916,000)	(916,000)	-
NET CHANGE IN FUND BALANCES	<u>(2,000,000)</u>	<u>(2,000,000)</u>	<u>(874,130)</u>	<u>1,125,870</u>
FUND BALANCES, Beginning of Year	<u>2,000,000</u>	<u>2,000,000</u>	<u>7,103,526</u>	<u>5,103,526</u>
FUND BALANCES, End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,229,396</u>	<u>\$ 6,229,396</u>

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

The County administers the following Internal Service Funds:

Fleet Maintenance Fund - to account for the costs of providing a maintenance facility for automotive equipment used by other departments.

Group Insurance Reserve Fund - to accumulate funds for the payment of premiums for employees' health and accident insurance.

Risk Management Fund - to account for the costs and the allocation of costs relating to various insurance carried by the County except health and life insurance benefits for County employees.

Putnam County, Florida
Combining Statement of Net Position
– Internal Service Funds
September 30, 2013

	<u>Fleet Maintenance</u>	<u>Group Insurance Reserve</u>	<u>Risk Management Fund</u>	<u>Totals</u>
<u>CURRENT ASSETS</u>				
Cash and Equivalents	\$ 26,327	\$ 1,533,159	\$ 1,601,748	\$ 3,161,234
Receivables	26,845	-	-	26,845
Due from Other Governments	6,383	12,366	-	18,749
Inventory	165,942	-	-	165,942
Other Assets	-	-	1,007	1,007
TOTAL CURRENT ASSETS	225,497	1,545,525	1,602,755	3,373,777
<u>NONCURRENT ASSETS</u>				
Capital Assets, Net	30,867	-	-	30,867
TOTAL ASSETS	256,364	1,545,525	1,602,755	3,404,644
<u>CURRENT LIABILITIES</u>				
Accounts Payable and Accrued Liabilities	44,303	859	1,537	46,699
Due to Other Funds	690,000	-	-	690,000
Estimated Liability for Self-Insured Losses	-	-	210,403	210,403
Compensated Absences	11,900	-	4,900	16,800
TOTAL CURRENT LIABILITIES	746,203	859	216,840	963,902
<u>NONCURRENT LIABILITIES</u>				
Compensated Absences	10,100	-	4,100	14,200
Estimated Liability for Self Insured Losses	-	-	500,000	500,000
Other noncurrent liabilities	14,919	-	3,180	18,099
TOTAL LIABILITIES	771,222	859	724,120	1,496,201
<u>NET POSITION</u>				
Invested in Capital Assets	30,867	-	-	30,867
Unrestricted	(545,725)	1,544,666	878,635	1,877,576
TOTAL NET POSITION	\$ (514,858)	\$ 1,544,666	\$ 878,635	\$ 1,908,443

Putnam County, Florida
Combining Statement of Revenues, Expenses and Changes in Fund Net Position
Internal Service Funds
For the Year Ended September 30, 2013

	<u>Fleet Maintenance</u>	<u>Group Insurance Reserve</u>	<u>Risk Management Fund</u>	<u>Totals</u>
<u>OPERATING REVENUES</u>				
User Charges	\$ 731,727	\$ 5,644,310	\$ 1,158,559	\$ 7,534,596
Miscellaneous	7,686	8,225	285,417	301,328
TOTAL OPERATING REVENUES	739,413	5,652,535	1,443,976	7,835,924
<u>OPERATING EXPENSES</u>				
Personal Services	341,997	-	53,876	395,873
Insurance	19,895	6,151,986	669,409	6,841,290
Claims Expense	-	-	1,260,672	1,260,672
Contractual Services	198,115	18,175	-	216,290
Repairs and Maintenance	18,960	-	-	18,960
Other Operating Expenses	342,165	111,000	947	454,112
Depreciation Expense	10,836	-	-	10,836
TOTAL OPERATING EXPENSES	931,968	6,281,161	1,984,904	9,198,033
OPERATING INCOME (LOSS)	(192,555)	(628,626)	(540,928)	(1,362,109)
Transfers In	-	63,696	179,642	243,338
Transfers Out	(3,362)	(300,000)	-	(303,362)
CHANGE IN NET POSITION	(195,917)	(864,930)	(361,286)	(1,422,133)
NET POSITION, October 1, 2012	(318,941)	2,409,596	1,239,921	3,330,576
NET POSITION, September 30, 2013	\$ (514,858)	\$ 1,544,666	\$ 878,635	\$ 1,908,443

Putnam County, Florida
Combining Statement of Cash Flows – Internal Service Funds
For the Year Ended September 30, 2013

	<u>Fleet Maintenance</u>	<u>Group Insurance Reserve</u>	<u>Risk Management Fund</u>	<u>Totals</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>				
Receipts from Customers	\$ 706,369	\$ 5,640,169	\$ 1,443,984	\$ 7,790,522
Payments to Suppliers	(349,364)	(6,282,439)	(1,712,098)	(8,343,901)
Payments to Employees	(340,278)	-	(52,196)	(392,474)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	16,727	(642,270)	(320,310)	(945,853)
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</u>				
Transfers In	-	63,696	179,642	243,338
Transfers Out	(3,362)	(300,000)	-	(303,362)
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	(3,362)	(236,304)	179,642	(60,024)
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u>				
Purchase of Capital Assets	(3,000)	-	-	(3,000)
NET INCREASE (DECREASE) IN CASH AND EQUIVALENTS	10,365	(878,574)	(140,668)	(1,008,877)
CASH AND EQUIVALENTS, October 1, 2012	15,962	2,411,733	1,742,416	4,170,111
CASH AND EQUIVALENTS, September 30, 2013	<u>\$ 26,327</u>	<u>\$ 1,533,159</u>	<u>\$ 1,601,748</u>	<u>\$ 3,161,234</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:				
Operating Income (Loss)	(192,555)	(628,626)	(540,928)	(1,362,109)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:				
Depreciation	10,836	-	-	10,836
Changes in:				
Receivables	(26,845)	-	-	(26,845)
Due From Other Governments	(6,199)	(12,366)	-	(18,565)
Inventory	(38,306)	-	-	(38,306)
Other Assets	-	-	8	8
Accounts Payable and Accrued Liabilities	18,077	(1,278)	679	17,478
Due to Other Funds	250,000	-	-	250,000
Estimated Liability for Self Insured Losses	-	-	218,251	218,251
Compensated Absences	(1,000)	-	1,000	-
Other Noncurrent Liabilities	2,719	-	680	3,399
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>\$ 16,727</u>	<u>\$ (642,270)</u>	<u>\$ (320,310)</u>	<u>\$ (945,853)</u>

Fiduciary Funds

Agency Funds

Agency funds are used to report resources held in a purely custodial capacity.

The County maintains the following Agency Funds:

Clerk of the Circuit Court Agency Fund – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

Sheriff Agency Fund – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

Tax Collector Agency Fund – to account for assets held by the Office as an agent for individuals, private organizations, and/or other governments.

Putnam County, Florida
Combining Statement of Fiduciary Net Position – Agency Funds
September 30, 2013

	<u>Clerk of the Circuit Court</u>	<u>Sheriff</u>	<u>Tax Collector</u>	<u>Totals</u>
<u>ASSETS</u>				
Cash and Equivalents	\$ 785,224	\$ 91,529	\$ 2,402,382	\$3,279,135
Receivables	-	3,346	20,196	23,542
TOTAL ASSETS	<u>\$ 785,224</u>	<u>\$ 94,875</u>	<u>\$ 2,422,578</u>	<u>\$3,302,677</u>
<u>LIABILITIES</u>				
Assets Held for Others	<u>\$ 785,224</u>	<u>\$ 94,875</u>	<u>\$ 2,422,578</u>	<u>\$3,302,677</u>

Putnam County, Florida
Combining Statement of Changes in Assets and Liabilities
Agency Funds
For the Year Ended September 30, 2013

	Balance October 1, 2012	Additions	Deductions	Balance September 30, 2013
<u>CLERK OF THE CIRCUIT COURT</u>				
Assets:				
Cash and Equivalents	\$ 836,289	\$ 1,518,967	\$ 1,570,032	\$ 785,224
Liabilities:				
Assets Held for Others	\$ 836,289	\$ 1,523,967	\$ 1,575,032	\$ 785,224
<u>SHERIFF</u>				
Assets:				
Cash and Equivalents	\$ 119,017	\$ 701,538	\$ 729,026	\$ 91,529
Receivables	-	3,346	-	3,346
	119,017	704,884	729,026	94,875
Liabilities:				
Assets Held for Others	\$ 119,017	\$ 701,538	\$ 725,680	\$ 94,875
<u>TAX COLLECTOR</u>				
Assets:				
Cash and Equivalents	\$ 2,144,129	\$ 87,714,579	\$ 87,456,326	\$2,402,382
Receivables	19,568	2,525,452	2,524,824	20,196
Total Assets	\$ 2,163,697	\$ 90,240,031	\$ 89,981,150	\$2,422,578
Liabilities:				
Assets Held for Others	\$ 2,163,697	\$ 90,240,031	\$ 89,981,150	\$2,422,578
<u>TOTALS - ALL AGENCY FUNDS</u>				
Assets:				
Cash and Equivalents	\$ 3,099,435	\$ 89,935,084	\$ 89,755,384	\$3,279,135
Receivables	19,568	2,528,798	2,524,824	23,542
Total Assets	\$ 3,119,003	\$ 92,463,882	\$ 92,280,208	\$3,302,677
Liabilities:				
Assets Held for Others	\$ 3,119,003	\$ 92,465,536	\$ 92,281,862	\$3,302,677

Discretely Presented Component Unit

The Putnam County Development Authority – promotes economic growth and development in all areas of the county.

