

IN THE CIRCUIT COURT OF THE _____ JUDICIAL CIRCUIT,
IN AND FOR _____ COUNTY, FLORIDA

Case No.: _____

Division: _____

Petitioner,

and

Respondent.

REQUEST TO BE EXCUSED FROM E-MAIL SERVICE BY A PARTY NOT REPRESENTED BY AN ATTORNEY

_____ (name) requests to be excused pursuant to Fla. R.
Gen. Prac. & Jud. Admin. 2.516(b)(1)(D) from the requirements of email service because I am not
represented by an attorney and:

☐ I do not have an e-mail account.

☐ I do not have regular access to the internet.

By choosing not to receive documents by e-mail service, I understand that I will receive all
copies of notices, orders, judgments, motions, pleadings, or other written communications by delivery
or mail at the following address: _____

_____ address).

I understand that I must keep the clerk's office and the opposing party or parties notified of
my current mailing address.

Pursuant to section 92.525, Florida Statutes, under penalties of perjury, I declare that I have
read the foregoing request and that the facts stated in it are true.

Dated: _____

Signature: _____

Print name: _____

Phone number: _____

CLERK'S DETERMINATION

Based on the information provided in this request, I have determined that the applicant is ☐ excused or ☐ not excused from the e-mail service requirements of Fla. R. Gen. Prac. & Jud. Admin. 2.516(b)(1)(C).

Dated: _____

Signature of Deputy Clerk: _____

CERTIFICATE OF SERVICE

I certify that a copy hereof has been furnished to the clerk of court for Putnam County and (insert name(s) and address(es) of parties used for service)

_____ (e-mail) (delivery) (mail) on _____ (date). by _____

Signature

Printed name

E-mail address

Address

Phone Number