

IN CIRCUIT/COUNTY COURT, SEVENTH JUDICIAL
CIRCUIT, IN AND FOR PUTNAM COUNTY,

Petitioner/Plaintiff,

Case No: _____

vs.

Defendant/Respondent

DESIGNATION OF E-MAIL ADDRESS FOR A PARTY NOT REPRESENTED BY AN ATTORNEY

****Not to be used in cases governed by the Florida Family Law Rules of Procedure; in cases governed by the Florida Family Law Rules of Procedure, use Florida Supreme Court Approved Family Law Form 12.915****

Pursuant to Fla. R. Gen. Prc. & Jud. Admin. 2.516(b)(1)(c), I, _____(name), designate the e-mail address(es) below for electronic service of all documents related to this case.

By completing this form, I am authorizing the Court, Clerk of Court, and all parties to send copies of notices, orders, judgments, motions, pleadings, or other written communications to me by e-mail or through the Florida Courts E-filing Portal.

I understand that I must keep the Clerk's office and the opposing party or parties notified of my current e-mail address(es) and that all copies of notices, orders, judgments, motions, pleadings, or other written communications in this case will be served at the e-mail address(es) on record at the Clerk's office.

Designated email address _____

Secondary designated e-mail address(es), if any _____

CERTIFICATE OF SERVICE

I certify that a copy hereof has been furnished to the Clerk of Court for Putnam County and

_____(insert name(s) and address(es) of parties
used for service) by ☐ e-mail ☐ delivery ☐ mail on _____ (date).

Signature

Printed Name

e-mail address

Address

City, State, Zip

Phone Number