Putnam County Development Authority
Statement of Net Position
September 30, 2013

CURRENT ASSETS

Cash and Equivalents	\$ 257,657
Receivables	856
TOTAL CURRENT ASSETS	<u>258,513</u>

NONCURRENT ASSETS

Capital Assets, Net	<u>571,105</u>
TOTAL ASSETS	<u>829,618</u>

CURRENT LIABILITIES

Accounts Payable and Accrued Liabilities	<u>56</u>
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NET POSITION

Invested in Capital Assets	571,105
Unrestricted	<u>258,457</u>
TOTAL NET POSITION	<u><u>\$ 829,562</u></u>

Putnam County Development Authority
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Year Ended September 30, 2013

<u>OPERATING REVENUES</u>	
User Charges	\$ 9,600
<u>OPERATING EXPENSES</u>	
Contractual Services	11,984
Other Operating Expenses	3,609
Depreciation Expense	3,956
TOTAL OPERATING EXPENSES	19,549
OPERATING INCOME (LOSS)	(9,949)
<u>NON OPERATING REVENUES</u>	
Interest Revenue	273
CHANGE IN NET POSITION	(9,676)
NET POSITION, October 1, 2012 (As Restated)	839,238
NET POSITION, September 30, 2013	\$ 829,562

Putnam County Development Authority
Statement of Cash Flows
For the Year Ended September 30, 2013

<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>	
Receipts from Customers	\$ 9,600
Payments to Suppliers	<u>(16,193)</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>(6,593)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>	
Interest on Investments	<u>273</u>
NET DECREASE IN CASH AND EQUIVALENTS	(6,320)
CASH AND EQUIVALENTS, October 1, 2012	<u>263,977</u>
CASH AND EQUIVALENTS, September 30, 2013	<u><u>\$ 257,657</u></u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:	
Operating Income (Loss)	(9,949)
Adjustments to Reconcile	
Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:	
Depreciation	3,956
Change in:	
Accounts Payable and Accrued Liabilities	<u>(600)</u>
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u><u>\$ (6,593)</u></u>
NONCASH INVESTING, CAPITAL AND FINANCING ACTIVITIES	
Acquisition of Land Through Restatement of Beginning Net Position	\$ 320,000

Putnam County, Florida
Schedule of Expenditures of Federal Awards and State Financial Assistance
For the Year Ended September 30, 2013

<u>Federal Agency</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Expenditures</u>	<u>Program Total</u>
<u>DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>				
Passed Through State Department of Economic Opportunity:				
Community Development Block Grant - Disaster Recovery	14.228	10DB-K4-04-64-01-K30	\$ 69,964	
Community Development Block Grant - Disaster Recovery	14.228	12DB-P5-04-64-01-K51	10,546	
Community Development Block Grant - Housing Rehabilitation	14.228	11DB-T3-04-64-01-H11	108,615	
Community Development Block Grant - Neighborhood Stabilization	14.228	12DB-Q5-04-64-01-F06	663,082	
Community Development Block Grant - Economic Development	14.228	10DB-4N-04-64-01-E05	441	852,648
<u>DEPARTMENT OF JUSTICE</u>				
Direct Assistance:				
Organized Crime Drug Enforcement Task Force	16.XXX	FC/FLN-0963	1,319	
Developing, testing and Demonstrating Promising Programs	16.541	2009-DD-BX-0085	8,155	
State Criminal Alien Assistance Program	16.606	2012-AP-BX-0312	5,790	
Public Safety Partnership and Community Policing	16.710	2010-UM-WX-OO-77	102,598	
Federal Equitable Sharing	16.922		19,328	
Byrne Justice Assistance Grant Program	16.738	2012-DJ-BX-0784	39,935	
Passed Through Florida Department of Law Enforcement:				
Byrne Justice Assistance Grant Program	16.738	2013-JAGC-PUTN-3-D7-0020	31,879	71,814
Passed Through National Association of Police Athletic Leagues:				
Juvenile Mentoring Program	16.726	2011-JU-FX-0015	6,287	
Passed Through Office of Attorney General:				
Crime Victim Assistance	16.575	V11068	1,226	
Crime Victim Assistance	16.575	V12068	74,488	75,714
Passed Through Florida Coalition Against Domestic Violence:				
Violence Against Women Formula Grant	16.588	13-8023-LE	63,196	
Violence Against Women Formula Grant	16.588	14-8023-LE-ENH	18,412	81,608
<u>DEPARTMENT OF TRANSPORTATION</u>				
Passed Through Florida Department of Transportation:				
Highway Planning and Construction	20.205	AQP01	374	
Highway Planning and Construction	20.205	210031-7-58-01	1,562,957	
Highway Planning and Construction	20.205	427330-1-58-01	260	
Passed Through Florida Department of Environmental Protection:				
Recreational Trails Program	20.219	T11023	705	1,564,296

The accompanying notes are an integral part of this schedule.

continued

Putnam County, Florida
Schedule of Expenditures of Federal Awards and State Financial Assistance
For the Year Ended September 30, 2013

<u>Federal Agency</u>	<u>Federal CFDA Number</u>	<u>Contract Number</u>	<u>Expenditures</u>	<u>Program Total</u>
<u>DEPARTMENT OF TRANSPORTATION</u>				
Passed Through Florida Department of Transportation:				
Alcohol Impaired Driving Countermeasures Incentive Grant I	20.601	K8-13-06-20, AQU30	5,809	
<u>GENERAL SERVICES ADMINISTRATION</u>				
Passed Through State Department of Management Services:				
Federal Surplus Property	39.003	--	47,617	
<u>NATIONAL ENDOWMENT FOR THE HUMANITIES</u>				
Passed Through Florida Humanities Council:				
Promotion of the Humanities - Prime Time Reading	45.129	GR1110-3605PT-2190	92	
<u>DEPARTMENT OF HEALTH AND HUMAN SERVICES</u>				
Passed Through Florida Department of Health:				
Injury Prevention and Control Research - Child Drowning	93.136	A781C8	4,764	
Passed Through State Department of Revenue:				
Child Support Enforcement - Title IV-D Reimbursements	93.563	CSP90	20,011	
Child Support Enforcement - Title IV-D Reimbursements	93.563	CD354	188,862	208,873
<u>EXECUTIVE OFFICE OF THE PRESIDENT</u>				
Office of National Drug Control and Policy				
Passed Through St. Johns County, Florida:				
High Intensity Drug Trafficking (HIDTA)	95.001	G11NF0001A	8,134	
HIDTA - US Marshalls Service Task Force	95.001	FATF-12-0280	5,967	
HIDTA - DEA Task Force Overtime	95.001	DEAOTF	16,860	
HIDTA - Prescription Pill Strike Force	95.001	ST-18-0173	3,958	34,919
<u>DEPARTMENT OF HOMELAND SECURITY</u>				
Passed Through State Division of Emergency Management:				
Disaster Grants - Public Assistance - Tropical Storm Debby	97.036	13-DB-73-04-64-02-611	309,423	
Hazard Mitigation Grant	97.039	11HM-3E-04-64-01-009	27	
Hazard Mitigation Grant	97.039	11HM-3E-04-64-01-010	5,254	
Hazard Mitigation Grant	97.039	11HM-3H-04-64-01-005	15,016	
Hazard Mitigation Grant	97.039	13HM-3H-04-64-01-203	191,685	211,982
Emergency Management Performance Grants	97.042	13-FG-86-04-64-01-121	41,583	
Emergency Management Performance Grants	97.042	14-FG-1M-04-64-01-121	25,173	66,756
Pre-Disaster Mitigation	97.047	11DM-4L-04-64-01-449	4,435	
Homeland Security Grant Program	97.067	11-DS-9Z-04-64-01-463	77,072	
Homeland Security Grant Program	97.067	12-DS-20-04-64-01-412	20,000	
Homeland Security Grant Program	97.067	13-DS-97-04-64-01-366	5,000	
Passed Through City of Jacksonville, Florida:				
Homeland Security Grant Program	97.067	10-DS-41-04-26-02-343	12,419	
Homeland Security Grant Program	97.067	11-DS-A1-04-26-01	112,734	227,225
Direct Assistance:				
Staffing for Adequate Fire and Emergency Response	97.083	EMW-2009-FF-00139	53,917	
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 3,965,369</u>	

The accompanying notes are an integral part of this schedule.

continued

Putnam County, Florida
Schedule of Expenditures of Federal Awards and State Financial Assistance
For the Year Ended September 30, 2013

<u>State Agency</u>	<u>CSFA Number</u>	<u>Contract Number</u>	<u>Expenditures</u>	<u>Project Total</u>
<u>EXECUTIVE OFFICE OF THE GOVERNOR</u>				
Division of Emergency Management				
Emergency Management Program	31.063	13-BG-83-04-64-01-054	105,806	
Emergency Management Program	31.063	14-BG-83-04-64-01-054	11,933	117,739
<u>DEPARTMENT OF ENVIRONMENTAL PROTECTION</u>				
Small County Consolidated Grants	37.012	327SC	70,588	
<u>DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES</u>				
Mosquito Control - State Aid	42.003	18806	18,500	
<u>DEPARTMENT OF STATE AND SECRETARY OF STATE</u>				
Voter Education and Voting System Assistance	45.029	MOA2011-2012-001	9,025	
Voter Education and Voting System Assistance	45.029	MOA	4,137	13,162
State Aid to Libraries	45.030	13-ST-53	201,375	
<u>FLORIDA HOUSING FINANCE CORPORATION</u>				
State Housing Initiatives Program	52.901	2010 - 2011	65,597	
State Housing Initiatives Program	52.901	2011 - 2012	215,850	
State Housing Initiatives Program	52.901	2012 - 2013	31,869	
State Housing Initiatives Program	52.901	2013 - 2014	1,644	314,960
<u>DEPARTMENT OF TRANSPORTATION</u>				
Small County Outreach Program - Turn Lane CR 21	55.009	424329-1-58-01	82,034	
Small County Road Assistance - Paradise Shores Road	55.016	429951-1-58-01	120,000	
<u>DEPARTMENT OF HEALTH</u>				
County Grant Awards	64.005	C1054	5,449	
<u>DEPARTMENT OF MANAGEMENT SERVICES</u>				
Wireless 911 Emergency Telephone System	72.001	13-4-20	128,028	
Wireless 911 Emergency Telephone System	72.001	Fees	296,182	424,210
TOTAL EXPENDITURES OF STATE FINANCIAL ASSISTANCE			<u>\$ 1,368,017</u>	

The accompanying notes are an integral part of this schedule.

concluded

Putnam County, Florida
Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance
For the Year Ended September 30, 2013

NOTE 1 – BASIS OF PRESENTATION

Expenditures generally represent allowable costs, determined in accordance with generally accepted accounting principles and the modified accrual basis of accounting.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – SUBRECIPIENTS

The County did not provide federal or state awards to sub recipients.

MANAGEMENT LETTER

The Honorable County Commissioners
Putnam County, Florida

We have audited the financial statements of Putnam County, Florida (the "County"), as of and for the fiscal year ended September 30, 2013, and have issued our report thereon dated March 14, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and U.S. Office of Management and Budget Circular A-133. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The County has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

Financial Condition

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.503, Florida Statutes, "Determination of Financial Emergency." In connection with our audit, we determined that the County has not met one or more of the conditions described in Section 218.503(1), Florida Statutes.

Also, as required by the Rules of the Auditor General, we applied financial condition assessment procedures, as of the end of the fiscal year, pursuant to Rule 10.556(7). It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management. The application of such procedures did not reveal evidence of "deteriorating financial condition" as that term is defined in Rule 10.554.

Annual Financial Report

As required by the Rules of the Auditor General, we determined that the annual financial report for the fiscal year ended September 30, 2013, filed with the Department of Financial Services pursuant to Section 218.32, Florida Statutes, is in substantial agreement with the audit report for the fiscal year ended September 30, 2013.

Investment of Public Funds

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. Our audit did not reveal any noncompliance with the provisions of Section 218.415, Florida Statutes.

Other Matters

As required by the Rules of the Auditor General, we performed separate audits of each of the County's constitutional officers. The comments included in those separately-issued reports should be considered in conjunction with this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Carri Riggs & Ingram, L.L.C.

Palatka, Florida
March 14, 2014

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable County Commissioners
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component unit and remaining fund information of Putnam County, Florida (the "County"), as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated March 14, 2014. Our report on the financial statements included a paragraph that the County restated the beginning net position of the discretely presented component unit.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and additional costs, we identified a deficiency in internal control that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented,

or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2013-001 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported in separately-issued reports for the County's constitutional officers.

The County's Response to Finding

The County's response to the finding identified in our audit is described in its accompanying letter of response. The County's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Cam, Riggs & Ingram, L.L.C.

Palatka, Florida
March 14, 2014



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133 AND CHAPTER 10.550, RULES OF THE AUDITOR GENERAL

The Honorable County Commissioners
Putnam County, Florida

Report on Compliance for Each Major Federal Program and State Project

We have audited Putnam County, Florida's (the "County") compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the requirements described in the Department of Financial Services' State Projects Compliance Supplement that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2013. The County's major federal programs and state projects are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs and state projects.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and Chapter 10.550, Rules of the Auditor General. Those standards, OMB Circular A-133 and Chapter 10.550, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program and State Project

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2013.

Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program or state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program or state project and to test and report on internal control over compliance in accordance with OMB Circular A-133 and Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Putnam County, Florida's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and Chapter 10.550, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Car, Riggs & Ingram, L.L.C.

Palatka, Florida
March 14, 2014

Summary Schedule of Findings and Questioned Costs

SECTION I – SUMMARY OF AUDITOR’S RESULTS

- (i) The independent auditor’s report on the financial statements expressed an unmodified opinion.
- (ii) The audit disclosed a material weakness in internal control over financial reporting.
- (iii) The audit did not disclose noncompliance considered material to the financial statements.
- (iv) The audit did not report significant deficiencies in internal control over major federal programs or major state projects.
- (v) The auditor’s report on compliance for the major federal programs and state projects expressed an unmodified opinion.
- (vi) The audit did not disclose findings relative to major federal programs or major state projects.
- (vii) The County’s major federal programs and state projects were:

Federal Programs	Federal CFDA Number
Community Development Block Grant	14.228
Hazard Mitigation Grant	97.039
State Projects	State CSFA Number
State Housing Initiatives Program	52.901
Wireless 911-Emergency Telephone System	72.001

- (viii) A threshold of \$300,000 was used to distinguish between Type A and Type B programs for federal programs and for state projects.
- (ix) The County qualifies as a low-risk auditee as that term is defined in OMB Circular A-133.

Summary Schedule of Findings and Questioned Costs

SECTION II – FINANCIAL STATEMENT FINDINGS

2013-001 Finding – During the audit period, an employee apparently misappropriated several checks by circumventing the internal control policies and procedures. The misappropriation was ultimately detected by management during the year-end closeout procedures. Once detected, Management investigated the condition and took prompt actions to remedy the situation.

Recommendation – We recommend Management enhance its ongoing oversight policies and procedures in order to prevent, or more timely detect, a reoccurrence of this type of condition.

SECTION III – FINDINGS AND QUESTIONED COSTS – FEDERAL PROGRAMS

Questioned
Costs

-None-

--

SECTION IV – FINDINGS AND QUESTIONED COSTS – STATE PROJECTS

Questioned
Costs

-None-

--

Putnam County, Florida

Summary Schedule of Prior Audit Findings
(Relative to Federal Programs and State Projects)

There were no prior audit findings.

PUTNAM COUNTY



2509 Crill Avenue, Suite 200
PALATKA, FLORIDA 32177
(386) 329-0205

BOARD OF COUNTY COMMISSIONERS

NANCY S. HARRIS
District 1

CHIP LAIBL
District 2

KENNY EUBANKS
District 3

LARRY HARVEY
District 4

BRAD PURCELL
District 5

March 14, 2014

The Honorable David W. Martin
Florida Auditor General
P. O. Box 1735
Tallahassee, FL 32302

SUBJECT: CORRECTIVE ACTION PLAN FOR CURRENT AUDIT FINDING
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013
PUTNAM COUNTY, FLORIDA

Dear Mr. Martin:

In accordance with Section 218.39, Florida Statutes, the following statement is submitted in response to the Putnam County Board of County Commissioners Audit Report for the fiscal year ending September 30, 2013. The response is keyed to the numbering in the Financial Statement Findings.

13-1 The controls that were circumvented have been evaluated and strengthened, including more robust management oversight. Additionally, further controls have been implemented to prevent possible future recurrence.

Sincerely,

A handwritten signature in cursive script, reading "Chip Laibl".

Chip Laibl
Chairman, Board of County Commissioners

Putnam County
Clerk of the Circuit Court

Audit Report

September 30, 2013

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September 30, 2013

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INDEPENDENT AUDITOR'S REPORT

The Honorable Tim Smith
Clerk of the Circuit Court
Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Clerk of the Circuit Court (the "Office") as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Office as of September 30, 2013, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's special purpose financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the special purpose financial statements. The information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the special purpose financial statements or to the special purpose financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the special purpose financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 7, 2014, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Car, Riggs & Ingram, L.L.C.

Palatka, Florida
March 7, 2014

Putnam County Clerk of the Circuit Court

Balance Sheet – Governmental Funds

September 30,

2013

	General Fund	Court Fund	Records Modernization Fund	Article V Records Modernization Fund	Total Governmental Funds
Assets					
Equity in pooled cash and equivalents	\$ 345,259	\$ 263,103	\$ 354,662	\$ 954,636	\$ 1,917,660
Accounts receivable	5,841	13,259	-	-	19,100
Due from other governments	51,464	843	-	-	52,307
Other assets	6,772	-	-	-	6,772
Total assets	\$ 409,336	\$ 277,205	\$ 354,662	\$ 954,636	\$ 1,995,839
Liabilities and fund balances					
Liabilities:					
Accounts payable and accrued liabilities	\$ 132,863	\$ 97,486	\$ -	\$ 3,187	\$ 233,536
Due to other county agencies	226,831	29,594	-	-	256,425
Due to other governments	49,642	126,996	-	-	176,638
Deferred revenue	-	9,128	-	-	9,128
Total liabilities	409,336	263,204	-	3,187	675,727
Fund balances:					
Restricted:					
Restricted for records modernization	-	-	354,662	951,449	1,306,111
Restricted for court operations	-	14,001	-	-	14,001
Total fund balances	-	14,001	354,662	951,449	1,320,112
Total liabilities and fund balances	\$ 409,336	\$ 277,205	\$ 354,662	\$ 954,636	\$ 1,995,839

See accompanying notes.

Putnam County Clerk of the Circuit Court

Statement of Revenues, Expenditures and Changes in Fund Balances

Year ended September 30,

2013

	General Fund	Court Fund	Records Modernization Fund	Article V Records Modernization Fund	Total Governmental Funds
Revenues					
Intergovernmental	\$ 188,862	\$ 1,823,754	\$ -	\$ -	\$ 2,012,616
Charges for services	302,779	290,865	28,144	79,576	701,364
Fines and forfeitures	-	49,575	-	43,707	93,282
Interest	1,785	115	534	1,412	3,846
Other miscellaneous revenue	17,889	1,975	-	-	19,864
Total revenues	511,315	2,166,284	28,678	124,695	2,830,972
Expenditures					
Current:					
General government services	1,656,791	-	2,181	-	1,658,972
Court related	242,181	2,181,750	-	50,275	2,474,206
Total expenditures	1,898,972	2,181,750	2,181	50,275	4,133,178
Excess of revenues over (under) expenditures	(1,387,657)	(15,466)	26,497	74,420	(1,302,206)
Other financing sources (uses)					
Appropriation from board of county commissioners	1,605,228	-	-	-	1,605,228
Budget appropriation reverted to board of county commissioners	(217,571)	-	-	-	(217,571)
Reversion to the clerks of court operations corporation	-	(38,408)	-	-	(38,408)
Total other financing sources (uses)	1,387,657	(38,408)	-	-	1,349,249
Net change in fund balances	-	(53,874)	26,497	74,420	47,043
Fund balances - October 1, 2012	-	67,875	328,165	877,029	1,273,069
Fund balances - September 30, 2013	\$ -	\$ 14,001	\$ 354,662	\$ 951,449	\$ 1,320,112

See accompanying notes.

Putnam County Clerk of the Circuit Court

Statement of Fiduciary Net Position

<i>September 30,</i>	2013
	Agency Funds
Assets	
Equity in pooled cash and equivalents	\$ 785,224
Liabilities	
Assets held for others	785,224
Net position	\$ -

See accompanying notes.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Clerk of the Circuit Court (the "Office") conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Clerk of the Circuit Court is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office's financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the "Rules"). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management's discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Court Fund – The Court Fund is used to account for all court-related activities funded by appropriations from the state and certain fees retained by the office.

Records Modernization Fund – The Records Modernization Fund is used to account for fees charges pursuant to Section 28.24(12)(d), Florida Statutes, and related expenditures to modernize the public records storage and retrieval system of the County.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Article V Records Modernization Fund – The Article V Records Modernization Fund is used to account for fees and fines charged pursuant to Section 28.24(12)(e)(1) and 28.37, Florida Statutes, and related expenditures to fund court-related technology as defined in Section 29.008, Florida Statutes, and court-related program enhancements.

The Office also reports the following fiduciary fund:

Agency Funds – Agency Funds are used to account for assets held in a custodial capacity.

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

Fund balance classifications are described below:

Non-spendable Fund Balance – Non-spendable fund balances are amounts that cannot be spent because they are either: (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Equity in Pooled Cash and Equivalents

The Office maintains a cash and equivalents pool that is available for use by all funds. Each fund's portion of this pool is displayed on the balance sheet as "Equity in Pooled Cash and Equivalents." If a fund overdraws its account in the pool, a liability and corresponding receivable (i.e., due to/from other funds) are reported on the balance sheet.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Investments

The Office has adopted an investment policy pursuant to Section 218.415, Florida Statutes, which allows for surplus funds to be invested in the Local Government Surplus Funds Trust fund (the “State Pool”) or any intergovernmental investment pool; Securities and Exchange Commission registered money market funds; certificates of deposits and savings accounts in state-certified qualified public depositories and direct obligations of the U.S. Treasury. Surplus funds are invested in the State Pool. The State Pool is administered by the Florida State Board of Administration (“SBA”), who provides regulatory oversight. Previously, the SBA reported that the State Pool was exposed to potential risks due to indirect exposure in the sub-prime mortgage financial market. Consequently, the SBA placed some restrictions on how participants could access portions of their surplus funds and ultimately restructured the State Pool into two separate pools (“Florida PRIME” and “Fund B”).

The Florida PRIME has adopted operating procedures consistent with the requirements for a 2a7-like fund. The Office’s investment in the Florida PRIME is reported at amortized cost. The fair value of the position in the pool is equal to the value of the pool shares.

The Fund B is reported at fair value, determined by the fair value per share of the pool’s underlying portfolio.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – DEPOSITS AND INVESTMENTS

Deposits

All deposits of the Office are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security or Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely collateralized throughout the fiscal year.

Investment in State Pool

The Office’s investments in the State Pool are included in Equity in Pooled Cash and Equivalents in the accompanying financial statements.

Notes to Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

At year-end the Office had investments in the Local Government Surplus Funds Trust Fund (the “State Pool”) as summarized below:

Florida PRIME	\$	106,780
Fund B		889
Total	\$	107,669

The Office’s investment in the State Pool exposes it to credit risk and interest rate risk. The Office does not have a formal investment policy relating to these risks, which are hereafter described.

Credit Risk – The risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Florida PRIME is rated by Standard and Poors and has a rating at September 30, 2013 of AAAm.

The Fund B is not rated by a nationally recognized statistical rating agency.

Interest Rate Risk – The risk that changes in interest rates will adversely affect the fair value of an investment.

The weighted average maturity (WAM) of Florida PRIME at September 30, 2013 was 44 days.

The weighted average life (WAL) of Fund B at September 30, 2013 was 4.04 years. A portfolio’s WAL is the dollar weighted average length of time until securities held reach maturity. Since Fund B consists of restructured or defaulted securities, there is considerable uncertainty regarding the WAL

NOTE 3 – CHANGES IN LONG-TERM LIABILITIES

A summary of changes in long-term liabilities follows:

	Balance October 1, 2012	Additions	Deductions	Balance September 30, 2013	Due Within One Year
Compensated absences	\$ 197,000	\$ 311,000	\$ 300,000	\$ 208,000	\$ 112,000

NOTE 4 – PENSION PLAN

Plan Description. The Office contributes to the Florida Retirement System (“System”), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, PO Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-6491.

Funding Policy. The County is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2013 were as follows: Regular Employees 6.95%; Special Risk Employees 19.06%; Senior Management 18.31%; Elected Officials 33.03%; DROP 12.84%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office’s contributions to the System for the years ended September 30, 2013, 2012 and 2011 were approximately \$179,000, \$126,000, and \$246,000, respectively, equal to the required contributions for each year.

NOTE 5 – RISK MANAGEMENT

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

Required Supplementary Information

Putnam County Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – General Fund

Year ended September 30,				2013
	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ 135,000	\$ 190,000	\$ 188,862	\$ (1,138)
Charges for services	226,975	307,700	302,779	(4,921)
Interest	1,275	1,275	1,785	510
Other miscellaneous revenue	12,250	23,725	17,889	(5,836)
Total revenues	375,500	522,700	511,315	(11,385)
Expenditures				
Current:				
General government services	1,587,536	1,707,428	1,656,791	50,637
Court related	221,834	240,500	242,181	(1,681)
Total expenditures	1,809,370	1,947,928	1,898,972	48,956
Excess of revenues over (under) expenditures	(1,433,870)	(1,425,228)	(1,387,657)	37,571
Other financing sources (uses)				
Appropriation from board of county commissioners	1,600,228	1,605,228	1,605,228	-
Budget appropriation reverted to board of county commissioners	(166,358)	(180,000)	(217,571)	(37,571)
Total other financing sources (uses)	1,433,870	1,425,228	1,387,657	(37,571)
Net change in fund balances	-	-	-	-
Fund balances - October 1, 2012	-	-	-	-
Fund balances - September 30, 2013	\$ -	\$ -	\$ -	\$ -

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Court Fund

Year ended September 30,				2013
	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ 2,108,979	\$ 1,891,681	\$ 1,823,754	\$ (67,927)
Charges for services	-	320,278	290,865	(29,413)
Fines and forfeitures	-	-	49,575	49,575
Interest	-	-	115	115
Other miscellaneous revenue	-	-	1,975	1,975
Total revenues	2,108,979	2,211,959	2,166,284	(45,675)
Expenditures				
Current:				
Court related	2,108,979	2,211,959	2,181,750	30,209
Excess of revenues over (under) expenditures	-	-	(15,466)	(15,466)
Other financing sources (uses)				
Reversion to the clerks of court operations corporation	-	-	(38,408)	(38,408)
Net changes in fund balances	-	-	(53,874)	(53,874)
Fund balances - October 1, 2012	-	-	67,875	67,875
Fund balances - September 30, 2013	\$ -	\$ -	\$ 14,001	\$ 14,001

Notes to Schedule:

Pursuant to Section 28.36, Florida Statutes, the budget is subject to the General Appropriations Act of the Florida Legislature. The State of Florida releases this appropriation on a monthly basis. As such, the budgeted amounts reflected in this schedule are comprised of nine months of activity from the State's 2013 fiscal year and three months of activity from the State's 2014 fiscal year. The fund is the legal level of control.

Putnam County Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Records Modernization Fund

<i>Year ended September 30,</i>	2013			
	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Charges for services	\$ 24,000	\$ 24,000	\$ 28,144	\$ 4,144
Interest	500	500	534	34
Total revenues	24,500	24,500	28,678	4,178
Expenditures				
Current:				
General government services	24,500	24,500	2,181	22,319
Excess of revenues over (under) expenditures	-	-	26,497	26,497
Fund balances - October 1, 2012	-	-	328,165	328,165
Fund balances - September 30, 2013	\$ -	\$ -	\$ 354,662	\$ 354,662

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Article V Records Modernization Fund

<i>Year ended September 30,</i>			2013	
	Budgeted Amounts			Variance
	Original	Final	Actual	With Final Budget
Revenues				
Charges for services	\$ 65,000	\$65,000	\$ 79,576	\$ 14,576
Fines and forfeitures	40,500	40,500	43,707	3,207
Interest	1,000	1,000	1,412	412
Total revenues	106,500	106,500	124,695	18,195
Expenditures				
Current:				
Court related	106,500	106,500	50,275	56,225
Excess of revenues over (under) expenditures	-	-	74,420	74,420
Fund balances - October 1, 2012	-	-	877,029	877,029
Fund balances - September 30, 2013	\$ -	\$ -	\$ 951,449	\$ 951,449

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Supplementary Information

Putnam County Clerk of the Circuit Court

Combining Statement of Fiduciary Net Position
Agency Funds

<i>September 30,</i>	2013		
	Circuit Court Trust Fund	Jury and Witness Fund	Total Agency Funds
Assets			
Equity in pooled cash and equivalents	\$ 761,045	\$ 24,179	\$ 785,224
Liabilities			
Assets held for others	761,045	24,179	785,224
Net position	\$ -	\$ -	\$ -

Additional Elements Required by the Rules of the Auditor General

MANAGEMENT LETTER

The Honorable Tim Smith
Clerk of the Circuit Court
Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2013, and have issued our report thereon dated March 7, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the schedule of findings that accompanies this letter.

Investment of Public Funds

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. Our audit did not reveal any noncompliance with the provisions of Section 218.415, Florida Statutes.

Sections 28.35 and 28.36, Florida Statutes

The Rules of the Auditor General require that statements be included in the management letter as to whether the Office complied with the requirements of Sections 28.35 and 28.36, Florida Statutes. Our audit of the financial statements disclosed no reportable instances of noncompliance with the budget pursuant to Section 28.36, Florida Statutes, and no reportable instances of noncompliance with the workload performance standards developed and certified pursuant to Section 28.35, Florida Statutes, except as reported in the schedule of findings as item 2013-001.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Car, Riggs & Ingram, L.L.C.

Palatka, Florida
March 7, 2014

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Tim Smith
Clerk of the Circuit Court
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated March 7, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings, we identified a deficiency in internal control that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings as item 2013-002 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted a matter that we reported to management in the schedule of findings as item 2013-001.

The Office's Response to Findings

The Office's response to the findings identified in our audit are described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Cam, Riggs & Ingram, L.L.C.

Palatka, Florida
March 7, 2014

Putnam County Clerk of the Circuit Court

Schedule of Findings

2013-001 (Reported in previous audit reports as items 12-1 and 11-1.)

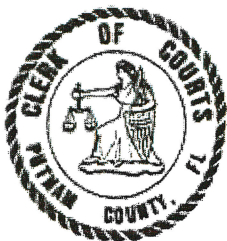
Finding – The Office did not achieve the workload performance standards for the state year ended June 30, 2013 for the following:

- Collection performance standards for Circuit Criminal and Civil Traffic
- Timeliness measures #1 and #2 for Juvenile Delinquency and Circuit Probate
- Timeliness measure #1 for County Criminal and Civil and Criminal Traffic
- Timeliness measure #2 for Circuit Criminal and Family

Recommendation – The Office should continue to pursue the goal of meeting its performance standards given the Office's available resources.

2013-002 *Finding* – During the audit period, an employee of the Office apparently misappropriated two checks by circumventing the Office's internal control policies and procedures. The misappropriation was ultimately detected by management during the Office's year-end closeout procedures. Once detected, the Office investigated the condition and took prompt actions to remedy the situation.

Recommendation – We recommend that the Office enhance its ongoing oversight policies and procedures in order to prevent, or more timely detect, a reoccurrence of this type of condition.



Office of
Clerk of Court
Tim Smith

March 7, 2014

The Honorable David W. Martin
Florida Auditor General
P. O. Box 1735
Tallahassee, FL 32302

SUBJECT: CORRECTIVE ACTION PLAN FOR CURRENT AUDIT FINDINGS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2013
CLERK OF THE CIRCUIT COURT, PUTNAM COUNTY, FL

Dear Mr. Martin:

In accordance with Section 218.39, Florida Statutes, the following statements are submitted in response to the Putnam County Clerk of the Circuit Court Audit Report for the fiscal year ending September 30, 2013. The responses are keyed to the numbering of the Schedule of Findings:

- 13-1 Collection standards were not met largely due to the recent economic climate. Additionally, prior legislated budget reductions have negatively impacted this office's ability to meet certain output and timeliness standards. Efforts continue to meet all performance standards.
- 13-2 The controls that were circumvented have been evaluated and strengthened, including more robust management oversight. Additionally, further controls have been implemented to prevent possible future recurrence.

Sincerely,

Tim Smith
Clerk of Circuit Court

Putnam County Sheriff

Audit Report

September 30, 2013

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September 30, 2013

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INDEPENDENT AUDITOR'S REPORT

The Honorable Jeff Hardy
Sheriff
Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Sheriff (the "Office") as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the special purpose financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Office as of September 30, 2013, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's special purpose financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the special purpose financial statements. The information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the special purpose financial statements or to the special purpose financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the special purpose financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 21, 2014, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Car, Riggs, & Ingram LLC". The signature is written in a cursive, flowing style.

Palatka, Florida
January 21, 2014

Putnam County Sheriff

Balance Sheet – Governmental Funds

September 30,

2013

	General Fund	Commissary Fund	Federal Forfeitures Fund	Total Governmental Funds
Assets				
Cash and equivalents	\$ 832,066	\$ 331,515	\$ 142,706	\$ 1,306,287
Accounts receivable	2,017	42,500	-	44,517
Other assets	3,330	-	-	3,330
Total assets	\$ 837,413	\$ 374,015	\$ 142,706	\$ 1,354,134
Liabilities and fund balances				
Liabilities				
Accounts payable and accrued liabilities	\$ 372,316	\$ 19,100	\$ -	\$ 391,416
Due to other county agencies	460,058	-	-	460,058
Total liabilities	832,374	19,100	-	851,474
Fund Balances				
Restricted for law enforcement	5,039	-	142,706	147,745
Restricted for inmate benefits	-	34,095	-	34,095
Committed for inmate benefits	-	320,820	-	320,820
Total fund balances	5,039	354,915	142,706	502,660
Total liabilities and fund balances	\$ 837,413	\$ 374,015	\$ 142,706	\$ 1,354,134

The accompanying "Notes to Financial Statements"
form an integral part of this statement.

Putnam County Sheriff

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds

Year ended September 30,

2013

	General Fund	Commissary Fund	Federal Forfeitures Fund	Total Governmental Funds
Revenues				
Fines and forfeitures	\$ 5,166	\$ -	\$ 16,663	\$ 21,829
Miscellaneous revenue	23,389	357,645	-	381,034
Total revenues	28,555	357,645	16,663	402,863
Expenditures				
Current:				
Public safety	17,496,398	259,306	19,329	17,775,033
Court related	476,920	-	-	476,920
Debt service:				
Principal	322,730	-	-	322,730
Interest	17,271	-	-	17,271
Total expenditures	18,313,319	259,306	19,329	18,591,954
Excess of revenues over (under) expenditures	(18,284,764)	98,339	(2,666)	(18,189,091)
Other financing sources (uses)				
Appropriation from board of county commissioners	18,747,159	-	-	18,747,159
Reversion to board of county commissioners	(457,356)	-	-	(457,356)
Total other financing sources (uses)	18,289,803	-	-	18,289,803
Net change in fund balances	5,039	98,339	(2,666)	100,712
Fund balances – October 1, 2012	-	256,576	145,372	401,948
Fund balances – September 30, 2013	\$ 5,039	\$ 354,915	\$ 142,706	\$ 502,660

The accompanying "Notes to Financial Statements"
form an integral part of this statement.

Putnam County Sheriff

Statement of Fiduciary Net Position

<i>As of September 30,</i>	2013
	Agency Funds
Assets	
Cash and equivalents	\$ 91,529
Accounts receivable	3,346
Total assets	94,875
Liabilities	
Assets held for others	94,875
Net position	\$ -

The accompanying "Notes to Financial Statements"
form an integral part of this statement.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Sheriff (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Sheriff is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office's financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management's discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County's countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental funds:

General Fund - the General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Commissary Fund – The Commissary Fund is used to account for the commissary operations of the County's Detention Facility. Revenues are provided by sales of products to inmates. The profits can only be spent for the benefit of the inmates.

Federal Forfeitures Fund – This fund accounts for monies received from federal forfeitures. Expenditures can only be spent in accordance with the Federal Equitable Sharing Program.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The Office also reports the following fiduciary fund type:

Agency Funds – Agency Funds are used to account for resources held in a custodial capacity.

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Cash and Equivalents

Cash and Equivalents consist of deposits placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security for Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Capital Assets and Long-Term Liabilities

Because of the current financial resources measurement focus, the accompanying fund financial statements do not report capital assets or long-term liabilities. Such amounts are instead reported in the government-wide financial statements of the County.

Notes to Financial Statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The Office defines capital assets as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Capital assets are valued at historical cost or estimated historical cost. Donated capital assets are valued at their estimated fair value on the date donated. Depreciation has been provided using the straight-line method over the following estimated useful lives:

Buildings	20-25 years
Equipment	5-25 years
Vehicles	5 years

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – CHANGES IN CAPITAL ASSETS

A summary of changes in capital assets follows:

	Balance October 1, 2012	Additions	Deductions	Balance September 30, 2013
Capital assets being depreciated:				
Buildings	\$ 65,325	\$ 6,359	\$ -	\$ 71,684
Equipment	1,637,880	118,433	26,692	1,729,621
Intangible assets	557,435	-	-	557,435
Vehicles	3,867,165	1,235,008	319,384	4,782,789
Total capital assets being depreciated	6,127,805	1,359,800	346,076	7,141,529
Less accumulated depreciation:				
Buildings	30,623	4,390	-	35,013
Equipment	1,202,527	161,526	18,048	1,346,005
Intangible assets	82,431	79,634	-	162,065
Vehicles	2,428,988	453,201	239,640	2,642,549
Total accumulated depreciation	3,744,569	698,751	257,688	4,185,632
Total net capital assets	\$2,383,236	\$ 661,049	\$ 88,388	\$ 2,955,897

Depreciation expense of \$698,751 applies to the *public safety* function.

Notes to Financial Statements

NOTE 3 – CHANGES IN LONG-TERM LIABILITIES

A summary of changes in long-term liabilities follows:

	Balance October 1, 2012	Additions	Deductions	Balance September 30, 2013	Due Within One Year
Compensated absences	\$ 847,000	\$603,000	\$ 630,000	\$ 820,000	\$ 583,000
Capital lease obligation	611,566	-	322,730	288,836	226,650
Total	\$1,458,566	\$603,000	\$ 952,730	\$ 1,108,836	\$ 809,650

Capital lease obligations at September 30, 2013 are comprised of the following:

Agreement with a financial institution for software with an interest rate of 4.5%. The aggregate historical cost of the purchased software is \$449,944.	\$106,496
Agreement with a financial institution for vehicles with an interest rate of 2.8%. The aggregate historical cost of the purchased vehicles is \$99,963.	182,340
Total	\$288,836

The remaining minimum lease payments at September 30, 2013 are:

2014	233,383
2015	63,099
Total Minimum Lease Payments	296,482
Less Amount Representing Interest	7,646
Present Value of Minimum Lease Payments	\$ 288,836

NOTE 4 – PENSION PLAN

Plan Description. The Office contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur

NOTE 4 – PENSION PLAN (CONTINUED)

through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-6491.

Funding Policy. The Office is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2013 were as follows: Regular Employees 6.95%; Special Risk Employees 19.06%; Senior Management 18.31%; Elected Officials 33.03%; DROP 12.84%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office's contributions to the System for the years ended September 30, 2013, 2012 and 2011 were approximately \$1,233,500, \$1,129,500, and \$1,580,500, respectively, equal to the required contributions for each year.

NOTE 5 – RISK MANAGEMENT

For health insurance and worker's compensation, the Putnam County Sheriff participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

The Sheriff also participates in the Florida Sheriff's self-insurance fund for risk related to professional liability and certain tangible personal property. For the past three years, there have been no insurance settlements significantly in excess of insurance coverage.

NOTE 6 – CONTINGENCIES

The Office is involved in claims in the normal course of operations. It is the opinion of management that any uninsured claims would not be material in relation to the Office's financial condition.

Required Supplementary Information

Putnam County Sheriff

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - General Fund

Year Ended September 30,

2013

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Fines and forfeitures	\$ 14,000	\$ 8,000	\$ 5,166	\$ (2,834)
Miscellaneous revenues	-	-	23,389	23,389
Total revenues	14,000	8,000	28,555	20,555
Expenditures				
Current:				
Public safety	17,558,380	17,901,234	17,496,398	404,836
Court related	513,924	513,924	476,920	37,004
Debt service:				
Principal	322,730	322,730	322,730	-
Interest	17,271	17,271	17,271	-
Total expenditures	18,412,305	18,755,159	18,313,319	441,840
Excess of revenues over (under) expenditures	(18,398,305)	(18,747,159)	(18,284,764)	462,395
Other financing sources (uses)				
Appropriation from board of county commissioners	18,398,305	18,747,159	18,747,159	-
Reversion to board of county commissioners	-	-	(457,356)	(457,356)
Total other financing sources (uses)	18,398,305	18,747,159	18,289,803	(457,356)
Net change in fund balances	-	-	5,039	5,039
Fund balances - October 1, 2012	-	-	-	-
Fund balances - September 30, 2013	\$ -	\$ -	\$ 5,039	\$ 5,039

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Sheriff

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Commissary Fund

<i>Year Ended September 30,</i>				2013
	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Miscellaneous revenue	\$ 175,000	\$ 357,700	\$357,645	\$ (55)
Expenditures				
Current:				
Public safety	175,000	260,100	259,306	794
Excess of revenues over (under) expenditures	-	97,600	98,339	739
Fund balances - October 1, 2012	-	-	256,576	256,576
Fund balances - September 30, 2013	\$ -	\$ 97,600	\$354,915	\$ 257,315

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Sheriff

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - Federal Forfeitures Fund

<i>Year ended September 30,</i>	2013			
	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Fines and forfeitures	\$ 15,000	\$ 16,663	\$ 16,663	\$ -
Expenditures				
Current:				
Public safety	15,000	19,329	19,329	-
Excess of revenues over (under) expenditures	-	(2,666)	(2,666)	-
Fund balances - October 1, 2012	-	2,666	145,372	142,706
Fund balances - September 30, 2013	\$ -	\$ -	\$ 142,706	\$ 142,706

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Supplementary Information

Putnam County Sheriff

Combining Statement of Fiduciary Net Position
Agency Funds

<i>As of September 30,</i>	<i>2013</i>		
	Inmate Bank Fund	Trust Fund	Total Agency Funds
Assets			
Cash and equivalents	\$ 31,189	\$ 60,340	\$ 91,529
Accounts receivable	-	3,346	3,346
Total assets	31,189	63,686	94,875
Liabilities			
Assets held for others	31,189	63,686	94,875
Net position	\$ -	\$ -	\$ -

Additional Elements Required by the Rules of the Auditor General

MANAGEMENT LETTER

The Honorable Jeff Hardy
Sheriff
Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Sheriff (the "Office"), as of and for the year ended September 30, 2013, and have issued our report thereon dated January 21, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the schedule of findings that accompanies this letter.

Investment of Public Funds

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. Our audit did not reveal any noncompliance with the provisions of Section 218.415, Florida Statutes.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.



Palatka, Florida
January 21, 2014

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Jeff Hardy
Sheriff
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Putnam County Sheriff (the "Office"), as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated January 21, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings as item 2013-001 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Office's Response to Finding

The Office's response to the finding identified in our audit is described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Palatka, Florida
January 21, 2014

Schedule of Findings

2013-001 (Reported in previous audit reports as items 12-1, and 11-1)

Condition: As part of the audit process, it was necessary for us to assist with the preparation of the Office's financial statements.

Recommendation: We recommend that you consider and evaluate the costs and benefits of improving internal controls relative to the financial reporting process.

Jeff Hardy, Sheriff



SHERIFF

Putnam County

January 21, 2014

Honorable David W. Martin
Auditor General
111 West Madison St.
Tallahassee, Florida 32399-1450

Dear Sir,

The financial statement audit of the Putnam County Sheriff's Office for the fiscal year ending September 30, 2013 has been completed by Carr, Riggs and Ingram, LLC.

Their audit disclosed a significant deficiency in internal control identified as item 2013-001 in the Schedule of Findings.

We have evaluated the cost vs benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in our best interests to outsource this task to our independent auditors.

Sincerely,

A handwritten signature in black ink that reads "Jeff Hardy".

Jeff Hardy
Sheriff

JH:db

130 Orie Griffin Blvd.
Palatka, FL 32177-2435

386-329-0800



"To serve and protect"

P. O. Drawer 1578
Palatka, FL 32178-1578

www.pcsso.us

Putnam County Tax Collector

Audit Report

September 30, 2013

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September 30, 2013

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INDEPENDENT AUDITOR'S REPORT

The Honorable Linda Myers
Tax Collector
Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the major fund and the aggregate remaining fund information of the office of the Putnam County Tax Collector (the "Office") as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Office as of September 30, 2013, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

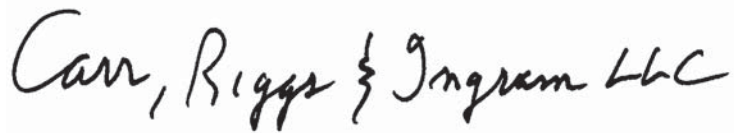
Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's special purpose financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the special purpose financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the special purpose financial statements. The information has been subjected to the auditing procedures applied in the audit of the special purpose financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the special purpose financial statements or to the special purpose financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the special purpose financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 13, 2014, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Carr, Riggs & Ingram LLC". The signature is written in a cursive, flowing style.

Palatka, Florida
January 13, 2014

Putnam County Tax Collector

Balance Sheet – Governmental Funds

<i>As of September 30,</i>	2013
	General Fund
Assets	
Equity in pooled cash and investments	\$ 232,074
Liabilities and fund balance	
Liabilities:	
Accounts payable and accrued liabilities	\$ 64,641
Due to other county agencies	154,110
Deferred revenue	13,323
Total liabilities	232,074
Fund balance	-
Total liabilities and fund balance	\$ 232,074

The accompanying "Notes to Financial Statements"
form an integral part of this statement.

Putnam County Tax Collector

Statement of Revenues, Expenditures and
Changes in Fund Balance – Governmental Funds

<i>Year Ended September 30,</i>		2013
		General Fund
Revenues		
Charges for services	\$	2,196,621
Miscellaneous revenue		72,239
Total revenues		2,268,860
Expenditures		
Current:		
General government services		2,114,750
Excess of revenues over expenditures		154,110
Other financing uses		
Reversion to board of county commissioners		(154,110)
Net change in fund balance		-
Fund balance - October 1, 2012		-
Fund balance - September 30, 2013	\$	-

The accompanying "Notes to Financial Statements"
form an integral part of this statement.

Putnam County Tax Collector
Statement of Fiduciary Net Position

<i>As of September 30,</i>	2013
	Agency Funds
Assets	
Equity in pooled cash and investments	\$ 2,402,382
Accounts receivable	20,196
Total assets	2,422,578
Liabilities	
Assets held for others	2,422,578
Net position	\$ -

The accompanying "Notes to Financial Statements"
form an integral part of this statement.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Tax Collector (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Tax Collector is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office has no nonmajor governmental funds.

The Office reports the following major governmental fund:

General Fund – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

The Office also reports the following fiduciary funds:

Agency Funds – Agency Funds are used to account for assets held in a custodial capacity.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Equity in Pooled Cash and Investments

The Office maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Equity in Pooled Cash and Investments." If a fund overdraws its account in the pool, a liability and corresponding receivable (i.e. due to/from other funds) are reported on the balance sheet. Management has designated the General Fund as the fund to report a receivable.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – DEPOSITS AND INVESTMENTS

Deposits

All deposits are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the State Treasurer eligible collateral equal to, or in excess of, an amount to be determined by the State Treasurer. The State Treasurer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Investments

Pursuant to Section 218.415, Florida Statutes, the Office adopted a policy that allows it to invest surplus funds in the following:

- (a) The Local Government Surplus Funds Trust Fund, or any governmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes.
- (b) Securities and Exchange Commission registered money market funds with highest credit quality rating from a nationally recognized rating agency.
- (c) Savings accounts in state-certified qualified public depositories, as defined in Section 280.02, Florida Statutes.
- (d) Certificates of deposit in state-certified qualified public depositories, as defined in Section 280.02, Florida Statutes.
- (e) Direct obligations of the U.S. Treasury.
- (f) Federal agencies and instrumentalities.
- (g) Repurchase agreements for any of the investments authorized in (e) and (f) above.
- (h) Securities of or other interests in, any open-end or closed-end management-type investment company or investment trust registered under the Investment Company Act of 1940, 15 U.S.C. § 80a-1 et seq., as amended from time to time, provided that the portfolio of such investment company or investment trust is limited to obligations of the United States Government or any agency or instrumentality thereof and to repurchase agreements fully collateralized by such United States Government.

NOTE 3 – CHANGES IN LONG-TERM LIABILITIES

A summary of changes in long-term liabilities follows:

	Balance October 1 2012	Additions	Deductions	Balance September 30 2013	Due Within One Year
Compensated absences	\$ 106,000	\$57,000	\$ 51,000	\$ 112,000	\$ 57,000

NOTE 4 – PENSION PLAN

Plan Description. The Office contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-6491.

Funding Policy. The Office is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2013 were as follows: Regular Employees 6.95%; Special Risk Employees 19.06%; Senior Management 18.31%; Elected Officials 33.03%; DROP 12.84%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office's contributions to the System for the years ended September 30, 2013, 2012 and 2011 were approximately \$90,200, \$58,300, and \$105,000, respectively, equal to the required contributions for each year.

NOTE 5 – RISK MANAGEMENT

For health insurance and worker's compensation, the Putnam County Tax Collector participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

NOTE 6 – CONTINGENCIES

The Office is involved in claims in the normal course of operations. It is the opinion of management that any uninsured claims would not be material in relation to the Office's financial condition.

Required Supplementary Information

Putnam County Tax Collector

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – General Fund

Year ended September 30,				2013
	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Charges for services	\$ 2,144,210	\$ 2,244,210	\$ 2,196,621	\$ (47,589)
Miscellaneous revenue	24,000	24,000	72,239	48,239
Total revenues	2,168,210	2,268,210	2,268,860	650
Expenditures				
Current:				
General government services	2,108,405	2,182,405	2,114,750	67,655
Excess of revenue over expenditures	59,805	85,805	154,110	68,305
Other financing uses				
Reversion to board of county commissioners	(59,805)	(85,805)	(154,110)	(68,305)
Net change in fund balances	-	-	-	-
Fund balances - October 1, 2012		-	-	-
Fund balances - September 30, 2013	\$ -	\$ -	\$ -	\$ -

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Supplementary Information

Putnam County Tax Collector

Combining Statement of Fiduciary Net Position
Agency Funds

<i>As of September 30,</i>	<i>2013</i>			
	Tax Fund	Tag Fund	Escrow Fund	Total Agency Funds
Assets				
Equity in pooled cash and investments	\$ 2,254,250	\$ 142,010	\$ 6,122	\$ 2,402,382
Accounts receivable	3,171	17,025	-	20,196
 Total assets	 2,257,421	 159,035	 6,122	 2,422,578
Liabilities				
Assets held for others	2,257,421	159,035	6,122	2,422,578
 Net position	 \$ -	 \$ -	 \$ -	 \$ -

Additional Elements Required by the Rules of the Auditor General

MANAGEMENT LETTER

The Honorable Linda Myers
Tax Collector
Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Tax Collector (the "Office"), as of and for the year ended September 30, 2013, and have issued our report thereon dated January 13, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

Investment of Public Funds

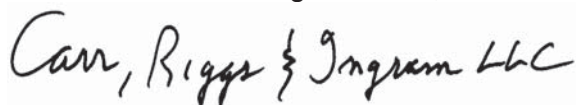
As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. Our audit did not reveal any noncompliance with the provisions of Section 218.415, Florida Statutes.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.



Palatka, Florida
January 13, 2014

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Linda Myers
Tax Collector
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the major fund and the aggregate remaining fund information of the office of the Putnam County Tax Collector (the "Office"), as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated January 13, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

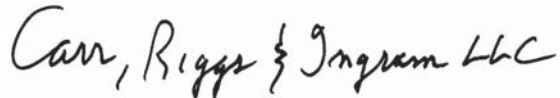
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Carr, Riggs & Ingram LLC". The signature is written in a cursive, flowing style.

Palatka, Florida
January 13, 2014



Linda Myers
Tax Collector

January 13, 2014

The Honorable David W. Martin
Auditor General
P.O. Box 1735
Tallahassee, Florida 32402-1735

Dear Sir:

An audit of the operations of the Putnam County Tax Collector's for the fiscal year ending September 30, 2013, has been completed by Carr, Riggs & Ingram, LLC.

I am pleased to report that their audit did not disclose any deficiencies in internal control over financial reporting or instances of noncompliance that require disclosure under Government Auditing Standards.

Sincerely,

Linda Myers
Constitutional Tax Collector

LM/ccr

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"Serving Putnam County"

Interlachen: (386) 684-4649

Putnam County Property Appraiser

Audit Report

September 30, 2013

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INDEPENDENT AUDITOR'S REPORT

The Honorable Timothy E. Parker
Property Appraiser
Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the office of the Putnam County Property Appraiser (the "Office") as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Office as of September 30, 2013, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2014, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.



Palatka, Florida
January 22, 2014

Putnam County Property Appraiser

Balance Sheet – Governmental Funds

As of September 30,	2013
	General Fund
Assets	
Cash and Equivalents	\$ 175,516
Liabilities and fund balance	
Liabilities:	
Accounts payable and accrued liabilities	\$ 34,993
Due to other county agencies	140,523
Total liabilities	175,516
Fund balance	-
Total liabilities and fund balance	\$ 175,516

The accompanying "Notes to Financial Statements"
form an integral part of this statement.

Putnam County Property Appraiser

Statement of Revenues, Expenditures
and Changes in Fund Balance – Governmental Funds

<i>Year ended September 30,</i>	2013
	General Fund
Revenues	
Charges for services	\$ 28,946
Miscellaneous revenue	8,693
Total revenues	37,639
Expenditures	
Current:	
General government services	1,464,524
Excess of revenues under expenditures	(1,426,885)
Other financing sources (uses)	
Appropriation from board of county commissioners	1,567,408
Reversion to board of county commissioners	(140,523)
Total other financing sources (uses)	1,426,885
Net change in fund balance	-
Fund balance - October 1, 2012	-
Fund balance - September 30, 2013	\$ -

The accompanying "Notes to Financial Statements"
form an integral part of this statement.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Property Appraiser (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Property Appraiser is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental fund:

General Fund – the General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Cash and Equivalents

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

NOTE 2 – CHANGES IN LONG-TERM LIABILITIES

A summary of changes in long-term liabilities as follows:

	Balance October 1, 2012	Additions	Deductions	Balance September 30, 2013	Due Within One Year
Compensated Absences	\$ 77,000	\$ 96,000	\$ 98,000	\$ 75,000	\$ 30,000

NOTE 3 – PENSION PLAN

Plan Description. The Office contributes to the Florida Retirement System ("System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Florida Retirement System, PO Box 9000, Tallahassee, Florida 32315, or by calling (850) 488-6491.

Funding Policy. The Office is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2013 were as follows: Regular Employees 6.95%; Special Risk Employees 19.06%; Senior Management 18.31%; Elected Officials 33.03%; DROP 12.84%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office's contributions to the System for the years ended September 30, 2013, 2012 and 2011 were approximately \$70,600, \$53,200, and \$86,500, respectively, equal to the required contributions for each year.

NOTE 4 – RISK MANAGEMENT

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

NOTE 5 – CONTINGENCIES

The Office is involved in various lawsuits regarding the assessments of real and tangible personal property. It is the opinion of legal counsel that the outcome of these lawsuits cannot be estimated at this time.

Required Supplementary Information

Putnam County Property Appraiser

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – General Fund

Year Ended September 30,				2013
	Budgeted Amounts			Variance
	Original	Final	Actual	With Final Budget
Revenues				
Charges for services	\$ 28,224	\$ 28,222	\$ 28,946	\$ 724
Miscellaneous revenue	-	-	8,693	8,693
Total revenues	28,224	28,222	37,639	9,417
Expenditures				
Current:				
General government services	1,601,982	1,601,883	1,464,524	137,359
Excess of revenues over (under) expenditures	(1,573,758)	(1,573,661)	(1,426,885)	146,776
Other financing sources (uses)				
Appropriation from board of county commissioners	1,573,758	1,573,661	1,567,408	(6,253)
Reversion to board of county commissioners	-	-	(140,523)	(140,523)
Total other financing sources (uses)	1,573,758	1,573,661	1,426,885	(146,776)
Net change in fund balances	-	-	-	-
Fund balances - October 1, 2012	-	-	-	-
Fund balances - September 30, 2013	\$ -	\$ -	\$ -	\$ -

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Additional Elements Required by the Rules of the Auditor General

MANAGEMENT LETTER

The Honorable Timothy E. Parker
Property Appraiser
Putnam County, Florida

We have audited the financial statements of the office of the Putnam County Property Appraiser (the "Office"), as of and for the year ended September 30, 2013, and have issued our report thereon dated January 22, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. The Office has no uncorrected prior audit findings that are required to be identified pursuant to the Rules of the Auditor General.

Investment of Public Funds

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. Our audit did not reveal any noncompliance with the provisions of Section 218.415, Florida Statutes.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.



Palatka, Florida
January 22, 2014

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Timothy E. Parker
Property Appraiser
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the office of the Putnam County Property Appraiser (the "Office"), as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated January 22, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Carr, Riggs & Ingram LLC". The signature is written in dark ink on a light-colored background.

Palatka, Florida
January 22, 2014



Timothy E. Parker, C.F.A.
Putnam County Property Appraiser

386/329-0286 • 1-800-826-1437 x0286 • Fax: 386/329-0447
www.putnam-fl.com/app • appraiser@putnam-fl.com

January 22, 2014

Honorable David W. Martin, Auditor General
P. O. Box 1735
Tallahassee, FL 32302

Dear Mr. Martin:

Pursuant to the provisions of Section 218.39(6) Florida Statutes, the following is a statement in response to the audit of our office conducted by Carr, Riggs & Ingram, LLC for the period of October 1, 2012 to September 30, 2013.

We are pleased that the results of the auditor's tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards. We are further pleased that the audit noted no matters involving the internal control over financial reporting and its operation that were considered to be reportable conditions or material weaknesses.

Yours very truly,

A handwritten signature in dark ink, appearing to read "Timothy E. Parker".

Timothy E. Parker, C. F. A.
State-Certified General Appraiser RZ2438
Property Appraiser

TEP/mbd

cc: Director of Finance, Putnam County

Putnam County
Supervisor of Elections

Audit Report

September 30, 2013

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INDEPENDENT AUDITOR'S REPORT

The Honorable Charles Overturf
Supervisor of Elections
Putnam County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund of the office of the Putnam County Supervisor of Elections (the "Office") as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund of the Office as of September 30, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

We draw attention to Note 1 to the financial statements, which describes that the accompanying financial statements were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are special purpose financial statements that do not constitute a complete presentation, but otherwise constitute financial statements prepared in accordance with generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the special purpose financial statements. Such information, although not a part of the special purpose financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the special purpose financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the special purpose financial statements, and other knowledge we obtained during our audit of the special purpose financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 17, 2014, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.



Palatka, Florida
February 17, 2014

Putnam County Supervisor of Elections

Balance Sheet – Governmental Funds

September 30,

2013

	General Fund	Grant Fund	Total Governmental Funds
Assets			
Cash and equivalents	\$ 101,710	\$ 87,496	\$ 189,206
Liabilities and fund balances			
Liabilities:			
Accounts payable and accrued liabilities	\$ 22,314	\$ -	\$ 22,314
Due to other county agencies	79,396	-	79,396
Total liabilities	101,710	-	101,710
Fund Balances			
Restricted for elections	-	87,496	87,496
Total liabilities and fund balances	\$ 101,710	\$ 87,496	\$ 189,206

See accompanying notes.

Putnam County Supervisor of Elections

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

<i>Year ended September 30,</i>	2013		
	General Fund	Grant Fund	Total Governmental Funds
Revenues			
Intergovernment revenue	\$ -	\$ 15,727	\$ 15,727
Miscellaneous revenue	12,136	25	12,161
Total revenues	12,136	15,752	27,888
Expenditures			
Current:			
General government services	798,656	13,162	811,818
Excess of revenue over (under) expenditures	(786,520)	2,590	(783,930)
Other financing sources (uses)			
Appropriation from board of county commissioners	865,000	-	865,000
Reversion to board of county commissioners	(90,263)	-	(90,263)
Transfers in	-	1,739	1,739
Transfers out	(1,739)	-	(1,739)
Total other financing sources (uses)	772,998	1,739	774,737
Net change in fund balances	(13,522)	4,329	(9,193)
Fund balances - October 1	13,522	83,167	96,689
Fund balances - September 30	\$ -	\$ 87,496	\$ 87,496

See accompanying notes.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Putnam County Supervisor of Elections (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Supervisor of Elections is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Putnam County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office’s financial statements are special purpose financial statements that have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These special purpose financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund financial statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, or management’s discussion and analysis. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office has no nonmajor governmental funds.

The Office reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Grant Fund – Used to account for and report grant resources that are restricted for voter education and voting equipment.

Putnam County Supervisor of Elections

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Putnam County Supervisor of Elections

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted by the Putnam County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Cash and Equivalents

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make various estimates. Actual results could differ from those estimates.

Putnam County Supervisor of Elections

Notes to Financial Statements

NOTE 2 – CHANGES IN LONG-TERM LIABILITIES

A summary of changes in long-term liabilities follows:

	Balance October 1, 2012	Additions	Deductions	Balance September 30, 2013	Due Within One Year
Compensated absences	\$ 40,000	\$ 31,000	\$ 44,000	\$ 27,000	\$ 15,000

NOTE 3 – PENSION PLAN

Plan Description. The Office contributes to the Florida Retirement System (the "System"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of Florida, Department of Management Services, Division of Retirement. The System provides retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida, 32315-9000, or by calling (850) 488-6491.

Funding Policy. The Office is required to contribute at an actuarially determined rate. The employer contribution rates at September 30, 2013 were as follows: Regular Employees 6.95%; Special Risk Employees 19.06%; Senior Management 18.31%; Elected Officials 33.03%; DROP 12.84%. Employees are required to contribute 3%. The contribution requirements of plan members and the Office are established and may be amended by the Florida Legislature. The Office's contributions to the System for the years ended September 30, 2013, 2012 and 2011 were approximately \$23,800, \$13,000, and \$27,900, respectively, equal to the required contributions for each year.

NOTE 4 – RISK MANAGEMENT

For health insurance and worker's compensation, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB 10.

Required Supplementary Information

Putnam County Supervisor of Elections

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – General Fund

Year ended September 30,

2013

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Miscellaneous revenue	\$ -	\$ -	\$ 12,136	\$ 12,136
Expenditures				
Current:				
General government services	865,000	865,000	798,656	66,344
Excess of revenue over (under) expenditures	(865,000)	(865,000)	(786,520)	78,480
Other financing sources (uses)				
Appropriation from board of county commissioners	865,000	865,000	865,000	-
Reversion to board of county commissioners	-	-	(90,263)	(90,263)
Transfers out	-	-	(1,739)	(1,739)
Total other financing sources (uses)	865,000	865,000	772,998	(92,002)
Net change in fund balances	-	-	(13,522)	(13,522)
Fund balances - October 1	-	-	13,522	13,522
Fund balances - September 30	\$ -	\$ -	\$ -	\$ -

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Putnam County Supervisor of Elections

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - Grant Fund

Year ended September 30,

2013

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental revenue	\$ 15,730	\$ 15,730	\$ 15,727	\$ (3)
Miscellaneous revenue	-	-	25	25
Total revenues	15,730	15,730	15,752	22
Expenditures				
Current:				
General government services	13,162	13,162	13,162	-
Excess of revenues over (under) expenditure	2,568	2,568	2,590	22
Other financing sources				
Transfers in	1,739	1,739	1,739	-
Net change in fund balances	4,307	4,307	4,329	22
Fund balances - October 1	9,022	9,022	83,167	74,145
Fund balances - September 30	\$ 13,329	\$ 13,329	\$ 87,496	\$ 74,167

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Additional Elements Required by the
Auditor General

MANAGEMENT LETTER

The Honorable Charles Overturf
Putnam County Supervisor of Elections
Putnam County, Florida

We have audited the financial statements of the Putnam County Supervisor of Elections, as of and for the fiscal year ended September 30, 2013, and have issued our report thereon dated February 17, 2014. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

Prior Audit Findings

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the Schedule of Findings that accompanies this letter.

Investment of Public Funds

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.415, Florida Statutes, regarding the investment of public funds. Our audit did not reveal any noncompliance with the provisions of Section 218.415, Florida Statutes.

Other Matters

Our audit did not reveal any other matters that we are required to include in this management letter.

The purpose of this management letter is solely to comply with the requirements of Chapter 10.550, Rules of the Auditor General. Accordingly, this communication is not suitable for any other purpose.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

A handwritten signature in black ink, reading "Carr, Riggs & Ingram LLC". The signature is written in a cursive, flowing style.

Palatka, Florida
February 17, 2014

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Charles Overturf
Putnam County Supervisor of Elections
Putnam County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund of the office of the Putnam County Supervisor of Elections (the "Office"), as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the Office's special purpose financial statements, and have issued our report thereon dated February 17, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings as item 2013-001 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Office's Response to Findings

The Office's response to the findings identified in our audit is described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Carr, Riggs & Ingram LLC".

Palatka, Florida
February 17, 2014

Putnam County Supervisor of Elections

Schedule of Findings

2013-001 (Reported in previous audit reports as items 12-2 and 11-2.)

Condition – As part of the audit process, it was necessary for us to assist with the preparation of your financial statements, enabling the financial statements to be fairly presented in conformity with generally accepted accounting principles.

Recommendation – We recommend that you consider and evaluate the cost and benefits of improving internal controls relative to the financial reporting process.

Charles L. Overturf III
Supervisor of Elections
Putnam County



2509 Crill Ave., Suite 900
Palatka, Florida 32177
Telephone: 386-329-0224
Facsimile: 386-329-0455
Web: www.putnam-fl.com/soe

February 17, 2014

Honorable David W. Martin
Auditor General
111 West Madison St
Tallahassee, FL 32399-1450

Dear Sir:

The financial statement audit of the Putnam County Election's Office for the fiscal year ending September 30, 2013 has been completed by Carr, Riggs and Ingram, LLC.

Their audit disclosed a material weakness in internal control identified as item 2013-001 in the Schedule of Findings.

We have evaluated our office procedures in regard to the preparation of financial statements and have made substantial improvements that we believe will put the Elections Office in accordance with GAAP.

Sincerely,

A handwritten signature in black ink that reads "Charles L. Overturf III". The signature is written in a cursive style with a prominent "C" and "O".

Charles L. Overturf III
Supervisor of Elections